

# Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

October 11, 2018

Present:

Directors: D. Doty, C. Marchant, B. Arnold, P. Cohen via telephone

Staff: T. Griesbach, J. Robertson, J. Landers, K. Klemcke, T. Harness

Guest: none

The meeting was called to order at 12:35, followed by the flag salute.

## President Comments

Lake well pump went out. D. Elliot will put in same size pump and replace metal with plastic. There was a leak at Lollis cabin. Schlitz will pave PCSD roads tomorrow.

## Comments from the Public

None

## Minutes from August 9, 2018 regular meeting.

It was moved to accept the August 9, 2018 minutes with a date correction in the heading for Minutes. The motion was seconded and passed unanimously.

## Water Manager

Report by D. Robertson – at a recent water class, Mr. Robertson discussed the number of recent breaks in the main line on Aspen. It was the opinion of the class instructor that the pressure in this part of our water system is too high. The transite fractures from surges of pressure that usually occur at night. He suggested we install a pressure reducing valve with a check valve. The pressure reducing valve in the 6 inch line needs to have a 2 inch bypass, check valve installed next to it. The purpose of the check valve is to allow us to push the water (transfer) from Holby to Summit. If we don't have the bypass valve, when we transfer water it will hit the reducing valve and have nowhere to go, except to break the line. Robertson is waiting for a final quote from USA Bluebook on the parts, but estimated the parts and labor to be about \$6,000.

The treasurer pointed out that this item was not in the budget. She asked for a resolution to move \$6000.00 from the USDA capital improvement budget reserves to line 8300 new equipment within the 735 capital improvement fund.

It was moved by D. Doty, to accept resolution 2018-162-A authorizing the transfer within the 735 capital improvement fund from the USDA capital improvement reserves to line 8300 new equipment. The motion was seconded and passed by the following roll call vote.

C. Marchant – aye, B. Arnold – aye, P. Cohen – aye, D. Doty – aye.

T. Harness reported August water usage.

Lake 147,670 gallons

Fawn 174,300 gallons

Transfer 138,699 gallons

September usage

Lake 4,330 stopped pumping Sept 9  
Fawn 143,000 gallons  
Transfer 223,400 gallons

**Communications**

Via telephone: 3 different companies offering water storage tank inspections/servicing Secretary from Board of Supervisors regarding appointment in-lieu of election for PCSD board positions.

Property owner regarding notification of leak on their side of service valve. She authorized repair and inquired about billing for labor.

**Staff Reports:**

**Secretary:**

Report for Sept 13, 2018

Regarding election for board members: per election timetable provided by the registrar of voters.

After August 31, 2018 – if by 5:00 pm on Aug 15, 2018 there was

1. Only one nominee per office, or
2. No nominee, or
3. An insufficient number of nominee for the offices to be filled and a petition requesting that an election be held has not been presented, then the County Elections Official will submit these facts to the Board of Supervisors and request they appoint the person, if any, who have filed a Declaration of Candidacy. Appoints must be made before Dec 7, 2018 (prior to the Monday before the first Friday in Dec)

If no person filed a Declarations of Candidacy for any office, the Board of Supervisors shall appoint any person who is qualified on Election Day. If the district has suggestions for possible appointment, submit these in writing to the Board of Supervisors,

October 11, 2018

Notice posted for canceled September meeting  
Agenda and packet posted to website Sunday night.

Received final assessment confirmation from the county

678- water...145 connections...\$141,476.82

662-snow removal...327 parcels...\$92,609.96

Note - Out of 145 water connections there are meters on 105

**General Manager**

Met with T. Harness.

Regarding replacement for damaged store room door; Mr. Griesbach was unable to find a metal door, but he did find a vendor and has ordered the replacement.

Mr. Griesbach continued to negotiate with Mr. Dolmovic on the snow removal contract – thinks we have an agreement if the board approves.

**Financial Coordinator**

Bills delivered to treasurer.

**Treasurer's Report:**

Jack Griggs filled PCSD building and Holby.

Preparing the invoice to county for \$20,000 snow removal draw.

The treasurer requested a resolution to authorize payment of invoices and labor costs, related to main line replacement and water meter installation, out of the 735 fund.

It was moved by D. Doty to accept resolution 2018-163-A authorizing payment from 735 capital improvement fund for the following items:

Crouzet	1765.89	multiple invoices
Jordan-Slate	2733.75	inv 1632
David Robertson	1400.00	labor install 4 water meters

The motion was seconded and passed by the following roll call vote:

C. Marchaunt – aye, B. Arnold – aye, P. Cohen – aye, D. Doty – aye.

It was moved by D. Doty to accept the treasurer's report, seconded, hearing no objections the motion carried.

### **Water Coordinator's Report**

K. Klemcke reported that the annual lead/copper testing was done and filed with the state. All sampling sites returned 'no detection'.

Jason Autry from the state water board came up for triennial survey – relates to our permit to operate.

3<sup>rd</sup> quarter TCP123 testing was done.

### **Snow Coordinator/Monitor:**

Contract items under review – schedule of fees

\$190/machine/hour for the first 13 feet of snow removed.

The rate falls to \$160/machine/hour for the remainder of the season.

Mr. Dolmovic wanted a 3 year contract – PCSD agreed to a 2 year contract with an option for the 3<sup>rd</sup> year.

Mr. Dolmovic will receive a \$20,000.00 draw against the new season in order to prepare his equipment.

It was moved by D. Doty to accept the snow removal contract for the 2018-2019 and 2019-2020 snow seasons. The motion was seconded, after a brief discussion, the motion carried.

Mr. Doty asked to have a discussion about property owner's snow removal rates added to the November agenda.

Snow Monitor – reported there had been a few snow flurries but not enough accumulation to measure. There was another storm forecast to come in the next few days.

Need to find someone to bid on removing snow from fire hydrants.

**PPOA Liaison** – C. Marchaunt read an email: DeClerk stained the memorial bench.

**Forest Service** – nothing to report

### **Director's Comments:**

There will be a meeting in Camp Nelson on Oct. 30. Dennis Townsend will be there. There will be a discussion about funding and staffing for the Camp Nelson ambulance – there is a possibility they may lose the ambulance due to lack of EMT staff.

Board wants to send a letter to new supervisor Townsend regarding condition of Ponderosa roadways. Place on November agenda.

**Unfinished Business**

Ongoing items

- Well houses
- PCSD property needs clean up, baby Aspen trees at base of building need to be removed. Maybe some community service group can help.
- Finish interior of PCSD building

**New Business**

The next regular meeting will be on Thursday November 8, 2018 at 12:30 pm in the district building.

Adjournment 1:55 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT