

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Board Meeting Agenda

July 13, 2023

12:30 pm, in the District Building

Use this link to join via zoom: <https://tinyurl.com/mrxrzd3p>, the link is also available on PCSD website's home page; <http://ponderosacsd.com/>

Director Cheri Marchaunt will attend via zoom from: 15474 de la Cruz, Rancho Murietta, CA 95683

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. To afford Board members the opportunity to share information relevant to the District
Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.

Welcome, Call to Order, Flag Salute, Guest introductions

Comments from the Public ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is the opportunity for public comments to be made for the record. In order to comply with the requirements of the Brown Act, neither action nor discussion will occur at this time or this meeting unless and until it appears on the agenda. After the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

Acceptance of Minutes from June 22, 2023, regular meeting.

Communications

6/24 email from Toro and Kelsey re: heliport

6/28 State water board – Electronic Annual Report (EAR) approved

7/1 State water board – drought report reminder, second quarter due by 7/31

7/6 email from Goldsmith – State Fund report request for past 2 years, forward to treasurer

7/6 email from SAM – reminder to renew entity registration, required for USDA loan

7/7 email from County Accountant-Auditor requesting documentation related to treasurer position, fulfilled

7/8 email from Rufert – property owner request for water service

Staff, Contractor, and Coordinator Reports

General Manager - Griesbach

Secretary – Robertson

Contracted water operator – Klemcke

Water system report

- Request to purchase a handheld soil compactor for use in water line repairs
- Discussion of cost and determination to purchase

Snow removal report

- Update on status of plow truck repairs

Treasurer – Landers

- Annual resolutions to establish water service and snow removal service rates for fiscal year 2023-2024.
Resolution 2023-225-W establishing water service rates for fiscal year 2023-2024
Resolution 2023-226-S establishing snow removal service rates for fiscal year 2023-2024
- Annual resolution to authorize transfers into 735 reserves from water services revenues.
Resolution 2023-227-F authorizing transfers from 740/2020 water into 735 capital improvement reserves.
- Budget review and Resolution of acceptance postponed to the regular July meeting.
Resolution 2023-228-F adopting 740/2010, 740/2020, and 735 budgets for fiscal year 2023-2024
- Resolution certifying direct charges for snow removal and water services on the Tulare County property tax role
Resolution 2023-229-A certifying direct charges (special assessments)
- Acceptance of treasurer’s report

Financial Coordinator report

Additional Reports

PPOA Liaison

US Forest Service Liaison

Status Update – Holby Tank replacement project (grant)

- Discuss next steps for second tank – specifically Bates contract
- Authorize payment for tank

Director Comments

Unfinished Business

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site

- Status of upgrade for current radio/walkie talkie communication equipment - *Dolmovic*

Business – carried forward from June 2023

- Request from O’Neill to consider switching internet providers: leave Viasat for Starlink
- Proposal from Toro’s Tree service to fill water system and snow removal vacancies
- Proposal from William Dolmovic regarding water system and snow removal vacancies

New Business

Adjourn

The next regular is scheduled for August 10, 2023, at 12:30 pm in the district building if possible. Additionally, the zoom link is available on PCSD website home page, www.ponderosacsd.com.

Note: Per policy ADM 102, Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors. The request must be made no later than 7 am, 5 days prior to a scheduled meeting. The request is preferably in writing, email, or text, although a verbal request may be considered. No item that is legally required to be discussed in closed session can be added to a regular meeting agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

Supporting agenda documents are available online www.ponderosacsd.com/Agenda.php or hard copies are available upon request