

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

Month February 10, 2022

12:30 pm, in the District Building

*If possible a zoom link will be posted on the PCSD website's home page,
<http://ponderosacsd.com/>*

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
 2. To set policy for the District and for Staff
 3. To afford Board members the opportunity to share information relevant to the District
- Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

Welcome ◊ **Call to Order** ◊ **Flag Salute**

President Comments

Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from January 13, 2022 regular meeting.

Communications

- ✓ 1/18 email from CSDA article– How Special Districts can access federal infrastructure funding workshop information– forward to GM and directors
- ✓ 1/20 email invitation flyer to election fundraiser for Supervisor Townsend – forwarded to directors
- ✓ 1/21 email from State Water /Jason Autry – sent a copy of sanitary survey for PCSD, hard copy to follow
- ✓ 1/24 email from County Supervisors clerk reminder that Conflict of Interest statements (Form 700) due to their office by 4/1/2022.
- ✓ 1/24 email from Corrinne Scieszka/Rural Community Development Project Specialist for the Sierra Institute for Community and Environment about workshops to address capacity and needs of water systems in Tulare county, looking specifically for information about foothill and mountain communities. Reply sent and forwarded to Tom and Kirk.
- ✓ 1/27 email from RCAC – received check from PCSD but had no invoice due. Replied and forwarded to Treasurer.
- ✓ 1/31 email from CSDA call for nominations to Seat B on their regional board for 2023-2025 term.
- ✓ 1/31 email from county, Allison Guthrie Pierce, MPA, Supervising Staff Services Analyst, Tulare County General Services Agency with information about applying for Covid relief funding. Forwarded to Tom.
- ✓ 2/1 email from CSDA asking PCSD to participate in annual salary and benefits survey – forwarded to treasurer.
- ✓ 2/1 email from M. Goldsmith asking for name of company that insures PCSD snow removal equipment – reply sent.
- ✓ 2/2 email reply from Janet Gordon. She has completed both director appointment applications to be kept on file if/when there is a PCSD board vacancy to be filled.
- ✓ 2/5 email from attorney in reply to question from Benton about new water connection applications and agenda item description.

Staff Reports

General Manager
Secretary

Water System Report

Water manager– Cope
Contracted water operator - Klemcke

Snow Removal Report

Snow removal Manager
Snow Coordinator

Financial Report

Treasurer
Resolution(s) as needed to move money within current budget or pay invoices
Acting Financial Coordinator

Additional Reports

PPOA Liaison
US Forest Service Liaison

Director Comments**Unfinished Business**

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site
Doors on PCSD building ‘carport’

Carried forward business:

Discussion and possible action to purchase equipment (mini backhoe) proposed cost \$1000.00.
Discussion and possible action on invoices received from Del White

- Rental on Skid Steer for back fill during water line replacement – 6 dates \$65/hour no minimum charge and no mobilization fees

Status Update – Grant**New Business**

New water connections:

Discussion and consideration of the development of a policy clarifying the District’s requirements that applicants for new water service must apply for an obtain a will serve letter from the District and are not authorized to connect to the District water system until all appropriate connection/capacity fees are paid and confirmation of all approval of appropriate building permits from Tulare County has been provided. Consideration of a Resolution clarifying/confirming the current process for new service applications.

The next regular meeting will be held March 10, 2022 at 12:30 pm in the district building, if possible a zoom link will be available on PCSD website home page, www.ponderosacsd.com.

Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request.