

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

September 8, 2022

12:30 pm, in the District Building

If possible, a zoom link will be posted on the PCSD website's home page,

<http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome, Call to Order, Flag Salute

President Comments and Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from August 11, 2022, regular meeting and Sept 1, 2022 special meeting.

Communications

- ✓ 8/18 email from attorney office asking for information in order to prepare the building contractor contract. Reply sent on 8/24 with information from the funding agreement. Associate began working on the contract.
- ✓ 8/26 email confirmation for direct charges. Confirmation letter printed, signed and returned.
- ✓ 8/27 email from state water board reminder for upcoming deadlines
- ✓ 8/28 email from state water board, reopening of grant applications for back-up generators, forward to GM
- ✓ 8/30 email from insurance with new policy attached
- ✓ 8/30 email from county -2nd notice for conflict-of-interest code biennial review, due by Sept 16, 2022
- ✓ 8/31 email notification from state water board about energy conservation based on Governor's declared state of emergency and energy flex alert.

Staff Reports

General Manager

- Status of water/snow removal foreman job description(s).

Secretary

Water System Report

Water foreman– Cope

Contracted water operator – Klemcke

Snow Removal Report

Snow removal foreman
Snow Coordinator

Financial Report

Treasurer

- Resolutions as needed to pay invoices or move monies within the established budget.

Financial Coordinator

Additional Reports

PPOA Liaison

US Forest Service Liaison

Status Update – Holby Tank replacement project (grant)

Discussion and possible action to purchase “builder’s insurance” as stated in the civil engineer proposed contract.

The proposed contract from Dee Jasper and Associates has been forwarded to our attorney for review and advisement. Item 45, of the contract states: *CLIENT agrees to purchase and maintain, during the course of construction, builder’s risk "all risk" insurance which will name CONSULTANT as an additional insured as their interest may appear.*

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

Doors on PCSD building ‘carport’

Discussion and possible action on invoices received from Del White

- Rental on Skid Steer for back fill during water line replacement – 6 dates \$65/hour no minimum charge and no mobilization fees

New Business

- Required biennial review of current conflict of interest code.
As required by law, the board will review, determine, and vote if revision is needed on the PVSD conflict of interest code.

The next regular meeting will be held October 13, 2022, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, www.ponderosacsdsd.com.

Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online or hard copies are available upon request