

NOT YET APPROVED

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

May 5, 2016

Present:

Directors: D. Doty, C. Marchaunt, W. Benton, M. Moroney

Absent Director: P. Cohen

Staff: T. Griesbach, D. Robertson, J. Robertson, J. Landers

Guest: B. Arnold

The meeting was called to order at 12:30 pm followed by the flag salute. Mr. Doty welcomed our guest and noted that Mr. Cohen was not able to be in Ponderosa for the meeting.

President comments

Mr. Doty noted that Mr. Dolmovic has been off the mountain recently, however he does have the snow removal contract with the county for the coming snow season and has indicated he plans to fulfill his current snow removal contract with PCSD as well.

Comments from the Public

Ms. Arnold commented that she is excited about a possible meeting with the County Road Maintenance Department representative. Mr. Doty indicated that he would like the secretary to ask the RMA rep, Tony Boland, to meet with PCSD on May 25 at 10:30 am. The PCSD also thanks the county for opening the Divide Hwy over the top.

Acceptance of Minutes from previous February 11, 2016 meeting.

Having been reviewed, under Treasurer's report, the snow payment to county needs to be reworded for clarity to read as follows, *Snow – the county originally billed PCSD about \$16,000 for our portion of snow removal on the Divide Hwy. The treasurer reviewed the bills High Sierra's submitted to the county and determined PCSD was being overcharged. She calculated the reduced total to be \$8,245.00.*

Furthermore the minutes were correctly written for the month of April, but incorrectly listed the date as March.

A motion was made to accept the minutes as corrected. The motion was seconded and carried unanimously.

Water Manager Report

The April regular monthly bacteria test returned absent. 4 additional mineral tests were done, awaiting results

Water usage for April

Current year

214,501 gallons/month

7,150 gallons/day average

Last year

173,640 gallons/month

5,788 gallons/day average

Transferred from Holby 49,800 gallons

Fawn 39,700 gallons

Lake 125,010 gallons

Depth to water – water table is recovering

Lake – 7ft

Fawn – 5 ft

Holby 1 – 2 ft...Holby 2 – 1 ft

Report in a wireless SCADA system offered by XiO Systems, contact name Mario.

Mario believes PCSD is a good candidate for their system. He asked if each well site had clear contact with a central point. We would need internet at one location in order to remote access all well sites. There would be a monthly cost of \$35.00. Well monitoring and access would be through a computer program with cloud storage.

The board discussed the possibility briefly and determined to table any SCADA system at this time, instead invest in setting up a monitoring system with remote access for Holby well site at the street, in order to avoid having to hike into the site during winter. The WM is to contact Doug Elliot and have him report on feasibility of this plan.

Communications

Received

From Turner and Assoc insurance – our annual insurance renewal packet. Mr. Doty completed the hard copy and the secretary will send a proposed budget as soon as possible to complete the annual renewal package.

From Tony Boland, RMA – email communications, and telephone messages regarding possible meeting with Board members and interested community members regarding Ponderosa road conditions.

Staff Reports:

Secretary

The agenda was posted to the website.

SAM was renewed

EAR (Electronic Annual Report) to State Water board – was accepted by the state Communications as previously reported

General Manager

GM has completed employee reviews and safety training information has been sent to employees.

GM has given a notebook to the WM as an aid in organization.

GM has also contacted the State Water Board offices, obtained a phone number for contact in Sacramento and Los Angeles, and the name of contact from drought meeting that offered financial assistance for water systems.

Financial Coordinator

Nothing to add to treasurer report.

Treasurer's Report:

Budget discussion:

The proposed budget was presented and reviewed line by line with the current budget as a guide for expenses. Final proposed budgets will be presented at the June meeting.

The treasurer did not have current cash balances available, as this meeting was a week earlier in the month

Proposed income totals will remain the same as current fiscal year – no rate increases will be implemented.

In the Snow portion of the budget, it was discussed to leave \$20,000 in contingencies and roll the rest of any balance into reserve. The current snow contract terms will remain for next fiscal year.

In 735 – increase the amount for water meters to 3,000 from 2,500

The treasurer reported that the bookkeeping class she attended was beneficial.

It was moved, seconded and passed to accept the Treasurer’s report as presented.

Water Coordinator’s Report

J. Parminter has manuals to study for taking the water certification test
WC presented a list of tasks for completion at Summit, the well sites, on Sequoia, Tamarack, and at the PCSD building.

Snow Coordinator/Monitor:

Some snow, not enough to really measure
There have been 26 or 27 storms with another storm due Saturday night.

PPOA Liaison – no meeting

Forest Service Liaison

Nothing to report

Director’s Comments:

None

Ongoing items

- o PCSD building maintenance
 1. Paint exterior of building – set to completed when weather permits

New Business

Reminder for departments to give any further budgeting needs to Treasurer before the June meeting.

Meter reading worksheets will be given to the WM before June 4.

The regular June meeting will be on Tuesday June 21, 2016 at the usual time of 12:30 pm.
The secretary may not be physically present but will have the necessary resolutions for water and snow rates and budget adoption prepared.

There will be no regular board meeting in July 2016, the next regular meeting after June will be Thursday August 11, 2016 at 12:30 in the district building.

Adjournment – 3:00 pm

Minutes prepared by Jennifer Robertson/Board Secretary