

**NOT YET APPROVED**

# *Ponderosa Community Services District*

*RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL*

Minutes of meeting

February 2, 2017

Present:

Directors: D. Doty, C. Marchaunt, W. Benton

Via telephone: P. Cohen

Absent Director: M. Moroney

Staff: J. Robertson, J. Landers

Absent staff: T. Griesbach, J. Parminter

Contracted temporary staff: Kirk Klemcke

Guest: B. Arnold, Robby Cope

The meeting was called to order at 12:35, followed by the flag salute. Mr. Doty welcomed our guests.

## **Comments from the Public**

### **Acceptance of Minutes from Nov 10, 2016 regular meeting.**

Having been reviewed, it was moved, seconded and passed unanimously to accept the minutes of the January 26, 2017 meeting as amended.

### **Water Manager Report** – not present to report. Report by Water coordinator.

Our water test samples will continue be collected by licensed water operator Klemcke from Camp Nelson until further notice.

No leaks, tank full.

The roof of the tank was cleared of snow for a cost of \$300.00

Cost of fixing compression fittings on Tamarack:

Matt – \$1690 for tractor work

Jerry – \$300 for labor

Parminter – \$162

## **Communications**

Received

From County Registrar of Voters – letter informing the board that the State is requiring all local governments to change from odd year to even year elections and consolidate those elections with general elections. A resolution was included and presented to the board for discussion and adoption.

It was moved by C. Marchaunt to accept Resolution 2017-134-A, seconded and passed by unanimous roll call vote.

## **Staff Reports:**

### **Secretary:**

The meeting for Feb 2, 2017 was posted to the website Sunday evening Jan 29. On Monday evening Jan 30, a special meeting agenda was added in order to consider and determine whether to adopt the Resolution regarding district elections.

**General Manager** – not present to report

GM is continuing to work on grant funding.

### **Financial Coordinator**

Not present

### **Treasurer's Report:**

Snow budget: to date we have spent \$62,000 – the budget is \$90,000

Treasurer did get \$3000 moved from contingencies; however she still needs to move more monies into the contract labor line. Therefore she requests that the board accept a resolution, for \$5000 be moved from the payroll line item into 740/7043 Professional and Special Expense, as discussed at the last regular meeting.

It was moved by D. Doty to accept Resolution 2017-135-A authorizing a transfer from 740/6001 payroll to 740/7043 Professional and Special expense in the amount of \$5000.00. The motion was seconded, hearing no further discussion, the motion carried by the following roll call vote:

C. Marchant – aye, D. Doty – aye, W. Benton – aye, P. Cohen – aye, absent – M. Moroney.

It was moved, seconded and passed by those present to accept the February treasurer's report as presented.

### **Water Coordinator's Report**

Clearance of fire hydrants; Jerry Webb is only being paid for one clearance on this last storm. The Ponderosa really had 3 storms in a row, with lots of snow. Jerry did not get up to clear after the first storm, but he has been working to get the hydrants cleared. Mr. Doty proposed that the PCSD pay Jerry double, once this round is finished. Jerry will submit his invoice with regular amount and Mr. Doty will note the additional pay when he signs the invoice before submission to the treasurer for processing. It was moved, seconded and passed unanimously to double the contracted amount for clearing snow from fire hydrants on this recent series of storms. Following the invoice for this clearing, the rate will return to the contracted amount.

### **Snow Coordinator/Monitor:**

Snow removal operators are blowing snow into already cleared hydrants; this is in violation of snow removal contract terms. Mr. Benton suggested talking to Mr. Dolmovic and asking him to blow a path into some hydrants that sit far back from the road to create better access for Jerry to clear the actual hydrant.

Mr. Benton will discuss with J. Parminter and identify specific hydrants.

The PCSD building needs the propane tank shoveled out.

R. Cope requested snow be cleared past his house on Carter cul-de-sac, not just up to his house.

Monitor: not present to report

**PPOA Liaison** – Feb 20, 2017 is the next meeting for Snow Fest

**Forest Service Liaison** - Nothing to report

### **Director's Comments:**

Radios for communication are needed to maintain contact while searching for leaks. We should consider 4-8 watt radio with rechargeable batteries – similar to what the Sheriffs use.

**Unfinished Business**

Ongoing items

Well houses - will be completed in the Spring/Summer as weather and budget permit  
Policies/procedures/task lists as proposed to be reviewed, discussed and accepted by the board – none to present at this time

**New Business**

The next regular meeting will be Thursday March 9, 2017 at 12:30 pm in the district building.

Adjournment at 1:45 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT