

NOT YET APPROVED

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

June 21, 2016

Present:

Directors: D. Doty, C. Marchaunt, W. Benton, M. Moroney

Absent director: P. Cohen

Staff: J. Robertson, J. Landers

Absent staff: T. Griesbach, D. Robertson

Guest: B. Arnold

The meeting was called to order at 12:38 pm followed by the flag salute. Mr. Doty welcomed the guest.

President comments

Director Cohen, General Manger Griesbach and Water Manger Robertson are not present today. Financial matters will be taken care of during the treasurer's report. USDA Lisa Butler is scheduled to come inspect PCSD on Sept. 15. There will be discussion regarding our hosting of the mountain water company mixer later this month.

Comments from the Public

No comment

Acceptance of Minutes from June 21, 2016 regular meeting.

Having been reviewed and hearing no objections the minutes were accepted as written.

Water Manager Report

Our water test samples will be collected by licensed water operator Klemcke from Camp Nelson until Mr. Robertson can return work at PCSD.

The June sample returned ok.

Water usage data is not available at this time.

Communications

Received

Phone call from County Health and Human Services – see Secretary report

Letter from USDA – Lisa Butler has scheduled an inspection on Sept 15, questionnaire to be filled out and returned prior to inspection.

Staff Reports:

The agenda and packet were posted to the website by 11:00 am Monday Aug 8, 2016.

- The direct charge list has been completed and sent to the county.
- Received call from Edem Agbleode from county HHSA – he wants to schedule a safety inspection and review our safety training logs.
- The thank you letter to Mr. and Mrs. Lack has been written and sent, as well as a letter of concern drafted and sent to SCE about dropping trees within the district.
- The annual board secretary training is in November in Monterrey.

General Manager

GM not present.

Financial Coordinator

Nothing to add to treasurer report.

Treasurer's Report:

There was discussion about the budgeted amount for repairs and maintenance versus capital improvements, with the treasurer reminding the board they have already spend most of the budgeted funds. There is money within the 735 capital improvement reserves – however it requires a board resolution in order to pay invoices or time cards through that fund. Since there will likely be more invoices to be paid for capital improvements and since it is easier to pay invoices in a timely manner through the 740 general fund. It was proposed that the capital improvement monies be transferred from 730 USDA capital improvement reserve to 740 line 8100 building and improvements. It was further discussed that should any funds unspent at the end of this fiscal year will be transferred back in to 735 cap improve reserve. It was moved by D. Doty to accept Resolution 2016-130-A increasing line item 8100 Building and improvements within 740/2020 and transferring funds from 735 USDA capital improvements. The treasurer is authorized to submit the required paperwork to the county in order to complete the following actions.

- That the 2016-2017 fiscal year budget for 740/2020 line item 8100 (Building and Improvement) and shall be increased to \$23,000.
- Furthermore, this line item will be funded by a transfer from the 2016-2017 fiscal year budget for 735/USDA Capital Improvement Reserve of \$11,000.00. This transfer will leave a balance of \$1000.00 in 735/USDA (Capital Improvement Reserve) line item.

Additionally, it is understood that any unspent monies from the \$11,000 USDA Capital Improvement Reserve transfer at the end of 2016-2017 fiscal year, will be transferred back into 735.

The motion was seconded and passed by the following roll call vote:

D. Doty – aye

C. Marchaunt – aye

M. Moroney – aye

W. Benton - aye

Absent: P. Cohen

It was moved, seconded and passed to accept the June and July treasurer's reports as presented.

Water Coordinator's Report

Summit pumps – done by D. Elliot

The PCSD building painting is finished.

There were leaks at Holby well site.

Still need to cover line at Summit.

The Holby remote control is in process.

The painting and reroofing of well site buildings will have to wait until next fiscal year. Next year's budget needs to have priority on Fawn, Lake and Summit buildings

Sequoia well activation is put on hold.

Snow Coordinator/Monitor:

Nothing to report

PPOA Liaison – There will be a meeting during Labor Day weekend.

Forest Service Liaison - Nothing to report

Director's Comments:

Love the new roof.

Hwy 190 meeting at Camp Nelson fire station at 10 am.

Ongoing items

- o PCSD building maintenance
 - 1. Paint exterior of building – J. Parminter will complete y end of July. – DONE!

New ongoing item

Well houses

New Business

Mountain Water Systems meeting hosted by PCSD - Ponderosa Lodge will cater. We expect about 25-30 people, there will be no alcohol.

Mountain Water Systems Mixer

Saturday August 20, 2016

12:30 pm at the Ponderosa CSD Building
56287 Aspen Dr – Ponderosa

Hosted by: *Ponderosa Community Services District*

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Purposes of the meeting are:

- To provide an opportunity for all mountain water system personnel/officials to meet
- To share and discuss mutual water related interests

This is not a regular or special business meeting of the Ponderosa CSD. While a quorum of board members may be present and water company issues may be discussed, there will be no decisions made or actions taken at this gathering. Mutual water interest and concerns will be presented and discussed with all water companies. Ideas arising from this meeting may be added to a future PCSD meeting agenda.

Welcome attendees

Talking Points – shared interests

- Licensed water operators
 - o Who are they
- Alternate water sources during drought conditions
 - o Potable water tanker
- Equipment available @ each water company
 - o Leak detection
 - o Tractor services
 - o Jack hammers
 - o Generators

Possible funding/grants available to small communities

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The next regular meeting will be Thursday September 8, 2016 at 12:30 in the district building.

Adjournment

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT