

# *Ponderosa Community Services District*

Board Meeting

## Agenda

Thursday August 9, 2012

1:00 pm, in the District Building

Meeting Procedures:

All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

To provide an opportunity for public input

To set policy for the District and for Staff

To afford Board members the opportunity to share information relevant to the District

*Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

**Welcome**

**Call to Order**

**Flag Salute**

**Guest introductions**

**Comments from the Public** ~ Please introduce yourself before you speak.

*This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither **action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.** Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.*

**President Comments**

**Acceptance of Minutes from previous meeting(s)**

**Secretary Report**

**Communications**

Rec – from S. Witherow 7/14 concerns regarding annual water CCR

From S. Witherow 7/15 request for all 2012-2013 budget forms

From S. Witherow 7/22 request for May and June voucher logs looking specifically for snow removal expenditures

From S. Witherow 7/23 request for update on projected start date of water system improvement project and installation of leak detectors

From S. Witherow 7/25 comments on drug free workplace certification

From S. Witherow 7/26-27 via email question regarding lack of budget for object 2000 (FEMA)

From S. Witherow 7/27 request for Jan-June 2012 Union bank account reconciliation documents

From S. Witherow 7/27 request for agenda item regarding lack of budget item for short term asset account and USDA loan payment

## Reports

- <sup>35</sup>/<sub>17</sub> Treasurer
- <sup>35</sup>/<sub>17</sub> Financial Coordinator
- <sup>35</sup>/<sub>17</sub> General Manager
- <sup>35</sup>/<sub>17</sub> Water Manager
- <sup>35</sup>/<sub>17</sub> Water Coordinator
- <sup>35</sup>/<sub>17</sub> Snow Monitor/Snow Coordinator
  - Discuss and determine negotiation of snow removal contract
- <sup>35</sup>/<sub>17</sub> PPOA/PCSD Liaison
- <sup>35</sup>/<sub>17</sub> Committees
- <sup>35</sup>/<sub>17</sub>

## Director Comments

## Unfinished Business

### Ongoing items

- PCSD building maintenance
  1. Replace portions of fascia boards
  2. Paint building
  3. New roof—with additional roof over fire truck door
  4. Repair North & South ends of Holby bridge – *pending*
- Update water ordinance 99W
- Obtaining an right-of-way easement from the Forest Service for access to Holby well site – B. Benton with attorney Julia Lew – *in process*

### <sup>35</sup>/<sub>17</sub> Status on water system improvement project

Review on status of Summit tank easement – status of property negotiation will be conducted during closed session at conclusion of regular meeting

Update Status of bidding process

## New Business

- Discussion and determination about purchase of new office equipment, specifically fax/printer

## Closed Session

Closed session item:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN# 223-183-013-000 (Easement)

Agency Negotiator: (Tom Griesbach)

Negotiating parties: Ponderosa Community Services District and Hans and Holly Schollhammer

Under negotiation: terms and price

The date for the next regular Board meeting will be **Thursday September 13, 2012** at 1:00 p.m. in the District Building.

Note: *The deadline for items to be added to the agenda for Board meetings is 10 (ten) days prior to the scheduled meeting date. **Requests from the public must be received in writing before they will be considered for addition to the agenda.***

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 542-0913 or 559 539-5023. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online or hard copies are available upon request.