

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

September 9, 2021

12:30 pm, in the District Building

Meeting Procedures:

All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

To provide an opportunity for public input

To set policy for the District and for Staff

To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome

Call to Order

Flag Salute

President Comments – Board reorganization due to resignations and appointments

Guest introductions

Comments from the Public ~ please, introduce yourself before you speak. Each speaker will be allowed three minutes. *This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither **action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.** Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.*

Acceptance of Minutes from the August 5, 2021, and August 19, 2021, special meetings.

Communications

Sent

- ✓ Letters sent to Ms. Thompson and Ms. Killian regarding violation of Ordinance 99-W sections 2.36.010 and 2.36.190
- ✓ Email with letter attachment sent to Mrs. LaPere regarding housing of Ponderosa Fire Brigade fire truck and equipment
- ✓ Emailed guarantee to purchase letter to B. Benton, to be printed, signed and delivered to Mr. Dolmovic

Received

- ✓ 9/1 State water board: new water monitoring website launched and final reminder of new codes to be used by labs reporting testing results
- ✓ 8/23 Renewed insurance policy from our agent, coverage from 7/1/21-7/1/22, cost \$9250
- ✓ 8/19 email from Mr. James on behalf of the fire brigade thanking PCSD for housing the fire truck – with request to be read at 8/19 special meeting
- ✓ 8/17 from state water board about completing a questionnaire to see if PCSD qualifies for Covid relief funding, specifically to cover unpaid water bills – online questionnaire completed – PCSD does not qualify
- ✓ 8/16 from county – final confirmation of direct charges for 2021-2022 property tax roll

Water System Report

Water Technician

Contracted Water Manager

Water Coordinator

- Discussion of Ordinance 99-W; specifically the following sections:
 - 2.36.010, Supply to separate premises
 - 2.36.180 Investigation--Right of Entry
 - 2.36.190 Unlawful Acts

Reports

Secretary

General Manager

Presentation of new staff position description: Snow Removal Manager, recommended pay scale, and duties; Additional recommendations regarding staffing and costs in water department.

- Discussion and possible action to create new staff position, job description, and rate of pay as recommended by the GM.

Snow Coordinator

Status update:

- Delivery of purchased snow removal equipment
- Housing of snow removal equipment

Financial Coordinator

- Treasurer
 - Resolutions a needed to pay invoices or transfer monies

PPOA/PCSD Liaison

US Forest Service Liaison

Director Comments

Unfinished Business

Ongoing items:

- Roof on Holby
- Gates or access barriers on Holby foot bridge, and access road to Holby well site
- Doors on PCSD building ‘carport’

Status Update on RCAC loan application for Holby water tank project.

New Business

- Discussion and possible determination to apply for a CA State Water Resources Department grant for the purchase of replacement water tanks at Holby well site:
Resolution 2021-202-A authorizing grant application, acceptance, and execution
- Review, discussion, and possible action to revise current Application for Water Service terms and/or fees.

The next regular meeting will be held Thursday October 14, 2021 at 12:30 pm in the district building.

Note: *The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. **Please submit requests in writing for consideration.** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online or hard copies are available upon request