

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

April 11, 2019

Present:

Directors: D. Doty, R. Cope, L. Gray, P. Cohen by phone

Staff: T. Griesbach, J. Robertson, J. Landers, T. Harness, K. Klemcke

Guest: A. Bozanich, B. Arnold, W. Dolmovic

The meeting was called to order at 12:34, followed by the flag salute.

President Comments

Mr. Doty welcomed the guests and thanked them for coming. To date there has been 23.5 feet of snow (the snow contractor has measured 267 inches which equates to 22.5 feet). This is the amount of snow Ponderosa should receive in a normal year. We have not received a normal amount of snow in many years, so newer property owners and visitors may feel this year's snowfall is above average. Mr. Doty wants to stress that this is what a normal year should be like.

Comments from the Public

None

Minutes from January 10, 2019 regular meeting.

It was moved by D. Doty to accept the March 14, 2019 regular meeting minutes as written. The motion was seconded and passed unanimously.

Water Manager

T. Harness reported that the average water usage for March was 30,184 gallons/day.

There have been 3 main line leaks, 2 on Aspen and 1 on Ponderosa. Additionally there were 3 cabins with interior broken water lines.

Communications

Received from:

Email from property owner regarding no water at her cabin during what she thought of as maintenance on water lines – response sent by secretary

Email from CSDA requesting response to survey – survey completed by secretary

Staff Reports:

Secretary:

Regarding email from property owner, Mrs. Robertson addressed her concerns and explained the situation regarding water line repairs are not routine maintenance. Further explained that it is not always possible to notify cabin owners about water breaks and provided her contact information.

Completed survey for CSDA for their board's planning purposes

Contacted tech services about ponderosacsd email issue – they changed a setting and now emails seem to go through.

Received insurance renew forms

Need financial summary reports for Jan and Feb, will need proposed budget for insure renew

Mrs. Robertson received copy of resolution to order elections from elections office. Emily Olivera said I need to confirm wording with our attorney.

Action item – the board discussed the need for the resolution to order the required election needed to fill the vacant director seat. It was decided to vote on the resolution now and not wait until the May meeting. Therefore it was moved by Paul Cohen and seconded by Larry Gray to accept resolution 2019-169-A ordering an election. There was no further discussion. The motion carried by a unanimous roll call vote.

General Manager

Mr. Griesbach reported the required employment posters have been mounted. The sexual harassment training has been delivered to district personnel. Employee reviews are coming up. He will try to have them completed before the meeting in May.

Water Coordinator's Report

Kirk Klemcke reported that the cross control survey has been completed and submitted to the state water board.

He has also been certified on back flow prevention and plans to become certified on cross control, then he will be able to complete these surveys for a local water systems.

He noted there are some water control issues that need to be addressed by the Ponderosa Lodge.

Mr. Klemcke has been working with the State Water Control Board regarding the frequency requirements on some of our water quality tests. Due to consistent good PCSD water test results the state has reduced the frequency of some tests.

Asbestos will now be due every 10 years – next due in 2024

VOC (volatile organic compounds) now every 3 years

Lead/Copper now every 3 years

Gross Alpha now every 3 years

Nitrates are still required annually

Mr. Cope reported that there have been 3 major leaks. On one of the line repairs he opted to have Tim Harness and a helper back fill the road once the water line replacement was completed rather than use a contractor. He determined that option was faster and cheaper than using a contractor.

Mr. Cope proposes in the future the district consider renting an excavator from Home Depot and have Mr. Harness operate that equipment to dig up and then repair the road once the leak is fixed. He believes this will reduce costs for the district on water line repairs/replacements.

Another issue is at one point on Aspen, the water main line crosses from one side to the other. If that section breaks, Aspen will not be usable and it is the main access point to the rest of the subdivision. Mr. Dolmovic suggested Mr. Cope look for large steel plates that can laid across a trench and driven on in order to keep the road accessible to traffic.

Snow Coordinator/Monitor:

There has been 23½ feet of snow to date. There is a lot of water in this snow.

The official snow season is just about over.

Mr. Dolmovic stated that AT&T came up and cut some trees, but did not remove the downed timber.

It was also reported that there will be a cell phone tower placed on Mr. Umy's property in the Ponderosa subdivision. It was stated that the plan is for a steel and lattice tower instead of one designed to look like a tree.

It was moved by Mr. Doty and seconded to send a letter to both AT&T and the county RMA stating the district's preference for the tower to be designed to better blend into the forest surroundings. The motion carried unanimously.

Financial Coordinator

Mr. Gray asked for clarification on the monthly financial report. The current report shows percent spent, but does not show actual amount of monies left in the budget items.

The treasurer said yes, that is correct and offered to add a line that shows the actual amount of monies left in each budget item listed on the report. It was agreed she would add that line.

Treasurer's Report:

Ms. Landers reminded the board that it was time to start thinking about the next fiscal year's budget and any projects they want to see completed.

She proposed putting less money into the snow reserves at the beginning of each fiscal year and leave more in the operating fund. Any unspent operating funds can always be moved into the following year's reserve.

It was necessary to submit a revised budget to the county in order to move money out of the snow reserves.

Ms. Landers has not yet purchased the computer and software but is working on it.

A resolution is needed authorizing the treasurer to pay invoices from 735 capital improvement. The following invoices have been received for main water line replacement.

\$ 1050.00	Tim Harness	labor
\$ 4517.50	Jordan-Slate	inv 1806
\$ 954.89	Core&Main	inv K343054
\$ 270.00	Kelsey Lane	labor

It was moved by Mr. Doty and seconded to accept resolution 2019-168-A authorizing the treasure to pay the above listed invoices through the 735 capital improvement fund. The motion carried by the following roll call vote:

D. Doty – aye, P. Cohen- aye, L. Gray – aye, R. Cope – aye

It was moved by D. Doty to accept the treasurer's report, seconded, hearing no objections the motion carried.

PPOA Liaison – nothing to report

Forest Service – nothing to report

Director's Comments:

None

Unfinished Business

Ongoing items

- Well houses
 - Finish interior of PCSD building
- Security doors will be install once weather permits

New Business

Call for District election to fill board vacancy.

The board currently has 4 directors and seeks to fill the 5th seat via election. The board will discuss and determine whether to vote on a resolution calling for a Ponderosa CSD election to be consolidated with the November 2019 general election.

Action taken during secretary's report – "it was moved by Paul Cohen and seconded by Larry Gray to accept resolution 2019-169-A ordering an election. There was no further discussion. The motion carried by a unanimous roll call vote."

The next regular meeting will be on Thursday May 9, 2019 at 12:30 pm in the district building.

Adjournment 2:20 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT