

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

August 8, 2019

Present:

Directors: D. Doty, R. Cope, L. Gray, T. Stewart

Staff: T. Griesbach, J. Landers, J. Robertson, T. Harness

Contractor: K. Klemcke, W. Dolmovic

Guest: B. Arnold, D. Stewart, Beth Benton

The meeting was called to order at 12:30, followed by the flag salute.

President Comments

Mr. Doty welcomed the guests and thanked them for coming. Mr. Doty wanted to straighten out some complaints about last month's meeting. Although there is a public comment period listed on the agenda, per the law, provided they are recognized by the chair, the public is allowed to comment or ask questions on any other agenda item. This has been confirmed by our attorney. Public discourse is encouraged; however, rules of conduct must be followed by everyone.

New Director

Mrs. Tammi Stewart was appointed by the board at the regular July meeting to serve the remainder of the term vacated by the resignation of Mr. Paul Cohen. Mrs. Stewart was provided with an oath of office, which she read aloud and signed. Mrs. Stewart is now an acting director on the PCSD board.

Comments from the Public

D. Stewart reported that, Dave LaPere, has volunteered to be the captain of the Ponderosa volunteer fire brigade. He is the current chief of Porterville FD. He will be leading the training on the 18th.

Minutes from July 11, 2019 regular meeting.

It was moved by D. Doty to accept the July 11, 2019 regular meeting minutes as written. The motion was seconded and passed with none opposed.

Water Manager

T. Harness reported that the average daily water use in July was 12,173 gallons over 38 days. 462,590 gallons pumped to Summit.

There was a main line break on July 23, on Holby. A new shut off valve was installed. All work was completed by July 25. Service was restored to most of the subdivision within a couple hours, However, 2 services were without water until the repair was completed.

Repaired Holby tank, has picture for Kirk to send to state water board.

K. Klemcke – water testing completed for this month. Lead/copper testing at 10 sites will need to be completed by October. Mr. Klemcke brought up chlorine to be used after major line breaks/repairs. He reported that he supervised the recent repair on Holby.

Communications**Received**

- Email from Johnny Wong with Tulare County RMA – acknowledging receipt of our letter asking for road repaving – he is requesting a meeting with the district. Mr. Doty will meet with him next Wed at 10:30 am here in Ponderosa.
- Telephone reminder from county tax assessor that direct charge files are due by Monday 8/12 by 5 pm – still need some water meter readings from T. Harness in order to complete the file. Mr. Harness provided most of the needed readings, 2 meters remain flooded and cannot be read at this time.
- Email from Rita-Southern Sierra Realty asking for information on snow and water rates for properties owned by Victoria Bohn on Tamarack – email reply to her with requested information and directed her to PCSD website.
- Email from CSDA rep Cole Karr about new clean water fund signed by Gov. Newsom and what the funds can be used for – forwarded to GM
- Email from county elections – notice of publication
- Email from state water board – copper/lead testing requirements

Staff Reports:**Secretary:**

Replied as necessary to above communications.
Working on assessment list for county.

General Manager

Mr. Griesbach has called Supervisor Townsend, hoping for a return call tomorrow to see if Ponderosa fits any of the parameters of new water funds.

Water Coordinator's Report

Mr. Cope confirmed Mr. Harness's report on the main line break. He met with T. Griesbach and K. Klemcke about shingle/metal roofing for Holby well house.

The propane tank at Summit needs a cover built over it.

The Holby well house walls need some work. It was suggested to install pressure treated studs to reinforce them.

Mr. Cope has hired Mike Swanson to do occasional labor work for the district. He has covered the 6 in line leading from Summit tank with dirt to protect it from sun damage.

Mr. Cope picked up 7 new water meters, there were 3 in stock. T. Harness will begin installing them soon.

Mr. Cope has spoken with Julia Lew, the attorney for PCSD, regarding a financial conflict of interest. Mr. Cope was unaware that working for Mr. Dolmovic plowing snow, while Mr. Dolmovic has a contract with PCSD was a financial conflict of interest. He now understands that he cannot do any snow plowing on the Ponderosa subdivision roads while he is on the PCSD board. However, he has asked Ms. Lew to seek an opinion from the Fair Political Practices Committee (FPPC) on whether he can plow snow for Mr. Dolmovic on his private driveway contracts. It may take more than 30 days to get an answer from the FPPC.

Snow Coordinator/Monitor:

No snow

Financial Coordinator

Mr. Gray reported on vendor invoices received.

Treasurer's Report:

Expenses include the annual insurance payment, about \$4500, service on generators, about \$1000, and the annual USDA loan payment, a little over \$18,000.

B. Arnold reported that Phillip has not received payment for work done in June. The treasurer said she had talked to them about it. Several invoices from that time had not been paid either but have been processed now. She will call them and investigate.

It was moved by D. Doty to accept the treasurer's report, seconded, hearing no objections the motion carried.

PPOA Liaison – L. Gray mentioned the mail room door needs to be replaced. T. Harness said he is working on it.

Forest Service – D. Stewart reported that the helicopter guys will be on site at the heliport from 9:30-5:00 each day. They will work with the Ponderosa volunteer brigade on training. FS brush piles will not be burned until late fall.

Director's Comments:

DD – thank T. Stewart for stepping up to be on the board. She will be the Vice President and in charge of grants for PCSD.

Also note that there is still a vacant seat up for election in November of this year. The filing period for this seat closes tomorrow at 5 pm. Ms. Beth Benton indicated she would be willing to run for the seat.

Unfinished Business

Ongoing items

- Well houses
- Finish interior of PCSD building
- Status on installation of security doors

- Continued discussion of possible increase for snow removal rates and Prop 2018 procedures. Rate increases could be eligible for a hearing and property owner vote in 2019, however because of county deadlines for assessment submittal, the revenue increases would not be collected until 2020-2021 fiscal year.

Write an education letter to all property owners about the financial needs of the snow removal budget – what do we tell them?

Coming into snow season – basic letter, following last year's just above average snowfall 2nd letter, explain why we have the current surplus

3rd letter – to be determined if necessary

New Business

The next regular meeting will be on Thursday September 12, 2019 at 12:30 pm in the district building.

Adjournment 1:37 pm

Minutes prepared by Jennifer Robertson/Board Secretary