

NOT YET APPROVED

Ponderosa Community Services District

Minutes of meeting
August 6, 2015

Present:

Directors: D. Doty, C. Marchant, W. Benton, M. Moroney

Staff: D. Robertson, J. Robertson, J. Landers

Absent staff: T. Griesbach

Guest: B. Arnold

The meeting was called to order at 12:35 pm followed by the flag salute. Mr. Doty welcomed the guest.

Public Comments:

Q. Will the board be discussing a mission statement? It is not on the agenda and it was mentioned at the last meeting.

A. No, the secretary neglected to include the mission statement on the agenda; it will be placed on the next regular agenda.

President comments

Old business item – the snow removal contract has been renegotiated with Mr. Dolmovic, completed and signed. J. Parminter will be the district Snow Monitor again.

Mr. Benton proposed that the storms be numbered and recorded with dates and snowfall amounts.

Acceptance of Minutes from previous meeting(s)

Having been reviewed, it was suggested that the minutes include more details from the snow removal contract. It was then moved, seconded, and passed unanimously to accept the minutes of the June 11, 2015 as corrected (pg 1 change for to if) and amended.

Communications

Received

Mr. Doty reported that PCSD received a bill from SCE in error. They are billing us for replacing a pole at Bass Lake – this issue has already been resolved.

From Tulare County – notice of tax lien property sale

Water Manager Report

July regular monthly bacteria test returned absent.

Chromium 6 tests for all wells taken and delivered to lab.

Water usage for July

Current year

447,540 gallons/month

14,436 gallons/day average

Last year

337,620 gallons/month

10,890 gallons/day average

Transferred from Holby 58,600 gallons

Fawn 346,600 gallons

Lake 42,340 gallons

Tested well depths – depth to water

on May 18

on June 11

on July 26

Holby 1	3 ft	7 ft	6 ft
Holby 2	1 ½ ft	4 ft	7ft
Fawn	12 ft	15 ft	15 ft
Lake	18 ft	20 ft	25 ft

Well output for Holby

Well average recovery rates

Holby 1 –	June 2015	7/28/15
Holby 2 –	Lake – 25 ft/hour	17.7 ft/hour
	Fawn – 10 ft/hour	17.5 ft/hour

Staff Reports:**Secretary**

Both the Agenda and packet posted to website on Monday 12:12 pm PST.

CCR (Consumer Confidence Report) was prepared and mailed – required copies submitted to county/state water board.

Water assessments completed

Prepared and mailed notices to all property owners that incurred additional charges.

2 residential properties exceeded base amount (767.76 for 75,000 gal)

Rudnick – (35.64)

Moore – (44.67)...contested additional charges. Valve turned on by district, additional water use caused by leak that would not have occurred if water had been left off. Request board waives additional charges. *Mr. Moore had contacted the secretary by phone upon receipt of the letter to contest the additional charges. He asks that the board reconsider assessing the additional charge. There was a brief discussion between the board and water manager. It was moved, seconded and passed to waive the additional charge for water use above the base tier for Mr. and Mrs. Moore. The secretary will notify them of the board's decision.*

1 Commercial

Lodge – (928.65)

Assessment roll prepared and sent to county. Need to complete attachments B & C and send all hard copy docs to county. Totals will not be final with the county until all paperwork is submitted.

General Manager

The GM was not present to provide report. Per Mr. Doty, the GM will be contacting FEMA for follow up. Employees have received some of their safety training for this year.

Financial Coordinator

Nothing to add to treasurer report.

Treasurer's Report:

Standard June and July monthly transactions.

June – paid balance of 2014-2015 snow removal contract to Mr. Dolmovic.

July monies were moved to checking account in order to make the annual USDA loan payment.

The treasurer asked for a resolution in order to pay the following invoices out of 735 Cap Improvement fund:

HD Supply	\$1056.51	inv# E050793 meters/meter boxes
David Robertson	\$1050.00	labor installation of 3 meters

It was moved, seconded and passed by a unanimous roll call vote to pay the above listed invoices for new meters/meter boxes and the labor to install 3 meters.

It was moved, seconded and passed unanimously to accept the treasure's report as presented.

Water Coordinator's Report

Asphalt on Tamarack needs repair

PCSD building repairs – the PPOA was approached for contribution to the PCSD building repairs. PPOA has contributed \$2000.00 with the request that these funds be used to improve the interior paint, flooring and entry door. After consultation with our treasurer, it was determined to purchase supplies, as much as possible, from Wiesenberger's since we have a charge account there.

Snow Coordinator:

Snow Monitor's Report – nothing to report at this time

PPOA Liaison - none

Forest Service Liaison

Mr. Moroney met the new District Ranger and invited him to PCSD meeting.

Director's Comments:

Regarding a Mission Statement – should we have one? What should it address?

Mr. Doty requested board members to come to the next meeting with ideas and suggestions so that it can be formulated and possibly adopted during the regular October meeting.

Ms. Arnold commented that she appreciates the board has made the effort to provide equal access and treatment for all property owners.

Unfinished Business:

Ongoing items

- PCSD building maintenance
 1. Replace portions of fascia boards
 2. Paint building
 3. New roof—with additional roof over fire truck door

ADD - The office floor has begun separating from the meeting room – needs immediate attention. Additional work to be done in the PCSD building includes: removal of office window to be replaced by a door, replacement of flooring in the office, bathroom and possibly the meeting room, and painting the interior of the PCSD building.

- Water ordinance 99W – the water ordinance needs review and possible amendment or revision in order to bring it current with the actual usage and conditions within the PCSD. The Directors will review pages 7-13 prior to the meeting and bring suggestions/recommendations to discuss for making amendments/revisions/deletions of items.

New Business

The meeting was adjourned at 2:15 pm

The date for the next regular Board meeting will be held **Thursday September 10, 2015** at 12:30 p.m. in the District Building.

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT