

# *Ponderosa Community Services District*

Minutes of meeting  
April 9, 2015

**Present:**

Directors: D. Doty, C. Marchant, W. Benton, M. Moroney  
Staff: D. Robertson, J. Robertson, J. Landers, T. Griesbach  
Snow Monitor: J. Parminter  
Guest: B. Arnold, D. Moroney

The meeting was called to order at 12:30 pm followed by the flag salute. Mr. Doty welcomed the guests.

**Public Comments:**

None

**President comments**

We will talk about rescheduling the May meeting. The next meeting will have budget discussion and beginning of snow removal contract negotiations. Possible date for May meeting; Monday 5/18 if the directors are available or another date will be chosen.

**Communication:**

Received:

Election packet from Tulare County

From CorrPro – notice of work done, inspection, and connection of sacrificial zinc at Summit  
Memo regarding Governor’s new water reduction mandate

**Acceptance of Minutes from previous meeting(s)**

Having been reviewed, there was a request to specify location of reported leaks in the WM report, not naming property owner, but giving a location description. Additionally, include notation that the leaks were not PCSD responsibility, and property owners were notified of the need to repair.

Add clarification that the Board determined to NOT change PCSD elections to even number years.

Finally under Financial Coordinator report – note that Mr. Moroney was not present and therefore was not available to give a report.

It was moved, seconded and passed unanimously to accept the March 12, 2015 minutes as amended.

**Water Manager Report**

Water usage for March

Current year

189,640 gallons/month

6,772 gallons/day average

Last year – stats unavailable

gallons/month

gallons/day average

Transferred from Holby 62,900 gallons

Fawn 102,500 gallons

Lake 24,240 gallons

March 6 routine test return – OK

Cleaned well sites

Repaired pipe @ Holby 2 with a new union

Board request that WM add gallons pumped from Holby 1 & Holby 2 to his monthly report. The WM was asked for a report on Fawn well – Fawn has dropped production by approximately 3,000 gallons/day (from 13,000 to 10,000). Fawn usually drops seasonally in the fall and recovers over the winter. Production has decreased gradually over the year, however not likely to recover this spring due to lack of rain/snowfall.

### **Staff Reports:**

#### **Secretary**

No written report prepared

Website has been updated. The minutes and agenda pages now have the 2014 meetings immediately visible as hyperlinks to specific documents. Previous years (starting with June 2011) have been archived under one hyperlink per year that open in a new window, and the specific meeting documents are immediately available on those pages. Additionally, pdf files of resolutions have been added under the minutes of the meetings where those resolutions were adopted.

#### **General Manager**

Requested and received a copy of the snow removal contract for the County portion of the Divide Hwy.

GM has been gathering information for update to the emergency plan

#### **Financial Coordinator**

Lowry restitution payments to date are about \$3450.00

#### **Treasurer's Report:**

Currently at about 88% of budget.

New phones were purchased for the office building and seem to be working. The Summit phone line has been disconnected.

Ethics training DVDs should be arriving soon for directors.

The county bill was received, (PCSD portion of snow removal on Divide Hwy) for the 2012-2013 fiscal year - \$2167.57. Still no bill for 2013-2014 or current 2014-2015 snow removal. Bozanich refund for overcharge of water fees has been processed by the county.

#### **Budget requests**

Water – re-sleeve Holby 1, Holby controls

Office – secretary requested a document scanner. Fujitsu ScanSnap S1300i can be purchased through Amazon for a cost of \$257.00 (free shipping). The goal is to scan all incoming documents, keep hard copies in PCSD office, but secretary will have more immediate access to electronic files.

The president felt this request for office equipment did not need to wait for the next fiscal year. After a brief discussion, it was moved by D. Doty to have the secretary purchase the scanner now and be reimbursed for the full cost. The motion was seconded and passed unanimously.

Reminder to submit all budget requests, and projected expenditures to the Treasurer so they can be reviewed and discussed at the next meeting.

It was moved, seconded and passed unanimously to accept the treasure's report as presented.

### **Water Coordinator's Report**

There will be budget items for Holby well(s) and Holby controls

### **Snow Coordinator:**

The current snow removal contract expires May 1, 2015. The president plans to invite Mr. Dolmovic (snow removal contractor) to May meeting to begin negotiation on the next contract with an anticipated conclusion and final vote in June. Mr. Doty requested input from the other directors. It was agreed that the secretary will write a letter to Mr. Dolmovic, inviting him to the May meeting to begin negotiating terms for a snow removal contract for the 2015-2016 snow season. There will be no final decision in May; the final determination will be placed on the June agenda.

### **Snow Monitor's Report**

Had 8 inches of snow  
5 ft. 4 in. total season – 20% of normal  
Contractor billing has been \$8213.86 prior to last storm

### **PPOA Liaison - none**

### **Forest Service Liaison**

No successor has been chosen for R. Stevens, at this time.  
Only dead trees close to the road will be removed

### **Director's Comments:**

none

### **Unfinished Business:**

Ongoing items

- PCSD building maintenance
  1. Replace portions of fascia boards
  2. Paint building
  3. New roof—with additional roof over fire truck door
- Update water ordinance 99W  
The Directors will review and discuss suggestions for amendments/revisions/deletions of items on select number of pages.

**Carry forward**

### **New Business**

None

The meeting was adjourned at 2:10 pm

The date for the next regular Board meeting will be held **Monday May 18, 2015** at 12:30 p.m. in the District Building.

Minutes prepared by Jennifer Robertson/Board Secretary