

Ponderosa Community Services District

Minutes of Special meeting

May 1, 2013

Present:

Directors: D. Doty, C. Marchaunt, B. Benton, M. Moroney, Barbara Dolmovic

Staff: J. Robertson

4 Creeks Inc, - Matt Ainley via telephone

Guest: B. Arnold

The purpose of this meeting was for the board to review all bids for the PCSD water system improvement project and tentatively choose a contractor. No other business was scheduled for or discussed at this meeting.

The meeting was called to order at 11:10 am.

Bids were opened on Monday April 22, 2013 in the 4 Creeks office in Visalia.

Three bids were received. Bid packets and bid summary were sent to the secretary via email and brought to this meeting.

The board reviewed each bid. An email was received from Roger Smith requesting the board to consider his proposed options regarding Summit and Holby tanks. The board thanks Mr. Smith for his suggestions and appreciates his efforts to participate in the process of determining how to improve the water system for the Ponderosa community. However, it is not possible to reengineer the project at this stage in the process, so Mr. Smith's suggestions are not feasible at this time.

Matt Ainley was contacted by phone and participated via speakerphone. Hobbs Construction was the low bidder. Mr. Ainley recommended that the board accept the base bid minus Alt B deduct which brings the total bid to \$485,151.00. This will allow for an 11% contingency (contingency required by USDA). Once the project is under way, if the contingency funds are not used, the board could possibly authorize the addition of Alt B deduct. The bidder will still be locked at the current bid price for that portion – the bid was written up so that parts could be deducted or added without having to reopen the bidding process once construction began.

Any decision made by the board must be sent to the USDA for review and confirmation. Mr. Ainley will email a check list of documents that need to be sent to USDA with the proposed contract. Most items can be supplied by 4 Creeks. PCSD needs to supply rights of way certification, attorney opinion on right of way, and a letter accepting the 4 Creeks as the resident project representative.

The board thanked Mr. Ainley for his time and assistance. The call was terminated.

It was moved by Bill Benton and seconded by Mike Moroney to accept the bid from Hobbs Construction and submit this choice to USDA for final approval. After an additional brief discussion, the motion carried unanimously.

Mr. Ainley was notified of the vote. The secretary was directed to gather the required documentation required to be submitted with the proposed contractor to the USDA as quickly

as possible.

Meeting adjourned at 11:50 a.m.

The next regular Board meeting is **May 9, 2013 at 12:30** in the District Building.

Minutes prepared by Jennifer Robertson, PCSD Board Secretary

Note: *The deadline for items to be added to the agenda for Board meetings is 10 (ten) days prior to the scheduled meeting date. **Requests from the public must be received in writing before they will be considered for addition to the agenda.***

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting or if you need this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the Secretary to the Board, Jennifer Robertson at 559 542-0913 or 559 539-5023. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide alternative formats to person with disability.

From: "Roger" <[REDACTED]>
Subject: Fwd: Comments to PCSD Board for Wed special meeting
Date: Tue, April 30, 2013 8:13 pm
To: "Jennifer Robertson" <secretary@ponderosacsd.com>

Jennifer,

Working with an iPad is AWFul. I lost the message once an in redoing left out a paragraph. Below I think I got what I mean to say. Just to be sure that you check your email before the meeting, I will telephone you unless I get an email that you did receive the message.

Many thanks for keeping the whole thing together!

Roger

Begin forwarded message:

From: Roger <[REDACTED]>
Date: April 30, 2013 10:57:30 PM EDT
To: Jennifer Robertson <secretary@ponderosacsd.com>
Subject: Comments to PCSD Board for Wed special meeting

PCSD Board,

Unfortunately I am out of the country and unable to return for this recently scheduled special meeting. Please consider these comments in your deliberations. Since it is difficult to know with certainty just what are the facts of the recent bid process since there are no minutes or informal communications by the Board say via Carl's site, please forgive any faulty assumptions on my part as to the current situation. Also, because you have just scheduled this meeting, please waive your usual time requirements for submitting comments for a regularly scheduled meeting.

It is my understanding that the bids on the 4Creeks plan once again came in too high. Further it is my understanding the purpose of the special meeting is to decide what to do now.

A recap of my understanding of how we got here. The P&P PER put an additional 60,000 gallon tank at Summit utilizing the existing 60,000 gallon tank, for a total of 120,000 gallons at Summit. The justification for this additional tankage was not any regulatory requirement, but a hypothetical situation with 40 more homes, a long holiday weekend, and the lake well out of service. Even then 60,000 gallons were not required but it was felt inefficient to build a smaller tank.

4 Creeks determined that a second 60,000 gallon tank would not fit on the site, changed the plan to demolish the recently reconditioned 60,000 gallon tank and replace it with a new 120,000 gallon tank. This is obviously a contributing factor in the bids coming in high.

So, since we cannot afford the present 4- Creeks plan, what is our alternate or fallback position? I have heard second hand that one option would be to accept the current low bid but with the Holby tank replacement and the SCADA removed.

I would like to propose as an alternate option leaving the current recently reconditioned 60,000 gallon tank in place, replacing the two Holby tanks with one 60,000 gallon tank, restoring a basic automatic control system (Summit top level controller for Lake and/or Fawn, lower level controlling Holby transfer pump, timed pump or stopped by Summit level controller, Holby wells controlled by Holby tank level). Line replacement and Summit pressure boost as per original plan. This alternate is consistent with the original PER and rate hearing; more tankage, Holby tanks replaced, lines replaced, improved automation, increased pressure at Summit.

Problem. How do we move to this alternate plan since the bids may not have been structured by 4Creeks to facilitate this? How do we do this without losing yet another construction season? Obviously the Board must work with 4Creeks and theUSDA engineer. First strip out those line items for the demo and new tank at Summit. Next scale up the bid for the Holby 30,000 gallon tank by about 40% to account for the size doubling. Go to the lowest bidder considering these changes and get costs for the automated level controls. Process these these changes through the change order process, any left over funds for additional line replacement.

Please consider these suggestions, even if you feel the need to modify them due to my misunderstanding of where you are in the process or actual error on my part.

Respectfully submitted,

Roger Smith
