

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

June 20, 2022

12:30 pm, in the District Building

*If possible, a zoom link will be posted on the PCSD website's home page,
<http://ponderosacsd.com/>*

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
 2. To set policy for the District and for Staff
 3. To afford Board members the opportunity to share information relevant to the District
- Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

Welcome, Call to Order, Flag Salute

President Comments and Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from May 10, 2022, regular meeting.

Communications

Staff Reports

General Manager

Secretary

- Suggest board reorganization with new directors filling open responsibility positions. Discussion and possible action to reorganize.

Current positions:

President – Beth Benton

Vice President – none

Snow removal coordinator – none (BB acting)

Financial coordinator – none (BB acting)

PPOA Liaison – none

Forest Service Liaison – none

Additional Notes:

1. *Coordinators are not supervisors, they are staff's direct connection to the board for needs, complaints, status updates, etc.*
2. *Liaisons do not need to be board members, they can be interested members of the public*

Water System Report

Water manager– Cope

Contracted water operator – Klemcke

- Discussion item – postponed from May meeting, see unfinished business

Snow Removal Report

Snow removal Manager
Snow Coordinator

Financial Report

Treasurer

Annual resolutions to set water and snow removal rates and authorize transfers to USDA reserves.

- Resolution 2022-211-W establish water rates for fiscal year 2022-2023 as determined by Prop 218 hearing in 2018.
- Resolution 2022-212-S establish snow removal rates will remain the same as fiscal year 2021-2022.
- Resolution 2022-213-AF authorize annual transfers from 740 to 735 USDA reserves
- 2022-2023 Fiscal year budget review and discussion

Acting Financial Coordinator

Additional Reports

PPOA Liaison

US Forest Service Liaison

Status Update – Holby Tank replacement project (grant)

New Business

- Review bids related to site preparation and installation, discussion, and possible action to accept/reject bid(s).
The secretary placed two ads in the Porterville Recorder calling for bids. One for a civil engineer to write construction documents and complete a final inspection for the Holby tank project. The second for a crane to place new tanks at Holby site.
The general manager will report on bids received. If no bids received he will propose alternatives for getting the work accomplished and recommend acceptance or rejection of bids, or alternatives.
- Discussion and action on intent to purchase foundation ring for Holby tank project, cost to be determined and payment made by resolution through 735.

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

Doors on PCSD building ‘carport’

Water issue item from May 2022 meeting. (*This matter was referred to attorney for review and advisement*)

Billing of property owner(s) during water loss event

Review of current procedure – see Oct 2007 minutes, winter letter 2007

Discussion and possible action on revision of current procedure and current charges

Discussion and possible action to purchase equipment (mini backhoe) proposed cost \$1000.00.

Discussion and possible action on invoices received from Del White

- Rental on Skid Steer for back fill during water line replacement – 6 dates \$65/hour no minimum charge and no mobilization fees

New Business

The next regular meeting will be held July 14, 2022, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, www.ponderosacsd.com.

Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request