

Ponderosa Community Services District

Minutes of meeting
September 11, 2014

Present:

Directors: D. Doty, C. Marchaunt, M. Moroney

Absent Director: B. Benton

Staff: D. Robertson, J. Robertson, M. Towfiq

Absent Staff: T. Griesbach

Snow Monitor: J. Parminter

Guests: B. Arnold, P. Cohen, M. Shortz, Mr. & Mrs. Lowry, J. Landers

The meeting was called to order at 12:38 followed by the flag salute.

Public Comments:

Mr. Lowry stated he received a letter from the district regarding snow removal fees for his property. The letter indicated the current snow removal rate schedule was enclosed, however it was not actually included. He requested a copy. The secretary will email a copy to Mr. Lowry as soon as possible and apologized for the oversight.

PUBLIC HEARING:

The proposed Ordinance 2014-1-W Restrictions on Water Use was read aloud. Paul Cohen was recognized for comments. Mr. Cohen reminded the board that when the original water restriction regulation was passed, notification signs were posted at the secondary entrance to the Ponderosa subdivision as well as at least one other location besides the main entrance route past the Lodge. He suggested that perhaps those additional signs should be posted again, due to the severe drought conditions.

Mr. Doty acknowledged that there had been other signs posted in the past, but the local real estate agents had asked that they be removed as it was felt the prominent display of water restriction signs could have a negative effect on the local real estate market. However, the board will keep in mind Mr. Cohen's suggestion and consider posting additional Ordinance notification signs if and when it becomes necessary.

There were no further public comments made by those present and there were no comments received by mail or email. The public hearing was declared closed.

Mr. Doty called for a motion or further discussion regarding Resolution 2014-104- establishing water a restriction ordinance.

It was moved by C. Marchaunt to accept Resolution 2014-104-A establishing the water restriction ordinance as presented. The motion was seconded and passed unanimously by the present quorum of directors.

Communication:

Received 2 returned public hearing notices

Notice of public hearing for Wishon project from the Western Divide District
Information about new water regulations

Letter from county reminder for bi-annual review of conflict of interest code

Invoice from High Sierra Snow Removal

Acceptance of Minutes from previous meeting(s)

It was moved, seconded and passed unanimously to accept the August 14, 2014 regular meeting minutes as amended.

Water Manager Report

Water consumption

Current	Last year
10,426 gallons/day	15,723 gallons/day
323,210 gallons/month	487,440 gallons/month

MOV valve – need to test if it will shut down for 4 inch line break

We had a 1 inch lone break that did not trigger the MOV valve

Annual lead/copper test

2 sites with detection, 1 right at the maximum allowed level, 1 below

3 sites with no detection

This result counts as a clean test, we can remove the lead notification postings

Staff Reports:**Secretary**

Both the Agenda, packet, and public notice posted to website on Sept 8, 2014 7:49 am.

Received call from attorney that we could postpone the public hearing to our regular meeting in September. Attorney has been in contact with the State authorities regarding mandated passage of a restricted water use ordinance – we should not incur any penalties or fines for delaying for a couple weeks, and this will allow for proper public notification of the hearing.

Public Notice, letter and draft copy of Ordinance were sent to property owners

Placed Public Notice in Porterville Recorder

Received new and updated addresses from Barbara Dolmovic

Sent email request for mailing addresses to PPOA newsletter, have not received reply

The letter from the county regarding the review of conflict of interest code should have been delivered earlier in order for the item to be on this month's agenda. Mrs. Robertson suggested a special meeting be held for the board to review the current code. The district has none of the situations that would require the code to be changed. The board simply needs to review and determine that no changes are required. It was determined that it would be difficult for a quorum of directors to hold a meeting in the near future and the secretary was not available to attend a special meeting. Therefore, the president and the secretary would review the current code, and report to the board at the next meeting if any changes seemed to be required.

General Manager

Near the end of Sept or sometime in Oct a representative from a fire hydrant company will come up to the district to do a demonstration and training on how to grease hydrants.

The GM will be contacting employees regarding safety training.

Financial Coordinator

The MOV valve reprogramming seems expensive – we need to decide if it is really necessary. The manual override seems to be the better financial option

Treasurer's Report:

Another regular month

USDA seems to have given tacit approval of water meter purchase and installation expenses to be paid from capital improvement reserve

USDA payment was processed

Regarding Home Depot purchase order – there is no PO system for special districts through the county. The new generator will have to be purchased from a vendor that is already set up, or with personal credit and reimbursed by PCSD.

The snow removal contractor has presented an invoice to the PCSD requesting a \$25,000.00 draw against the contracted minimum (\$50,000) for the 2014-2014 snow season.

It was moved, seconded and passed for the PCSD to authorize the \$25,000 advance to be paid to Mr. Dolmovic, High Sierra Snow Removal.

An excerpt of these minutes will be prepared for the bookkeeper to send to the County as authorization of the invoice.

The treasurer requested a resolution to pay labor expensed related to a water line break and repairs at the Holby well and Summit tank sites through 735. The following invoices were presented.

J. Parminter	\$402.50
T. Kellerhals	\$ 40.50
T. Nasca	\$ 45.00

It was moved by D. Doty, seconded and passed unanimously to accept Resolution 2014-105-A authorizing payment through 735 for the above listed labor invoices as capital improvement expenses.

It was moved by D. Doty, seconded and passed unanimously to accept the treasurer's report as presented.

Water Coordinator's Report:

Created a to-do list

Booster pumps will be installed on Sat/Sun by J. Parminter and D. Lack

PPOA notified PCSD that hydrants by Bozanich do not seem to be flowing at proper volume.

Snow Coordinator:

No snow yet

Snow Monitor's Report

Nothing to report

Director's Comments:

Thank everyone in the community who helped to find the recently missing walker.

Unfinished Business:

Ongoing items

- PCSD building maintenance
 1. Replace portions of fascia boards
 2. Paint building
 3. New roof—with additional roof over fire truck door
- Update water ordinance 99W

The Directors will review and discuss suggestions for amendments/revisions/deletions of items on select number of pages.

Carry forward

New Business

None

The date for the next regular Board meeting will be **Thursday October 9, 2014** at 12:30 p.m. in the District Building.

Adjourned at 2:05 pm

Minutes prepared by Jennifer Robertson/Board Secretary