

Ponderosa Community Services District

Board Meeting

Agenda

Thursday September 10, 2015

12:30 pm, in the District Building

Meeting Procedures:

All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

To provide an opportunity for public input

To set policy for the District and for Staff

To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome

Call to Order

Flag Salute

President Comments

Annual CSDA Board Secretary training conference (Oct 18-20, South Lake Tahoe)

Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. *This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither **action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.** Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.*

Acceptance of Minutes from August 5, 2015 regular meeting.

Water Manager Report

Communications

Received

from Tulare Co Counsel – Government 101, FREE workshop on Jan. 13, 2016 5:00 pm-9:00 pm, in Visalia.

From RMA – the draft revision of the Tulare Co Housing Element is available for review and comment.

From State Water Resources Control Board – acknowledging receipt of Water Manager's license renewal fees and reminder to submit proof of training contact hours before Dec. 1, 2015.

Reports

- Secretary
- General Manager
- Financial Coordinator
- Treasurer
- Water Coordinator
- Snow Coordinator
Snow Monitor
- PPOA/PCSD Liaison
- US Forest Service Liaison

Director Comments

Unfinished Business

Ongoing items

- PCSD building maintenance
 1. The office floor has begun separating from the meeting room – needs immediate attention.
 2. Remove office window – replace with an entry door.
 3. Replace flooring in the office, bathroom, and meeting room
 4. Paint interior of PCSD building
 5. Replace portions of fascia boards
 6. Paint building
 7. New roof—with additional roof over fire truck door
- Update water ordinance 99W - review of pages 7-13. Directors will discuss their suggestions/recommendations for changes to the water ordinance. Following the discussion, they may adopt amendments/revisions/deletions of items.

New Business

- Ponderosa CSD Mission Statement

The president asked all board members to prepare ideas and suggestions to present at the October meeting. Following the discussion, the board will determine whether to create a mission statement or not. The mission statement may be formed and adopted during the October meeting or carried forward depending on time constraints.

The date for the next regular Board meeting is scheduled for **Thursday October 8, 2015** at 12:30 p.m. in the District Building.

*Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. **Please submit requests in writing for consideration.***

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 542-0913 or 559 539-5023. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request