

Ponderosa Community Service District

Policy Title: Board meeting conduct

Policy Number: 106

106.1 Meetings of the Board of Directors shall be conducted by the President in a manner consistent with the policies of the District.

106.2 All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

106.3 The conduct of the meetings shall, to the fullest possible extent, enable Directors to:

106.3.1 Consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problem and,

106.3.2 Receive, consider and take any needed action with respect to reports of accomplishment of District operations.

106.4 Provisions for permitting any individual or group to address the Board concerning any item on the agenda or of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as followed:

106.4.1 Three minutes may be allotted to each speaker.

106.4.2 No boisterous conduct shall be permitted at any Board meeting. Persistence on boisterous conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Continued violation will result in that person being removed from the meeting.

106.4.3 No oral presentation shall include charges or complaints against the District employee, regardless of whether or not the employee is identified in the presentation by name of by another reference which tends to identify. All charges or complainants against employees shall be submitted to the Board of Directors in writing.

106.5 Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the President finds that there is in fact a disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present.

106.5.1 In such an event, only matters appearing on the agenda may be considered in such a session.

106.5.2 After clearing the room, the President may permit those persons who in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

106.5.3 Duly accredited representatives of the news media, whom the President finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.