

# *Ponderosa Community Services District*

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

March 8, 2018

**Present:**

Directors: D. Doty, W. Benton, C. Marchaunt, M. Moroney

Via telephone: P. Cohen

Staff: J. Robertson, K. Klemcke, T. Griesbach

Absent staff: J. Parminter, J. Landers

Guest: B. Arnold, R. Cope, Toro

The meeting was called to order at 12:30, followed by the flag salute.

**Comments from the Public**

Mr. Cohen asked if AT&T had contacted anyone with PCSD about putting a cell phone tower in the Ponderosa community. They may be willing to lease space; they may need approx 900 sq ft.

**President's comments:**

**Minutes from February 8, 2018 regular meeting.**

It was moved by C. Marchaunt to accept the February 8, 2018 regular meeting minutes as written. The motion was seconded and passed with none opposed.

**Water Manager**

Routine water sample, submitted by K. Klemcke, passed.

Operations plan update was submitted to state.

TCP123 tests returned with No Detection, Mr. Klemcke has requested the state to put us on reduced monitoring for this contaminant.

Transfer pump was making noise and smelled of smoke. D. Robertson inspected, greased and now it seems to be running well.

Toro transferred water as needed.

Tamarack – frozen valve

**Communications**

Received:

By mail: Corpro requesting contract to inspect Summit tank. Fischer regarding water fee increase with suggestions for board consideration.

By email: Patton requesting disconnection of water service, waiting for required paperwork to be returned to PCSD.

By phone: Thetford contesting water rate increase. Secretary explained a written protest must be received in order to be counted.

**Staff Reports:**

**Secretary:**

Agenda and packet posted to the website on Monday 6:55 am.

Julie mailed water 218 notice - Posted on website today

Conflict of Interest forms prepared

**General Manager**

OSHA injury report prepared (no injuries to report)

Sex harassment training done

Employee review of treasurer is complete, review of secretary in progress; need to meet with president to complete review of general manager.

2 additional safety meetings are prepared, one for slip and fall, the other for working in heat, Suggest the board consider sending treasurer to board secretary training seminar.

Remind directors they need to complete sexual harassment training – can order DVD from CSDA.

**Financial Coordinator**

Nothing to add to treasurer's report

**Treasurer's Report:** treasurer absent – printed reports distributed to directors. It was moved, seconded and passed to accept the treasurer's report as presented.

**Water Coordinator's Report**

Bozanich has an unused water pump that he is willing to sell to the district. There is a question about the actual condition of this pump. Mr. Cope offered to take the pump to be inspected. If the pump is deemed in good condition, Mr. Doty will negotiate a price with Mr. Bozanich. Then we will have a back up for our transfer pump.

*Mr. Cohen departed at 2:25 pm.*

**Snow Coordinator/Monitor:**

Snow fall total to date is 3 feet.

There have been problems with the tree cutting service. They left an ATV in the middle of the road on Sequoia, but finally removed logs from Peppermint.

**PPOA Liaison** – nothing

**Forest Service** - nothing

**Director's Comments:**

Ponderosa Lodge status – unknown.

Directors requested that our attorney be present for the upcoming 218 hearing.

Mr. Doty will also ask Bill Roberts to attend the hearing.

**Unfinished Business**

Ongoing items

- Well houses
- Review of proposed policies/procedures/task lists
- Finish interior of PCSD building
- Possible meeting date change for June – related to annual budget approval
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**New Business**

Requested item for the next agenda – creation of a master plan. The secretary will provide copies of the former long range plan for directors to review.

The next regular meeting will be on March 8, 2018 at 12:30 pm in the district building.

**NOT YET APPROVED**

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Adjournment 2:40 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT