

# Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

March 9, 2017

Present:

Directors: D. Doty, C. Marchaunt, W. Benton

Via telephone: P. Cohen

Absent Director: C. Marchaunt

Staff: T. Griesbach, J. Robertson, J. Landers, J. Parminter

Contracted temporary staff: Kirk Klemcke

Guest: B. Arnold

The meeting was called to order at 12:30, followed by the flag salute. Mr. Doty welcomed our guest.

## Comments from the Public

None

**President's comments:** Mr. Doty talked about the paving conditions of the roads within the Ponderosa subdivision. Last summer season, the county road department promised to do certain repairs within the Ponderosa community. Some of the work was completed; however there are still several road surfaces that are not in satisfactory condition. Mr. Doty plans on appealing directly to our District 5 Supervisor, Mike Ennis, to get more work done by the county.

## Acceptance of Minutes from February 2, 2017 regular meeting.

Having been reviewed, it was moved, seconded and passed unanimously to accept the minutes of the February 2, 2017 meeting as written.

## Water Manager Report

Our water test samples will continue be collected by licensed water operator Klemcke from Camp Nelson until further notice. The routine Feb sample tested positive for total coliform – requiring a 5 sample repeat. The repeat samples were returned absent total coliform.

Feb water usage

Current year	Last year
409,370 gallons/month	457,270 gallons/month
14,620 gallons/day average	16,331 gallons/day average
Transferred from Holby	42,000
Lake	212,070
Fawn	152,300

WM spent a lot of time chasing leaks. Finally discovered a leak at Verhs cabin, it was under the water meter (PCSD responsibility) but this was not the main source of water loss. Significant water loss – aprox. 51,365 gallons from main tank – shut off valve closed. Searched for leak, and reset valve – someone probably left their cabin drain valve open when turning their water on.

K. Klemcke noted the need for an updated site sampling plan.

Mr. Benton contacted 4 Creeks about design for Tamarack water main lines. He spoke with Kyle, there did not appear to be any design specifications for Tamarack main lines. He gave Mr. Benton the number to contact Hobbs Construction.

**Communications**

Received phone call from Cal Rural Water engineer, Neil Clifton – gave GM contact info. Received notice that PCSD is additional insured on policy for High Sierra Snow removal. Report on cost of radios for communication between PCSD staff and others while searching for leaks, coordinating with snow contractor during emergencies, or conducting other PCSD business. \$62/ set, includes battery, ear piece and user manual; also need a program cable (\$20) and carry cases (\$22 each), total cost for 6 radios and equipment – approx \$524 (not including tax & shipping). The cost of radios will be split between water and snow.

**Staff Reports:**

**Secretary:**

**General Manager**

OSHA and sexual harassment training is prepared for staff.  
GM is continuing to work on grant funding. Andrew Lawrence is the new contact, Neil Clifton is the engineer assigned to our application. We still need an income survey, requesting 2 – 30,000 gallon tanks, and water meters

**Financial Coordinator**

Not present

**Treasurer’s Report:**

Status on snow removal budget – approx \$18,000 remaining funds, most recent storm not yet billed.

J Parminter to test for water operator license in September – register by July

Preliminary budget should be ready for discussion next month.

It was noted that this year’s meter reading would be hired out – 2 people along with a PCSD supervisor.

Calif. Special District Assoc. annual dues nearly doubled with no notice or explanation from CSDA of the increase – secretary to write a letter of complaint to CSDA.

It was moved, seconded and passed by those present to accept the March treasurer’s report as presented.

**Water Coordinator’s Report**

**Snow Coordinator/Monitor:**

Snow contractor has been doing well. It is time to begin negotiation to extend the current snow removal contract for another year, or write a new contract.

As mentioned by the president, the surface of our subdivision roads is crumbling and need to be repaired.

Monitor: Before 2/16 – the year to date snowfall was 14 feet 4 inches

2/16-18                      26 inches

2/20                            2 inches

2/23 1.5 inches  
3/5-6 13 inches  
Current season total 17.5 feet (214.5 inches) additionally 8.25 inches of rain.

**PPOA Liaison** – Snow Fest did not happen, however there was a waffle breakfast at the Lodge.

**Forest Service Liaison** - Nothing to report

**Director's Comments:**

**Unfinished Business**

Ongoing items

Well houses - will be completed in the Spring/Summer as weather and budget permit  
Policies/procedures/task lists as proposed to be reviewed, discussed and accepted by the board – none to present at this time

**New Business**

The next regular meeting will be Thursday April 13, 2017 at 12:30 pm in the district building.

Adjournment at 2 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT