

Ponderosa Community Services District

Minutes of Special meeting

August 17, 2011

Meeting called to order at 3:28 pm, Wednesday, August 17, 2011.

Board Members present: D Doty, B Benton, C Marchaunt, M Moroney, Barbara Dolmovic

PER Selection Committee Members present: J Parminter, Bill Dolmovic

Members absent: D Lack, G Hammett, B Califf and R Flavin.

Guest: Rod Coffey.

Due to absence of secretary, notes are taken by Director C Marchaunt.

Interview with B Roberts of Roberts Engineering

Bill D – We (PCSD) don't trust bureaucracy...In your proposal, what does each phase include?
pp.7-8.

B Roberts – Anticipates 4-5 prime contractors bidding. Surveying is in the *Construction Phase*.

Bill D – You (engineer) have \$7,250 listed in *Construction Phase Surveying as Additional Services*.

B Roberts - Staking is in *Construction Phase Surveying*. Will farm out geo technical.

Bill D – If we (PCSD) want to change the PER, for example, no tanks at Holby.

B Roberts - This proposal is not a bid, all is negotiable.

Bill D - Where is cost for resident management?

B Roberts - Included in the *Construction Phase Services*.

Bill D - Does PCSD choose the prime contractor?

B Roberts - Prime contractor already has bids from subs. Will take the lowest responsible sub.

Bill D - Is May to Nov enough time? What if the contractor doesn't make it?

B Roberts - Use a penalty clause of \$1,000/day. Use bid alternatives to insure we can use all the money, such as lay more pipe.

Bill D - Should PCSD hire a FT person who knows all the water system to be here for the contractor?

B Roberts - Not FT, can do temporary water to those whose service is disrupted. Price for linear foot includes the trenching, everything.

Bill D - Who do you use for engineering design?

B Roberts - Have CAD. Peter will do the structural part of the tank.

Bill D - I want to review if "overkill"

B Benton - Do PCSD Board Members have input in establishing the criteria for the bid document to contractor to hire local?

B Roberts - You have input on the wording.

B Benton - Who does SCADA?

B Roberts - Rose in Visalia. Have a problem with radio system that works in mountains. Pursue transducer. Need to monitor the tank and all sources, monitor efficiency of sources.

Bill D - I want scada to do leak detection

B Roberts - Meter all parts of the system.

Bill D - How read meter?

B Roberts - Use display such a percentage of normal.

R Coffey - What is the reliability of SCADA system?

B Roberts - I have old fashioned flow meter with magnetic device to count my flow.

R Coffey - How often replace the batteries?

B Roberts - Use solar panel

R Coffey - How repair in the dead of winter?

B Roberts - Call the guy who installed it.

B Benton - The idea of Holby tank replacement has to be thought through. The Board would like to review tank decisions. We are limited at Summit to the size of the tank of 60,000 gallons, not 90,000. Not enough room for 90,000 gallons.

Bill D See if property owner will consider it. Drop it lower.

B Benton - We do not wish to remove the 60,000 tank at Summit. What is better taller or squatter?

B Roberts - Taller.

C Marchaunt - When was the last time you worked with USDA?

B Roberts - 1994. It was Poplar project, new wells and tank. Before that in the 1980's for the City of Porterville.

Bill D - Do we have to get involved with SWPPP?

B Roberts - My Chris is certified to do that. Cost included.

B Benton - If we take two tanks out at Holby, will that set off additional ceqa and nepa reports?

C Marchaunt - We have already spent \$19,000 for ceqa and nepa and additional \$5,000 for on site visits. The ceqa report is still not complete and it has been a year and a half.

B Roberts - We may have to stay with the same plan.

Interview ended at 4:25.

- Resolution 2011-51-W to increase current water rate schedule by \$209.42 per year was passed at the close of the public hearing on Saturday August 13, 2011. This resolution establishes the water rate schedule for fiscal years 2012-2013 and 2013-2014. Beginning in fiscal year 2014-2015 the annual inflator clause that allows the schedule to be “increased annually by an amount not to exceed the annual cost of living increase as determined by the national Consumer Price Index; reported by the Bureau of Labor Statistics for the period ending each December 31. “ will go into effect.
- Resolution 20-11-50-A regarding a letter of conditions from the USDA for a grant of \$310,000 with a loan of \$500,000 at 2.5% interest and a term of 40 years was passed at a special meeting on June 24, 2011. As a point of order it was moved, seconded and passed unanimously that the PCSD board has agreed to accept the USDA grant/loan offer. A public hearing has been held in order to increase water rates sufficiently to repay the loan and meet other financial conditions established by the USDA.

The Board agreed to make the decision of the selection of an engineer after members of the PER committee have input; specifically Jim Parminter, Bill Dolmovic, Bill Benton, Brad Califf, Greg Hammett and Dennis Lack. Mr. Doty emphasized that we want input from the quality people we have in Ponderosa to get the best product. We want a package of information that shows we did everything to make the best selection.

Mr. Doty asked Ms Marchaunt to call on references for 4 Creeks and Bill Roberts. He also asked Mr Benton to ask questions.

After the selection at the Special Meeting on Wednesday August 24, 2011 at 1:00, the secretary will notify the candidates.

Meeting adjourned at 4:44 pm.

Submitted by Director Cheri Marchaunt

** Reference to Acronyms

SWPPP Storm Water Pollution Prevention Plans, required by State of California

Nepa National Environmental Policy Act, required by USDA funding

Ceqa California Environmental Quality Act required by State of California because PCSD is a community services district.

USDA-RD United States Department of Agriculture: Rural Development. Source of funding.