

Ponderosa Community Services District

Minutes of meeting
November 8, 2012

Present:

Directors: D. Doty, C. Marchaunt, M. Moroney, B. Benton, Barbara Dolmovic

Absent: none

Staff: J. Robertson, D. Robertson

Absent staff: T. Griesbach, M. Towfiq

Guests: none

The meeting was called to order at 12:40 p.m. followed by the flag salute.

Comments from the Public

None

Communication

Insurance notice that PCSD is named as additional insured through High Sierra Snow Removal County Auditor/Controller's office of estimated revenue distribution schedule

A Notice from CA State Fund

from S. Witherow via email on 11/2/12 request for the annual financial audit report – *the report has not yet been provided to the district by Mr. Hylton, when a copy becomes available, one will be sent to Mr. Witherow – he will be so notified.*

President Comments

The board president, general manager and financial coordinator met with Mr. Hylton to review draft audit materials. . Additional FEMA documents were provided to Mr. Hylton. According to CPA, the district is doing fine.

CALEMA has notified FEMA that they support the district's appeal for a time extension on the final storm clean-up portion of the disaster claim.

Matt Ainley estimates that the district will only save aprox. \$5000.00 by moving the existing Summit tank to the Holby well site – and he does not recommend that option. Mr. Doty will ask to meet with Mr. Ainley to have the calculations explained more completely.

Minutes from previous meeting(s)

It was moved, seconded and passed to accept the minutes of the October 11, 2012 regular meeting with typographical error on pg 3 corrected (reports: Treasurer; para 3 – *better to set up the funds/accounts correctly ~~that~~ than to change them in the future.*).

Secretary Report

No prepared report

Attended RCAC ethics training with general manager in Visalia

Reports

- Treasurer
Please see Financial Executive Monthly Summary (posted to website)

The treasurer was not present to give any additional report

It was moved, seconded and passed to accept the treasurer's report as presented.

- Financial Coordinator
As already noted by Mr. Doty, had meeting with Hylton. Everything seems to be in order for audit.
- General Manager
Not present/no report
- Water Manager

October usage

Current usage	Last Year
342,700 gallons/month	358,370 gallons/month
11,423 gallons/day	11,942 gallons/day

17,600 Gallons transferred from Holby
242,900 Gallons pumped from Fawn
82,200 Gallons pumped from Lake

The pressure sensor on Summit went out. It has been pulled, cleaned and is currently working.

Picked up street valve covers/sleeves.

3 repairs – Fox/Peppermint, Kramer/Tamarack, end of Snowflake

3 asphalt repairs where there have been water breaks

- Water Coordinator
Meters installed (735 work)
57213 SIERRA VIEW DR
56859 ASPEN
56904 PINE
57787 FAWN
57354 PONDEROSA
57911 KAREN
57478 PONDEROSA
57982 PEPPERMINT
56994 TAMARACK DR
57012 TAMARACK DR

One additional meter to install, but out of green boxes

Some valve sleeves were obtained from Schlitz

There was a question as to why the WM made a trip to Bakersfield to pick up materials from HD Supply – usually UPS delivers materials when ordered, however the wrong valves were shipped. The new materials were needed immediately and required a trip to Bakersfield to acquire quickly.

- Snow Monitor
No snow

Snow Coordinator – snow removal contractor is unavailable; 2013-2014 contract negotiation will be carried forward

- PPOA/PCSD Liaison
No report

- Committees
Forest Service will possibly begin burning fuel reduction piles soon – once a confirmed date/time is received from Rick Stevens, J. Parminter will call secretary so that the information can be posted on the PCSD website

Director Comments

Unfinished Business

Ongoing items

- PCSD building maintenance
 1. Replace portions of fascia boards
 2. Paint building
 3. New roof—with additional roof over fire truck door – request for plans
- Update water ordinance 99W
- Obtaining an easement from the Forest Service for access to Holby well site – waiting for final document
- **Status on water system improvement project**
Lisa Butler (USDA) is waiting for some documents related to the bid rejection – appropriate documents will be sent to Ms. Butler following this meeting

Cyndy Elliot (RCAC) will be contacted regarding RCAC loan extension

New Business

The date for the next regular Board meeting will be **Thursday December 13, 2012 at 12:30 p.m.** in the District Building.

Respectfully submitted,
Jennifer Robertson – board secretary