

# *Ponderosa Community Services District*

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

## Board Meeting Agenda

October 13, 2022

12:30 pm, in the District Building

*If possible, a zoom link will be posted on the PCSD website's home page,*

*<http://ponderosacsd.com/>*

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District

*Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

### **Welcome, Call to Order, Flag Salute**

#### **President Comments and Guest introductions**

**Comments from the Public** ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

**Acceptance of Minutes** from September 8, 2022 regular meeting and concurrent special meeting.

#### **Communications**

- ✓ 9/12 email acknowledgement from county of updated conflict of interest code
- ✓ 9/13 CSDA upcoming webinar for Manger's Sexual Harassment training – free for CSDA members
- ✓ 9/14 email from an escrow company for a lot on Fawn asking if there were any transfer fees – reply sent, buyer intends to leave the lot vacant.
- ✓ 9/21 email update from CSDA, Cole Karr, he will be leaving CSDA and working for the National Special Districts Coalition (NSDC) in Colorado.
- ✓ 9/26 email from state water board regarding lead service line inventory, this will become mandatory in Oct 2024 – forwarded to GM and Cope
- ✓ 9/27 email from state water board about fall funding fair – forward to GM

#### **Staff Reports**

General Manager

- Status of possible increase to facility development fees.

Secretary

Contracted water operator – Klemcke

Water system/Snow removal foreman – Cope

Snow Removal Coordinator report

- Review of and possible action on snow fire hydrant snow removal proposals from Toro's Tree Service. One proposal is for a one-year term, the other proposal of for a 3-year term.

## Treasurer

- Resolutions to move monies within the established budget(s), and to pay invoice(s).

Proposed resolution 2022-217-F transfer funds within 735

Proposed resolution 2022-218-W to pay invoice through 735

Acceptance of treasurer's report

Financial Coordinator report

## Additional Reports

PPOA Liaison

US Forest Service Liaison

**Status Update** – Holby Tank replacement project (grant)

Discussion and possible action to accept bid for electrical work at Holby project site.

## Director Comments

### Unfinished Business

- Discussion and possible action on invoices received from Del White  
Rental on Skid Steer for back fill during water line replacement –  
6 dates \$65/hour no minimum charge and no mobilization fees
- Discussion, possible revision, and possible acceptance of water service/snow removal foreman job description(s).

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

## New Business

The next regular meeting will be held November 10, 2022, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, [www.ponderosacsd.com](http://www.ponderosacsd.com).

*Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.*

*Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online [www.ponderosacsd.com/Agenda.php](http://www.ponderosacsd.com/Agenda.php) or hard copies are available upon request