

NOT YET APPROVED

# *Ponderosa Community Services District*

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

May 11, 2017

Present:

Directors: D. Doty, C. Marchaunt, W. Benton, M. Moroney

Via telephone: P. Cohen

Staff: T. Griesbach, J. Robertson, J. Landers, J. Parminter

Contracted temporary staff: Kirk Klemcke

Guest: B. Arnold, R. Cope

The meeting was called to order at 12:30, followed by the flag salute. Mr. Doty welcomed our guest.

## **Comments from the Public**

### **President's comments:**

There was a leak caused by Edison when they were digging to replace a power pole. PCSD will bill Edison for the repair. The Lodge was without water for 3 hours, the break occurred during a scheduled power outage. It is unclear whether the generator at Summit will allow the flapper valve to operate during a power outage. Another water loss occurrence was found to be at Rollie Moore's cabin, a drain valve was left open.

### **Acceptance of Minutes from April 13, 2017 regular meeting.**

Having been reviewed, it was moved, seconded and passed unanimously to accept the minutes of the April 13, 2017 meeting as written.

**Water Manager Report** – see president's comments  
April routine sample returned absent for total coliform.

April water usage – statistics not available at this time

D. Elliot has repaired Fawn well motor/pump

K. Klemcke needs sample site addresses in order to finish the copper/lead test report and update the site sampling plan.

## **Communications**

Received

- Reminder for government census
- Notice from the State Water Board declaring we are still delinquent in required items from last year – this is incorrect. All items, but one, were sent last year, via email, as instructed by State. The problem is on their end.
- Written confirmation of phone conversation with Jason from State Water Board that PCSD is required to complete copper/lead tests in March and again at the end of this year between July-Oct. If both these tests return under the action level, PCSD should be able to go back to a triennial testing schedule.

**Staff Reports:**

**Secretary:**

Agenda and packet posted to website on Monday May 8 at 5:12 am.

- Thank you letter to Cope – break on Aspen
- New water connection application received from David Sin/ Will serve letter sent
- Forwarded information on new funding clearing house to GM
- Sent J. Parminter information on creating an operations plan
- Replied to Jason at State Water, sent him another copy of site sample plan, we need a new one/sent Klemcke request for a new one

Began annual CCR

Resolutions for water/snow rates

**General Manager**

Mr. Griesbach was appointed to the “Tulare City Board of Public Utilities”

He has met with the Tulare Irrigation District.

It is time for annual employee reviews/the treasurer is probably due a raise based on the current step salary plan

Mr. Griesbach will try to find and meet with the Tulare City representative for LAFCO

A new list of available grants is due from the State in July. PCSD did not qualify for the last grant we applied for because we do not have enough full-time residents in relation to the number of water connections.

**Financial Coordinator**

Nothing to add

**Treasurer’s Report:**

Preliminary budget review

See attached preliminary budgets

It was moved, seconded and passed by those present to accept the April treasurer’s report as presented.

**Water Coordinator’s Report**

Leaks addressed in president comments

June meter reading will not be done by directors this year; the work will be hired out. Ian Robertson and Aiden Willet will read meters with supervision probably by David Robertson.

**Snow Coordinator/Monitor:**

Season total was 18-19 feet of snow and significant amounts of rain.

**PPOA Liaison** – nothing to report

**Forest Service Liaison** - Nothing to report

**Director's Comments:** Ponderosa roads update – county no longer plans to repair Ponderosa subdivision roads. Mr. Doty intends to speak with county/Supervisor Ennis; add to ongoing items.

**Unfinished Business**

Ongoing items

- Well houses - will be completed in the Spring/Summer as weather and budget permit
- Policies/procedures/task lists as proposed to be reviewed, discussed and accepted by the board.
- Ponderosa subdivision road repairs

**New Business**

The next regular meeting will be Thursday June 8, 2017 at 12:30 pm in the district building.

Adjournment at 2:45 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT