

# *Ponderosa Community Services District*

Minutes of Special meeting  
June 2, 2013

Present:

Directors: D. Doty, C. Marchaunt, B. Benton, M. Moroney

Staff: J. Robertson, D. Robertson

Guest: B. Arnold, S. Witherow, J. Parminter

The meeting was called to order at 11:00 am, followed by the flag salute. The president welcomed the guest and thanked them for coming.

Public Comments - none

President comments

There are only 2 business items on this special meeting agenda, only these items will be discussed, no other business will be discussed or acted upon today. For the record, Mr. Doty posted the hard copy agenda on the mail building bulletin board at 8:35 a.m. on Saturday June 1, 2013. The agenda was posted on the PCSD website at 4:56 a.m. on Saturday June 1, 2013.

Business

- 4 Creeks has provided the résumé of Mr. Paul Newkirk for the board to review. Following review of the résumé the board will determine to accept/not accept 4 Creeks Engineering to act as the resident inspector with Mr. Newkirk as the individual performing the inspections during the water system improvement project.

The resume was distributed to directors as they arrived prior to the meeting. Copies of the resume were available with the agenda for the public to review. Mr. Doty asked if all directors had reviewed the resume and called for questions or discussion.

Ms. Marchaunt commented that Mr. Newkirk seemed very qualified and noted that he has done work for Quad-Knoff.

The USDA representatives have indicated that Mr. Newkirk does meet the criteria required of an inspector.

Hearing no further questions or discussion, Mr. Doty called for a motion.

It was moved, seconded and passed unanimously to accept Mr. Paul Newkirk as the resident inspector for the PCSD water system improvement project. A letter reporting this acceptance will be sent to the USDA and 4 Creeks.

- The low bid for the water system improvement project was Hobbs Construction Inc. The bid for \$485,151.00 has been reviewed and approved by the USDA. The PCSD board of directors will review and discuss any information from the USDA and vote to adopt a resolution issuing notice of intent to award the water system improvement project construction contract to Hobbs Construction Inc, or vote not to proceed with Hobbs Construction Inc as the contractor for the water system improvement project.

Mr. Doty presented a letter received from USDA engineer, Robert Neilson, concurring with 4 Creeks recommendation to award the water system improvement project construction bid to Hobbs Construction Inc, for the amount of \$485,151 (base bid with alternate deduct B).

Mr. Doty also presented a letter from 4 Creeks Engineering requesting a copy of the resolution or other documentation issuing the board's notice of intent to award the bid to Hobbs Construction Inc.

Resolution 2013-87-A notice of intent was read aloud by Mr. Doty.

Board of Directors, Ponderosa Community Services District  
Tulare County, California

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Resolution 2013-87-A  
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Resolution Board of Directors  
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Notice of Intent to Award Construction Contract  
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WHEREAS, the Ponderosa Community Services District, a Community Services District duly organized under the laws of the State Of California, is authorized to provide Water and Snow Removal Services to the community known as Ponderosa, an unincorporated area in the County of Tulare, and

WHEREAS, the Board of Directors has determined the need, in consultation with engineers, to provide improvements to the Ponderosa water system in order to better serve the Ponderosa water users, and

WHEREAS, the district has received a \$310,000 grant with a \$500,000 loan with an interest rate not to exceed 2.5% from the USDA-RD, and

WHEREAS, 4 Creeks Engineering Inc has written bid specifications for the water system improvement project with base bid and alternate deduct options in order to meet the allotted budget, and

WHEREAS, the board has called for and received bids for the completion of the water system improvement project as written by 4 Creeks Engineering, and

WHEREAS, Hobbs Construction Inc submitted a base bid with alternate deduct B for \$485, 151.00 which has been reviewed and approved by the USDA engineer,

NOW THEREFORE, the Board of Directors of the Ponderosa Community Services District does hereby RESOLVE and ORDER as follows:

It is the intent of the Ponderosa CSD board of directors to award the construction contract, in the amount of \$485,151.00, for the Ponderosa water system improvement project to Hobbs Construction Inc.

Mr. Doty called for discussion. Hearing no questions or discussion, Mr. Doty called for a motion. It was moved by Ms. Marchaunt, seconded by Mr. Moroney to accept resolution 2013-87-A issuing a notice of intent for the PCSD board to award the \$485,151 bid to Hobbs Construction Inc. Mr. Doty called for the vote, the motion carried unanimously.

There was a call for any further discussion, comments or questions. Hearing none, Mr. Doty declared the meeting adjourned at 11:10 am.

The date for the next regular Board meeting will be **Thursday June 13, 2013** at 12:30 p.m. in the District Building.

Minutes prepared by Jennifer Robertson, Secretary to the Board