

Ponderosa Community Services District

Board Meeting

Agenda

Friday October 14, 2011

1:00 pm, in the District Building

Meeting Procedures:

All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

To provide an opportunity for public input

To set policy for the District and for Staff

To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Call to Order

Flag Salute

Welcome

Guest introductions

Comments from the Public ~ Please introduce yourself before you speak.

This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.

Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

President Comments

Acceptance of Minutes from previous meeting

Secretary Report

Communications

Reports

- Treasurer
- Financial Coordinator
- General Manager
- Water Manager
- Water Coordinator
- Snow Monitor
- Snow Coordinator
- PPOA/PCSD Liaison
- Committees

Director Comments

Unfinished Business

Ongoing items

- Water system documentation – creation of operations manual – B. Benton
- New keys to PCSD building or combination locks, or? – B. Benton (waiting for new door installation)
- PCSD building maintenance – will be done this summer
 1. Install new door
 2. Replace portions of fascia boards
 3. Paint building
 4. New roof—with additional roof over fire truck door
 5. Holby wells rehab and cement slab
 6. Lake well rehab
 7. Repair North & South ends of Holby bridge – have received wood
 8. Holby 1 snow shed
- Update water ordinance 99W
- Obtaining an easement from the Forest Service for access to Holby well site – B. Benton with attorney Julia Lew
- PER (Preliminary Engineering Report)
- Review and approve final version CEQA report
- Discussion on collection of delinquent water and snow removal fees. Review of proposed delinquency notice and proposed procedure.

New Business

- Status on water system improvement project
 - Report on September 13, 2011 meeting with 4 Creeks representatives
 - Review and acceptance of official agreement with 4 Creeks Engineering for Ponderosa water system improvement project
 - Discussion and determination to extend loan with RCAC
 - Review USDA letter of conditions
- Review of water application – rewritten to reflect water rate increases

Due to Veteran's Day Holiday, the date for the next regular Board meeting will be **Thursday November 10, 2011** at 1:00 p.m. in the District Building.

Adjournment

Note: The deadline for items to be added to the agenda for Board meetings is 10 (ten) days prior to the scheduled meeting date. Requests from the public must be received in writing before they will be considered for addition to the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 542-0913 or 559 539-5023. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.