

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

Month March 10, 2022

12:30 pm, in the District Building

If possible, a zoom link will be posted on the PCSD website's home page,

<http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
 2. To set policy for the District and for Staff
 3. To afford Board members the opportunity to share information relevant to the District
- Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

Welcome ◊ **Call to Order** ◊ **Flag Salute**

President Comments

Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from February 10, 2022, regular meeting.

Reorder of agenda to move New Business to first item as requested by Ms. Benton.

New Business

Consideration of an Amendment to the District's Water Ordinance, and corresponding revisions to the District's Application for Water Service and standard Will-Serve Letter

- A. Consideration and Introduction/First Reading of a Draft Ordinance Amending the District Water Ordinance (Section 2.16.060) to Clarify the Requirements for Connection to the District's Water System
- B. Consideration of adding an acknowledgment of building permit requirement to application for new water service connections
- C. Consideration of adding conditions to will serve letter consistent with the revised Section 2.16.060

Per request of Ms. Benton - Discussion and action on changing the regular board meeting date from the second Thursday of every month to a Friday. The idea is that changing the day of the week will make it easier for more people to attend the meetings in person.

Communications

- ✓ 2/17 email from CSDA to complete annual salary review – done.
- ✓ 2/23 received phone call from Supervisor Townsend regarding complaints of green water. Spoke with Mr. Townsend, explained steps taken to rectify and plans going forward.
- ✓ 2/24 email from Shelly Fisher of CA Women Leaders Assoc with invitation to join their group. I declined; Ms. Benton accepted.
- ✓ 2/28 email from Board of Supervisors clerk reminder for annual form 700, forwarded to all board members. Need copies sent to secretary as soon as possible.
- 2/28 email from Cole Karr of CSDA reminder to renew RSVP for rescheduled meeting with state

senator Shannon Grove – email RSVP sent for Mr. Griesbach and Mr. Cavagnaro.

- ✓ 3/2 cc email from Joshua Bannister from Dept of Water Resources, introducing himself as the project manager for the Holby Well Project.

Staff Reports

General Manager

Secretary

Water System Report

Water manager– Cope

Contracted water operator - Klemcke

Snow Removal Report

Snow removal Manager

Snow Coordinator

Financial Report

Treasurer

Resolution(s) as needed to move money within current budget or pay invoices

Acting Financial Coordinator

Additional Reports

PPOA Liaison

US Forest Service Liaison

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

Doors on PCSD building ‘carport’

Status Update – Grant

Old Business

Carried forward business:

Discussion and possible action to purchase equipment (mini backhoe) proposed cost \$1000.00.

Discussion and possible action on invoices received from Del White

- Rental on Skid Steer for back fill during water line replacement – 6 dates \$65/hour no minimum charge and no mobilization fees

The next regular meeting will be held April 14, 2022, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, www.ponderosacsd.com.

Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request