

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda carried forward from March 10, 2023

April 13, 2023

12:30 pm, in the District Building

The zoom link is available on PCSD website's home page; <http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District
Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome, Call to Order, Flag Salute

President Comments and Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. After the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from February 2, 2023, regular meeting. The March meeting was cancelled due to extreme weather.

Communications

2/20 received email from Matt Goldsmith with information related to awarding contracts and prevailing wages – this item will be read and discussed under new business on this agenda
2/23 received an email from Netcraft Takedown Service informing PCSD that our website was sending phishing email to their client – this issue was resolved through our website host
2/23 received follow up email from Goldsmith requesting our attorney provide opinion on contract issue
2/28 received email from CSDA recommending members send support letter for AB 557 Extend Authorization of Emergency Remote Meetings – form letter response was composed and submitted on behalf of PCSD
2/28 received additional email from Goldsmith requesting agenda item for discussion of the information he provided
3/2 received from State Water Board regarding registration for drought and conservation reporting – contacted Klemcke, then registered for access, no response from water board yet
3/10 *March meeting postponed to April 13, 2023*
3/14 CSDA newsletter includes an article about declaration of emergency due to winter storms
3/16 CSDA central network, email introducing the new public affairs field coordinator, Melissa Green
3/21 from state water board, lead and copper rule service line inventory requirements – due in 2024
3/25 - 3/30 email from M. Goldsmith regarding ongoing water service disruption
4/1 from state water board SAFER clearing house, first quarter drought and conservation report due by 4/30/23.

Staff, Contractor, and Coordinator Reports

General Manager - Griesbach

- Status of possible increase to facility development fees.
- Possible recommendation for purchase of office equipment

Updated Agenda

- Board ratification of application for FEMA funds
- Report on status of Water system/Snow Removal foreman and future staffing needs

Secretary - Robertson

Contracted water operator – Klemcke

Water system/Snow removal foreman

Snow Removal Coordinator report

- Discussion item – time requirement for hydrant snow removal, see proposal, from Toro’s Tree Service, accepted by the PCSD board on 10/13/22.
- Discussion item – use of pickup truck for both water service and snow removal, clarification of insurance coverage for truck use, and accounting for truck expenses.

Treasurer - Landers

- Resolutions to move monies within the established budget(s), and to pay invoice(s) as necessary.
- Acceptance of treasurer’s report

Financial Coordinator report

Additional Reports

PPOA Liaison

US Forest Service Liaison

Status Update – Holby Tank replacement project (grant)

- Status on reimbursement of expenses to date.
- Any other updates

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

New Business

- Proposal to upgrade current radio/walkie talkie communication equipment
Due to recent circumstances, the board will discuss the possibility of upgrading communication equipment, determine if there is a need and assign responsibility for researching potential products.
- Discussion item regarding email received from Matt Goldsmith about contract awards and prevailing wages.
The board may choose to discuss the information received regarding when prevailing wages are required on awarded contracts.

The next regular meeting will be held May 11, 2023, at 12:30 pm in the district building if possible. Additionally, a zoom link will be available on PCSD website home page, www.ponderosacs.com.

Note: Per policy ADM 102, Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors. The request must be made no later than 7 am, 5 days prior to a scheduled meeting. The request is preferably in writing, email, or text, although a verbal request may be considered. No item that is legally required to be discussed in closed session can be added to a regular meeting agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a

Updated Agenda

disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online www.ponderosacsd.com/Agenda.php or hard copies are available upon request