

Ponderosa Community Services District

Board Meeting

Agenda

Thursday July 12, 2012

1:00 pm, in the District Building

Meeting Procedures:

All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

To provide an opportunity for public input

To set policy for the District and for Staff

To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome

Call to Order

Flag Salute

Guest introductions

Comments from the Public ~ Please introduce yourself before you speak.

*This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither **action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.***

Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

President Comments

The board has received a complaint of improper notice of the regular June 14, 2012 business meeting.

Per advice of district counsel, the board held a special meeting on Wednesday June 27, 2012 in order to rescind, re-discuss and re-adopt a budget for fiscal year 2012-2013 due to the need to submit the budget to the county before the start of the next fiscal year.

The action taken at the closed session was also rescinded and re-determined

Per advice of district counsel, in order to exercise an abundance of caution, the board will review and rescind or validate all other business items from the June 14, 2012 regular meeting (agenda attached) at this regular July 12, 2012 meeting of the board.

Acceptance of Minutes from previous meeting(s)

Secretary Report

Communications

Rec – from S. Witherow requesting clarification on agenda item request for alleged SWPPP violation and Executive Summary discrepancy

From S. Witherow request for form AD-1049 Certification regarding Drug-Free Workplace Requirements for grants as submitted to the USDA and district's written workplace drug policy and the method the district used to comply with the grant certification requirement

From S. Witherow request for a copy of the May 2012 documentation utilized to perform the monthly reconciliation of the Water2020 account with the county of Tulare's balances for Water 2020.

Reports

- Treasurer
Resolution 2012-74-A to place assessments on 2012-2013 tax roll
Complete signature authorization form
- Financial Coordinator
- General Manager
- Water Manager
- Water Coordinator
- Snow Monitor
- Snow Coordinator
- PPOA/PCSD Liaison
- Committees

Director Comments

Unfinished Business

Ongoing items

- PCSD building maintenance
 1. Replace portions of fascia boards
 2. Paint building
 3. New roof—with additional roof over fire truck door
 4. Repair North & South ends of Holby bridge – *pending*
 - Update water ordinance 99W
 - Obtaining an right-of-way easement from the Forest Service for access to Holby well site – B. Benton with attorney Julia Lew – *in process*
- **Status on water system improvement project**
Review on status of Summit tank easement – status of property negotiation will be conducted during closed session at conclusion of regular meeting

Status of bidding process – report on July 10, 2012 contractor walk through

Discussion and determination of action /methods of communication regarding public notification once construction starts specifically
 - If/When water will be shut off
 - Water availability when tanks replaced
 - Water availability during Tamarack construction

New Business

- Review and update water service application

Closed Session

Closed session item:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN# 223-183-013-000 (Easement)

Agency Negotiator: (Tom Griesbach)

Negotiating parties: Ponderosa Community Services District and Hans and Holly Schollhammer

Under negotiation: terms and price

The date for the next regular Board meeting will be **Thursday August 9, 2012** at 1:00 p.m. in the District Building.

Note: *The deadline for items to be added to the agenda for Board meetings is 10 (ten) days prior to the scheduled meeting date. **Requests from the public must be received in writing before they will be considered for addition to the agenda.***

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 542-0913 or 559 539-5023. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request.