

# *Ponderosa Community Services District*

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

## Board Meeting Agenda

January 12, 2023

12:30 pm, in the District Building

*The zoom link:*

<https://us02web.zoom.us/j/86807507287?pwd=b0xTUmxrQjlYQ2NIQUI1RXRJJaFlOdz09>

*is also available on PCSD website's home page, <http://ponderosacsd.com/>*

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
  2. To set policy for the District and for Staff
  3. To afford Board members the opportunity to share information relevant to the District
- Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

### **Welcome, Call to Order, Flag Salute**

#### **President Comments and Guest introductions**

**Comments from the Public** ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

**Acceptance of Minutes** from November 10, 2022, regular meeting.

#### **Communications**

11/15 from CSDA: new law series article: Beginning January 1, 2023, State law has been amended to alter, slightly, the process by which local agencies will be required to evaluate and impose water and sewer connection fees and capacity charges. *Forward article to GM*

11/21 from CSDA salary survey report, *forward to GM*

11/22 from US census bureau survey census of governments, *staff will complete and submit*

12/1 from state water board, Notice of Regulatory Requirements for Reporting Drinking Water Monitoring Sample Results. This Notice is directed to California public water systems and accredited laboratories, and can be viewed at [https://www.waterboards.ca.gov/drinking\\_water/programs/](https://www.waterboards.ca.gov/drinking_water/programs/)

12/7 from Len Parker about snow removal and water charges, reply sent

12/13 from CSDA new law update: requirement to update public agency roster when new directors are seated

12/16 from state water board: reminder of upcoming deadlines

12/23 from Dustin Goings invoice for skidsteer and generator

**Jan 4** from state water board: 2023 Drought and Conservation Technical Reporting Order. This Order requires all community water systems and non-transient non-community schools to prepare drought and conservation reports at a weekly, monthly, and/or quarterly frequency beginning January 2023. The first calendar reporting period includes January, February, and March 2023 and is due on April 30, 2023.

#### **Staff, Contractor, and Coordinator Reports**

General Manager - Griesbach

- Status of possible increase to facility development fees.

Secretary - Robertson

Contracted water operator – Klemcke  
Water system/Snow removal foreman – Cope

- Review policy for charging negligent property owners for causing water loss. Board discussion and possible action to increase fees related to this policy.

Snow Removal Coordinator report

Treasurer - Landers

- Resolutions to move monies within the established budget(s), and to pay invoice(s) as necessary.
- Acceptance of treasurer's report

Financial Coordinator report

### **Additional Reports**

PPOA Liaison

US Forest Service Liaison

**Status Update** – Holby Tank replacement project (grant)

- Discussion and possible action to accept bid for electrical work at Holby project site.
- Status on reimbursement of expenses to date.

**Policy Review** – As presented by staff: review, discussion, acceptance or confirmation of new and/or current policies

### **Director Comments**

### **Unfinished Business**

- Discussion and possible action on invoices received from Del White  
Rental on Skid Steer for back fill during water line replacement –  
6 dates \$65/hour no minimum charge and no mobilization fees

Invoice received: *invoice #143 for \$3,383.04, Make payable to Dustin Goings*

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

### **New Business**

- Annual board organization  
Election of officers: President, Vice President  
Discussion question: Are coordinator positions still necessary? Upon determination of necessity,  
appointment of coordinators: Water, Snow Removal, Finance

The next regular meeting will be held February 9, 2023, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, [www.ponderosacsd.com](http://www.ponderosacsd.com).

*Note: The deadline for items to be added to the agenda for Board meetings is 5 (five) days prior to the scheduled meeting date. Please submit requests in writing for consideration.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.*

*Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online [www.ponderosacsd.com/Agenda.php](http://www.ponderosacsd.com/Agenda.php) or hard copies are available upon request