

Ponderosa Community Services District

Policy Title: Budget Preparation

Policy Number: 110

110.1 An annual Budget proposal shall be prepared by the Treasurer with input, advice and cooperation from the board member designated as the Financial Coordinator, or other board member if the FC is not available.

110.2 Prior to review by the Board of Directors, the Snow Coordinator and Water Coordinator shall meet with the Treasurer and review his/her annual budget proposal.

110.3 The proposed annual budget as reviewed and amended by the Annual Budget Review Committee (*consisting of the Treasurer, Snow Coordinator and Water Coordinator*) shall be reviewed by the full Board at its regular meeting in the month of May.

110.4 The proposed budget as amended by the Board during its review shall be adopted by resolution at its regular meeting in the month of June. The accepted budget shall be signed by the Board President and submitted to the County of Tulare.