

# Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

## Board Meeting Agenda

October 12, 2023

12:30 pm, in the District Building

Use this link to join via zoom: <https://tinyurl.com/fs46jc9w>, the link is also available on PCSD website's home page; <http://ponderosacsd.com/>

Meeting Procedures: All meetings will follow Roberts' Rules of Order.

Purposes of the meeting are:

1. To provide an opportunity for public input
2. To set policy for the District and for Staff
3. *Meetings are always open to the public; however, any correspondence delivered to the Board at the meeting will not be accepted for action at that time.*

### Welcome, Call to Order, Flag Salute, Guest introductions

**Comments from the Public** ~ Please introduce yourself before you speak. Each speaker will be allowed three minutes. This is an opportunity for public comments to be made on the record. To comply with the requirements of the Brown Act, any item not already on this agenda can have discussion or action taken. After the public comments, any dialog with the Board must be an agenda item with recognition by the Board.

**Acceptance of Minutes** from September 14, 2023, regular meeting, September 30, 2023, special meeting, and October 8, 2023, special meeting.

### Communications

9/21 from M Goldsmith – a quote for back up snow removal. *Hi Tom and PCSD board. Tom requested I send a proposal to our company as a backup snow removal resource for the Ponderosa Community Services District. I would not want to use the PCSD snowplow for liability reasons. I would be willing to have one of my trucks available with a plow. I would request a non-refundable \$10,000 retainer and an hourly charge of \$295 per hour against the retainer. If anyone has any questions, please don't hesitate to email, or call.*

9/22 – from Catherine Lemaire regarding financing through CSDA for truck purchase

9/27 – from C. Lemaire with preliminary financing proposal

9/27 – from Rich Thomas providing information on team building meeting for directors and general manager

9/28 – from USDA notice they will begin using latest census data to determine eligibility for grant/loan packages

10/1 – from State water board drought report, September report due by Oct 31

10/4 – from CSDA Chris Palmer announced that Melissa Green has left CSDA and is no longer the Field Coordinator for the Central Network. Until they hire a replacement, he is the Central Network point of contact. CSDA has a link for information on wildfire prevention grant funds.

10/5 from Federal Funding Webinars: grant construction contracts webinar: *the Labor Department has issued a major overhaul to the regulations that govern Davis-Bacon administration and enforcement. The new regulations take effect on October 23.* Fwd to general manager.

10/5 – from State Water Board re: CCR certification issue. The issue has been corrected and acknowledged.

10/5 – from State Water Board information flyer on fall funding fair. Fwd to general manager and 2 directors.

10/6 – from attorney re: truck financing documents

### Staff, Contractor, and Coordinator Reports

General Manager – Griesbach

Secretary – Robertson

Contracted water operator – Klemcke

- Information presented about the effect burned out buildings may have on local well water.  
Discussion of any necessary PCSD actions or concerns.

Water Operations report

- Request to purchase a handheld soil compactor for use in water line repairs – *Dolmovic to provide information* - Discussion of cost and determination to purchase
- Director request to consider purchasing a computer to water personnel to use. Discuss whether desktop or laptop is appropriate or justified. Possible action to purchase with any needed software.

Snow removal Operations report

- Update on purchase of new plow truck

Treasurer – Landers

Acceptance of treasurer’s report

### **Additional Reports**

PPOA Liaison

US Forest Service Liaison

**Status Update** – Holby Tank replacement project (grant)

### **Director Comments**

#### **Business items:**

Ongoing items: *These will be completed as weather and time allow.*

- Gates or access *barriers* on Holby foot bridge, and access road to Holby well site
- Status of upgrade for current radio/walkie talkie communication equipment – *Dolmovic*

#### Old Business

- Update on Starlink installation and usage - *O’Neill*
- Update on County crew cleaning culverts on Snowflake to prevent flooding this coming winter season, and road repairs within the Ponderosa subdivision.

#### New Business

- Rich Thomas will facilitate a team building workshop for the board of directors and general manager. This meeting is currently set for Saturday Nov 11, 2023, from 9:00 am to 5:00 pm in the district building. Possible date change due to director conflict.
- Security cameras – information will be presented on the type and cost of security cameras to be installed on PCSD property and well sites.
- Discussion and determination regarding extending housing the Fire Brigade truck to Sept 2024.
- Review, discussion, and determination of action regarding damage to PCSD garage door.
- Discussion and determination of action regarding telephone access for Ponderosa Fire Brigade.
- Starlink – discussion and determination of action regarding purchase of equipment for use of Starlink internet.
- Discussion and determination about proposed community wood splitting day on PCSD property; tentatively set for the first week in November. PCSD already has a liability waiver to be signed by all participants.

### **Adjourn**

The next regular meeting is scheduled for November 9, 2023, at 12:30 pm in the district building.

Additionally, the zoom link is available on PCSD website home page, [www.ponderosacs.com](http://www.ponderosacs.com).

*Note: Per policy ADM 102, Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors. The request must be made no later than 7 am, 5 days prior to a scheduled meeting. The request is preferably in writing, email, or text, although a verbal request may be considered. No item that is legally required to be discussed in closed session can be added to a regular meeting agenda.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need to this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 359-6595. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.*

Supporting agenda documents are available online [www.ponderosacsd.com/Agenda.php](http://www.ponderosacsd.com/Agenda.php) or hard copies are available upon request