

# Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

March 12, 2020

Present:

Directors: T. Stewart, L. Gray, R. Cope, B. Benton

Absent director: D. Doty

Staff: J. Landers, K. Klemcke, T. Griesbach

Absent staff: J. Robertson

Guest: B. Arnold

The meeting was called to order at 12:33, followed by the flag salute.

## Comments from the Public

None

## Minutes from February 13, 2020 regular meeting.

It was moved by T. Stewart to accept the February 13, 2020 regular meeting minutes as written. The motion was seconded, hearing no objections the minutes were accepted as written.

## Water Manager

Tim Harness reported the average daily usage of water Jan 8 to Feb 21: 13,794 gal per day  
February 20, there was a main line break on Aspen  
February 27, a frozen service line had to be opened on Aspen/Pine  
March 10, another frozen service line opened on Tamarack/Kramer

Treasurer request that we build an inventory of spare parts to reduce the cost of mileage when obtaining parts. Investigate the cost of purchasing a back hoe tractor.

Water Coordinator – new roof for Holby site, roof over propane tank at District building

## Communications

Received: none reported

## Staff Reports:

Secretary: absent

## General Manager

GM called Dennis Hylton to confirm his inability to be our auditor. There is a new state regulation that he has to be audited himself in order to continue as an auditor. He provided three contacts for a new CPA that we could possibly act as auditor for us.

Re: funding – self help told Mr. Griesbach that state has a median income of \$61,500. Based on a 2016 census, the state calculates our district's median income of \$54,293. In order to qualify for assistance as disadvantaged the community must have a median income of \$49,000 or less. We can ask for census, but we would have to pay for it.

Re: Rate study - mailing a request for help to Wichita State for assistance, they have not sent previously promised program/paperwork. He also has a copy of the Tulare City water rate study, hoping to use that as an outline for creating our own study.

As a member of the board of public utilities in Tulare, Mr. Griesbach had to take his oath of office,

he had to acknowledge receipt of the city of Tulare's Disaster Service Worker's Status Notice related to government code 3100-3109. He provided a copy, as an employee or board member of a public agency...Per Gov code 3100..."all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law".

### **Financial Coordinator**

Only two invoices were received to pass onto the treasurer.

Mr. Gray raised the possibility of canceling the district office phone line. The current bill is \$190.04. He has spoken to both Hughes Net and Via Sat. WE would have to get a business plan, not a consumer plan. It does cost a bit more, but does have some additional features.

Hughes Net – smallest plan

Via Sat – cheapest plan

35 GBs, 10 anytime, 25 daytime

10 GBs

Monthly cost \$90.00

Monthly cost \$80.00

Installation – no fee

Installation - \$100.00

Both can provide phone service through VOIP – could probably keep the same number

Total monthly cost \$129

Total monthly cost \$119

HN – once allowance reached, speed choked down, no additional charges

VS – once allowance reached, charges \$10/1 GB.

HN - Wireless access point included no cost

VS - Does not supply wireless, do supply hardwire modem, would need to purchase router

Mr. Gray will do more research and Ms. Landers will research magic jack for VOIP phone. Both will report next meeting.

### **Treasurer's Report:**

Paid

\$1725 – Bates

\$992 – snow removal on hydrants

\$8000 – snow removal

**Water Coordinator's Report** – see water manager's report

### **Snow Coordinator/Monitor:**

Mr. Doty was not present to report. General board consensus that there had been no measurable snow to report, however the forecast for the next week indicated snow storms likely.

**PPOA Liaison** – nothing to report

**Forest Service** – nothing to report

**Director's Comments:** none

### **Unfinished Business**

Ongoing items

- Well houses
- Finish interior of PCSD building

- **Carry forward**

Continued discussion of possible increase for snow removal rates and Prop 2018 procedures. Because of county deadlines for property related fee submittal to be placed on the property tax roll, the revenue increases would not be collected until 2020-2021 fiscal year.

- Review PCSD annual snow removal costs

**New Business**

None

The next regular meeting will be on April 9, 2020 at 12:30 pm in the district building.

Adjournment 2:16 pm

Minutes prepared by Jennifer Robertson/Board Secretary

DRAFT