

NOT YET APPROVED

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

June 21, 2016

Present:

Directors: D. Doty, C. Marchaunt, W. Benton, M. Moroney, P. Cohen

Staff: D. Robertson, J. Landers

Absent staff: T. Griesbach, J. Robertson

Guest: B. Arnold

The meeting was called to order at 12:30 pm followed by the flag salute. Mr. Doty welcomed the guest.

President comments

The county started work on the Ponderosa roads, they committed to a certain amount of work, but repairs are not complete.

The secretary was directed to send a thank you letter to Dennis and Gail Lack for their assistance reading water meters.

Next year, hire teams to do the meter readings.

Comments from the Public

Acceptance of Minutes from previous May 5, 2016 regular meeting.

On page 3, a change was made to the dollar amount for water meters. Hearing no objections the minutes were accepted as corrected.

Water Manager Report

The May regular monthly bacteria test returned absent.

Water usage for May not available to secretary at this time

WM directed to get written well descriptions for the files.

D. Elliot will look at Holby and Sequoia wells

Communications

Received from FEMA, 2 checks – 1400+ and 1300+. Given to treasurer to deposit.

Staff Reports:

Secretary not present

General Manager

GM not present sent apologies via telephone.

He will come up to PCSD office and do research on FEMA. The State says we haven't spent all the monies and have to pay some back to CalEMA.

Financial Coordinator

Nothing to add to treasurer report.

Treasurer’s Report:

Budget resolutions:

A Resolution is required to authorize the annual transfer of monies from 740 general fund to USDA reserves within the 735 fund.

It was moved by D. Doty, seconded and passed by unanimous roll call vote to accept Resolution 2016-126-A authorizing the PCSD treasurer to submit a request to the County of Tulare requesting a transfer of funds from 740/2020 in the amount of:

- \$8,033.00 to the 735/USDA Short Term Assets Reserve
- \$12,000.00 to the 735/USDA Capital Improvement Reserve
- \$1869.00 to the 735/USDA Debt Reduction Reserve

A Resolution is required to establish the annual water service and snow removal rates within the Ponderosa subdivision, even though there will be no changes to the rates from the previous fiscal year.

It was moved by D. Doty, seconded and passed by a unanimous roll call vote to accept Resolution 2016-127-S establishing snow removal rates for fiscal year 2016-2017 as follows:

1. Flat rate service fees as established in Resolution 2015-121-S shall remain in effect for fiscal year 2016-2017
2. Fees for Snow Removal Service shall be as follows

Annual Flat Rate Snow Removal Service
 Schedule 2
 Effective July 1, 2016
 Annual Flat Rate Snow Removal
Schedule 2
 Effective July 1, 2016 for fiscal year 2016-2017

Assessments for each parcel within the service area shall be;

Unimproved Residential	\$169.94 per parcel
Improved Residential	\$406.20 per parcel
Oversized Residential	\$784.62 per parcel
(where there were originally 2 or more APN combined into one on the County tax roll)	
Unimproved Commercial	\$219.34 per parcel
Improved Commercial	\$455.70 per parcel

This charge is levied without regard to property valuation.

Special Condition:

This schedule may be increased annually by the PCSD Board of Directors if it is determined an increase is necessary due to rising Snow Removal costs. This increase shall not exceed the May cost increase reported in the June addition of the Construction Cost Index of the Los Angeles Engineering News Record.

It was moved by D. Doty, seconded and passed by unanimous roll call vote to accept Resolution 2016-128-W establishing Water Service rates for the 2016-2017 fiscal year as follows:

1. Annual Flat Rate and Tiered Rate Water Service Fees as established by Resolution 2015-122-W shall remain in effect for fiscal year 2016-2017
2. Fees for Water Service shall be as follows

Annual Tiered and Flat Rate Service
 Schedule 1
 Effective July 1, 2016

Water Rate Schedule 1

Water Service based on usage:	Per service connection
Annual flat rate for unmetered properties:	\$767.76
Base rate: under 75,000 gallons	\$767.76
2 nd tier: 75,100 – 150,000 gal	\$.30/100 gal
3 rd tier: 150,100 – 250,000 gal	\$.45/100 gal
4 th tier: 250,100 – 1,000,000 gal	\$.50/100 gal

These charges are levied without regard for property valuation

Special Condition:

This schedule shall be increased annually by an amount not to exceed the annual cost of living increase as determined by the national Consumer Price Index; reported by the Bureau of Labor Statistics for the period ending each December 31.

A resolution is required to accept the 2016-2017 fiscal budgets for PCSD 740 and 735 funds. It was moved by D. Doty, seconded and passed by unanimous roll call vote to accept Resolution 2016-129-A adopting fiscal year 2016-2017 budgets as follows:

The 740/2010, 740/2020 and 735 budget(s) for Fiscal Year 2016-2017 be adopted as proposed by the District’s Treasurer.

It was moved, seconded and passed to accept the treasurer’s report as presented.

Water Coordinator’s Report

Discussed task list for Water Manager – primary needs

Repair Chapman

Replace Sequoia

Repair Rueger on Tamarack

Holby tank repair

Re; logging removal of dead trees – they need to be careful of dropping dead trees and using heavy equipment on PCSD roads and breaking our underground water lines. The secretary was directed to write a letter of concern to SCE/Joel Boggus.

Snow Coordinator/Monitor:

Snow season is over for 2015-2016

PPOA Liaison – 4th of July BBQ was held on July 2 at PCSD building

Forest Service Liaison

Nothing to report

Director’s Comments:

None

Ongoing items

- o PCSD building maintenance
 1. Paint exterior of building – J. Parminter will complete y end of July.

New Business

There will be no regular board meeting in July 2016; the next regular meeting will be Thursday August 11, 2016 at 12:30 in the district building.

Adjournment

Minutes prepared by Jennifer Robertson/Board Secretary from notes dictated by D. Doty.

DRAFT