

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

May 11, 2023

12:30 pm, in the District Building

Use this link to join via zoom <https://tinyurl.com/mvecvjbx>

or the link is available on PCSD website's home page; <http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District

Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome, Call to Order, Flag Salute

President Comments and Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes.

This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda.

After the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Immediate Action:

Resolution 2023-223-A authorization of remote meeting

Due to the March 2023 declared state of emergency and evacuation warning/orders the March 2023 meeting was canceled, and the April 2023 meeting was held remotely via zoom. This resolution establishes the justification for those determinations.

Ratification of all actions and determinations made during the April 13, 2023, regular meeting.

Acceptance of Minutes from April 13, 2023, regular meeting.

Communications

4/15 received from M. Goldsmith – does not consider the matter of prevailing wages and compliance program resolved.

4/16 received from MG – public record request for ‘a financial statement from the PCSD for the last 12 months’ and ‘copies of checks that were sent to High Sierra Snow Removal or Bill Dolmovic the last 3 years’.

4/16 received another from MG – public record request related to a specific transaction ‘a check was made out to Dustin Goings for equipment rented from Del White. Who was the 10-99 from Tulare County made out to? Was it Del White or Dustin Goings? I need a copy of the 10-99, with the employer ID or social security number blacked out.’

4/19 State Water Board – reminder Electronic Annual Report (EAR) due by May 13, 2023

4/21 received from D Ayers regarding snow removal and the buildup blocking access to her property at the end of Kramer Road.

4/25 State Water Board, Finance Assist Div. – survey for lead line replacement

4/27 received from MG – requesting a written statement regarding prevailing wage laws and how they apply to PCSD, and ‘contact information of the person from the DIR Mr. Greisbach spoke with.’

4/27 another from MG – public record request for ‘copies of all checks made out for the past 3 years.’
4/25 and 4/29 received from Ohnesorgen information for small water system funding and leak detection program
4/29 State Water Board first quarter drought reports due
5/1 request from the Fire Brigade for agenda item regarding the storage of the fire truck on PCSD premises
5/1 from MG – public record request for a list of W2 employees and 1099 contractors for 2022.
5/2 from Toro’s Tree Service – proposal to fill the water system and snow removal services vacancies. *This is a discussion only item on this current agenda.*

Staff, Contractor, and Coordinator Reports

General Manager - Griesbach

- Status of possible increase to facility development fees.
- Report on staffing needs for water and snow – options, pay scale
- FEMA update

Secretary – Robertson

- Update status of director required trainings

Contracted water operator – Klemcke

Water system report

- Water restrictions – On March 24, 2023, Gov. Newsom reduced statewide drought restrictions. The PCSD board will discuss and determine local water use restrictions for the Ponderosa community.

Snow removal report

- Status of plow truck – discussion on cost to repair, possible insurance claim, possible board action to authorize repairs or determine alternatives

Treasurer - Landers

- Resolutions to move monies within the established budget(s), and to pay invoice(s) as necessary.
- Acceptance of treasurer’s report

Financial Coordinator report

Additional Reports

PPOA Liaison

US Forest Service Liaison

Status Update – Holby Tank replacement project (grant)

- Status on reimbursement of expenses to date.
- Any other updates

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

- Proposal to upgrade current radio/walkie talkie communication equipment
Due to recent circumstances, the board will discuss the possibility of upgrading communication equipment, determine if there is a need and assign responsibility for researching potential products.

New Business

- Fire Brigade request to house fire truck on PCSD premises
Discussion of request and possible determination to allow the fire truck to be parked on PCSD property.

- Proposal received from Toro’s Tree Service regarding water system and snow removal
This is a discussion item only; no action will be taken at this time on this proposal.
- Board consideration of Prop 218 hearing to increase snow removal rates.
Due to unprecedented snowfall this season snow removal reserves are depleted. It is unlawful to use funds collected for water services to pay for snow removal services. The last increase of 2.4% billed in the 2015-2016 snow season.

Current rate schedule:

Unimproved Residential	\$169.94 per parcel
Improved Residential	\$406.20 per parcel
Oversized Residential	\$784.62 per parcel
(where there were originally 2 or more APN combined into one on the County tax roll)	
Unimproved Commercial	\$219.34 per parcel
Improved Commercial	\$455.70 per parcel

Current income estimates: Total Entries – 327

Residential

Unimproved	170 x \$169.94	\$28,889.80
Improved	133 x \$406.20	\$54,024.60
	4 x \$784.62	\$ 3,138.48
	2 x \$595.40	\$ 1,190.80

Commercial

Unimproved	10 x \$219.34	\$ 2,193.40
Improved	8 x \$455.70	\$ 3,654.60

Total Assessments \$93,082.68

Adjourn

The next regular meeting date TBD, at 12:30 pm in the district building if possible. Additionally, a zoom link will be available on PCSD website home page, www.ponderosacsd.com.

Note: Per policy ADM 102, Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors. The request must be made no later than 7 am, 5 days prior to a scheduled meeting. The request is preferably in writing, email, or text, although a verbal request may be considered. No item that is legally required to be discussed in closed session can be added to a regular meeting agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595.

Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online www.ponderosacsd.com/Agenda.php or hard copies are available upon request