

# Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

## Board Meeting Agenda

March 9, 2023

12:30 pm, in the District Building

The zoom link:

<https://us02web.zoom.us/j/86807507287?pwd=b0xTUmxrQjlYQ2NlQUU1RlRlRjJkRjFkOdz09>

is also available on PCSD website's home page, <http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District

*Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

### Welcome, Call to Order, Flag Salute

#### President Comments and Guest introductions

**Comments from the Public** ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. Subsequent to the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

**Acceptance of Minutes** from February 2, 2023, regular meeting.

#### Communications

2/20 received email from Matt Goldsmith with information related to awarding contracts and prevailing wages – this item will be read and discussed under new business on this agenda

2/23 received an email from Netcraft Takedown Service informing PCSD that our website was sending phishing email to their client – this issue was resolved through our website host

2/23 received follow up email from Goldsmith requesting our attorney provide opinion on contract issue

2/28 received email from CSDA recommending members send support letter for AB 557 Extend Authorization of Emergency Remote Meetings – form letter response was composed and submitted on behalf of PCSD

2/28 received additional email from Goldsmith requesting agenda item for discussion of the information he provided

3/2 received from State Water Board regarding registration for drought and conservation reporting – contacted Klemcke, then registered for access, no response from water board yet

#### Staff, Contractor, and Coordinator Reports

General Manager - Griesbach

- Status of possible increase to facility development fees.
- Possible recommendation for purchase of office equipment

Secretary - Robertson

Contracted water operator – Klemcke

Water system/Snow removal foreman – Cope

Snow Removal Coordinator report

Treasurer - Landers

- Resolutions to move monies within the established budget(s), and to pay invoice(s) as necessary.
- Acceptance of treasurer's report

Financial Coordinator report

### **Additional Reports**

PPOA Liaison

US Forest Service Liaison

### **Status Update – Holby Tank replacement project (grant)**

- Status on reimbursement of expenses to date.
- Any other updates

### **Director Comments**

### **Unfinished Business**

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

### **New Business**

- Proposal to upgrade current radio/walkie talkie communication equipment  
Due to recent circumstances, the board will discuss the possibility of upgrading communication equipment, determine if there is a need and assign responsibility for researching potential products.
- Discussion item regarding email received from Matt Goldsmith about contract awards and prevailing wages.  
The board will discuss the information received regarding when prevailing wages are required on awarded contracts.

The next regular meeting will be held April 13, 2023, at 12:30 pm in the district building, if possible, a zoom link will be available on PCSD website home page, [www.ponderosacsd.com](http://www.ponderosacsd.com).

*Note: Per policy ADM 102, Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors. The request must be made no later than 7 am, 5 days prior to a scheduled meeting. The request is preferably in writing, email, or text, although a verbal request may be considered. No item that is legally required to be discussed in closed session can be added to a regular meeting agenda.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online [www.ponderosacsd.com/Agenda.php](http://www.ponderosacsd.com/Agenda.php) or hard copies are available upon request