

# *Ponderosa Community Services District*

## *Board Meeting*

### Agenda

Thursday May 8, 2014

12:30 pm, in the District Building

#### Meeting Procedures:

All meetings will follow Roberts' Rules of Order.

#### Purposes of the meeting are:

To provide an opportunity for public input

To set policy for the District and for Staff

To afford Board members the opportunity to share information relevant to the District

*Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

#### **Welcome**

#### **Call to Order**

#### **Flag Salute**

#### **Guest introductions**

**Comments from the Public** ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. *This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither **action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.** Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.*

#### **President Comments**

#### **Acceptance of Minutes from previous meeting(s)**

#### **Water Manager Report**

#### **Communications**

#### **Reports**

- Secretary

- General Manager

Review of Water Manager current job description and salary, discussion and action on any changes determined necessary

Review of Treasurer/Office Manager – Board Secretary job descriptions

- Financial Coordinator

- Treasurer

- Presentation of preliminary 2014-2014 fiscal year budget

- Review/discussion/amendment of all budget items; the final budget will be presented for acceptance at the regular June 2014 meeting.

- Resolution to transfer funds from 740 to 735 in order to satisfy USDA loan reserve requirements, as noted on the monthly financial summary.

USDA Short term assets - RESERVE \$ (8,033)  
 USDA Capital Improvement - RESERVE \$ (12,000)  
 USDA Debt Reduction - RESERVE \$ (21,204)

- Water Coordinator
  - **Status of water system improvement project**
- Snow Coordinator  
Snow Monitor
- PPOA/PCSD Liaison
- US Forest Service Liaison

## Director Comments

## Unfinished Business

### Ongoing items

- PCSD building maintenance
  1. Replace portions of fascia boards
  2. Paint building
  3. New roof—with additional roof over fire truck door
- Update water ordinance 99W  
The Directors will review and discuss suggestions for amendments/revisions/deletions of items on select number of pages.

## New Business

- Letter to property owners – determination if board should send letter to property owners, discussion of what information to include in a letter, specifically drought conditions and status of water system improvement project, or any other relevant information brought to the attention of the board.

The date for the next regular Board meeting will be **Thursday June 12, 2014** at 12:30 p.m. in the District Building.

Note: *The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. **Please submit requests in writing for consideration.***

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 542-0913 or 559 539-5023. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online or hard copies are available upon request.