

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

August 11, 2022

12:30 pm, in the District Building

If possible, a zoom link will be posted on the PCSD website's home page,

<http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome, Call to Order, Flag Salute

President Comments and Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from July 14 2022, regular meeting and July 31, 2022 special meeting.

Ratification Item

Board ratification of Resolution 2022-216-A Certifying the legal process used to place direct charges on the secured tax roll, and the compliance/hold harmless document as presented by the board secretary, then sent to Tulare County Auditor-Controller property tax division. These items are annual regular course of business. *Due to secretarial oversight the above items were not included on either the July regular meeting, or July 31 special meeting agendas. These items were required to be sent to the county prior to this regular meeting. Therefore, the secretary sent the documents to each individual director for review with the understanding they would be presented, discussed and subject to ratification at the next regular meeting.*

<p>Resolution 2022-216-A</p> <p>WHEREAS, the District is placing the special assessments on the Tulare County secured property tax roll for collection; and</p> <p>WHEREAS, the District has complied with all laws pertaining to the levy of the special assessments to be collected; and</p> <p>WHEREAS, the monies collected are not in any way to be based on the assessed valuation of the properties involved; and</p> <p>WHEREAS, the District agrees that it shall be solely liable and responsible, and will defend and hold the County of Tulare</p>	<p>Compliance Certification and Hold Harmless Statement Ponderosa CSD</p> <p>The _____ certifies the following:</p> <p>I have read and am familiar with the requirements of Article XIII C and XIII D of the State Constitution as revised by Proposition 218, including the articles cited below, and believe that all of the taxes, assessments, levies and fees accompanying this submission to the County Auditor-Controller for inclusion on the secured property tax roll are in compliance with the law.</p> <p>Article XIII C. Sec. 2 c. "Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of imposition, which</p>
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<p>harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the District by the County;</p> <p>NOW THEREFORE, the Board of Directors of the Ponderosa Community Services District does hereby RESOLVE and ORDER as follows: the list submitted with parcel numbers and amounts are certified as being correct, the Board Secretary or Board President are hereby authorized to sign any documents required and directed to give the list to the Tulare County Auditor on behalf of the District for placement on the secured tax roll for collection:</p> <ol style="list-style-type: none"> 1. Parcel and Assessment listing 2. Direct Charge (Special Assessment) Control Sheet 3. Direct Charge (Special Assessment) Change Authorization Sheet 4. Compliance Certification and Hold Harmless Statement <p><u>So ordered on August 4, 2022</u></p>	<p>election shall be held within two years of the effective date of this article and in compliance with subdivision b.”</p> <p>Article XIII C. Sec. 2 d. “No local government may impose, extend, or increase any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved.”</p> <p>Article XIII D. Sec. 5. “...this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 1997, all existing, new, or increased assessments shall comply with this article.”</p> <p>Article XIII D. Sec. 6 d. “Beginning July 1, 1997, all fees or charges shall comply with this section.”</p> <p>In addition, the City/District agrees that it shall be solely liable and responsible, and will defend and hold the County harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City/District by the County; and</p> <p>The City/District shall be solely liable and responsible, and will defend and hold the County and the County Auditor harmless from any and all legal fees or other costs incurred related to such a claim.</p> <p>Approved by the governing Board on <u>August 4, 2022</u></p>
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Communications

- ✓ 7/15 received invoice from Streamline for website, referred to treasurer, account canceled
- ✓ 7/18 received (via Benton) quote from Bates for asphalt work
- ✓ 7/19 received notice of free trainings for small water systems, forwarded to treasurer and GM.
- ✓ 8/3 received notice from CSDA to update records (financial information), forward to treasurer

Staff Reports

General Manager

- Status of water/snow removal foreman job description(s).

Secretary

Water System Report

Water foreman– Cope

Contracted water operator – Klemcke

Snow Removal Report

Snow removal foreman

Snow Coordinator

Financial Report

Treasurer

- Resolutions as needed to pay invoices or move monies within the established budget.

Financial Coordinator

Additional Reports

PPOA Liaison

US Forest Service Liaison

Status Update – Holby Tank replacement project (grant)

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

Doors on PCSD building ‘carport’

Discussion and possible action on invoices received from Del White

- Rental on Skid Steer for back fill during water line replacement – 6 dates \$65/hour no minimum charge and no mobilization fees

New Business

- Report on need for asphalt work within the subdivision – *due to water mainline breaks and mainline replacements, there are sections of roadway within the Ponderosa that have been dug up, then patched, but not completely repaired.*
Board discussion, determination and action regarding quote received from Bates, timeline for work, location for repairs.

The next regular meeting will be held September 8, 2022, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, www.ponderosacsd.com.

Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request