

# *Ponderosa Community Services District*

Minutes of meeting

May 18, 2015

Present:

Directors: D. Doty, C. Marchant, W. Benton, M. Moroney

Staff: D. Robertson, J. Robertson, J. Landers, T. Griesbach

Guest: B. Arnold

The meeting was called to order at 12:30 pm followed by the flag salute. Mr. Doty welcomed the guest.

## **Public Comments:**

None

## **President comments**

This may be a long meeting. We will discuss the 2015-2016 proposed budget and begin negotiation on the 2015-2016 snow removal contract with High Sierra Snow Removal.

## **Communication:**

Received:

State Water Board – email regarding annual electronic report that needs to be filed

Bill Armor – email regarding annual insurance questionnaire

## **Acceptance of Minutes from previous meeting(s)**

Having been reviewed, it was moved, seconded and passed unanimously to accept the April 9, 2015 minutes as written.

## **Water Manager Report**

Water usage for April

Current year

173,640 gallons/month

5,788 gallons/day average

Last year

343,600 gallons/month

11,453 gallons/day average

Transferred from Holby 94,600 gallons

Fawn 40,140 gallons

Lake 38,900 gallons

Holby 1& 2 pumped 51,532 gallons in 24 hour period

Tested well depths – depth to water

on April 12

on May 18

Holby 1

7 ft

3 ft

Holby 2

3 ft

1 ½ ft

Fawn

15 ft

12 ft

Lake

15 ft

18 ft

Fawn recovered 23 ft in 1 hour, will continue recovery test rates through the summer.

**Staff Reports:****Secretary**

No written report prepared

See communications received.

Agenda posted to website

Prepared and posted a notice of meeting date change

Will prepare and submit elections information to county before June meeting.

**General Manager**

GM will contact workman's comp insurance to check rates.

A contact is coming up to check non-functioning fire hydrants

Will call CalEMA to see when our final check may be coming

Will prepare a business analysis for the board on PCSD performing snow removal services

Will complete annual employee evaluations

Did talk to Dennis Hanes at County about trees infestations – deep water in root radius helps the sap to run – sap run kills beetle larva - drought affects sap run and beetle population increases

**Financial Coordinator**

Nothing to add to treasurer report.

*M. Moroney stepped out for a few minutes*

**Treasurer's Report:**

Need a resolution to move monies within the 735 fund in order to pay 4 Creeks final invoice. After a brief discussion it was moved by D. Doty to accept Resolution 2015-115-A to authorize transfer of funds from 735-7432 contingencies to 735/7043 professional expense. It was seconded and passed, by the following roll call vote, that the PCSD treasurer shall submit a request to the County of Tulare that the 2014-2015 fiscal year budget for line item 735/7043 New Equipment to be increased by \$2000.00. Furthermore this increase shall be funded by a transfer in the amount of \$2000 from object 735/7432 Contingencies.

D. Doty – aye

C. Marchaunt – aye

W. Benton –aye

M. Moroney – absent

Next the board considered a resolution to pay the 4 Creeks final invoice (#6873) in the amount of \$1499.98 for the final post construction inspection of the water system improvement project.

It was moved by D. Doty to accept Resolution 2015-116-A authorizing payment from 735. After a brief discussion the motion was seconded and passed, by the following roll call vote, that the PCSD treasurer shall submit a payment authorization to the County of Tulare for the above referenced invoices to be paid from fund 735 (capital improvement).

D. Doty – aye

C. Marchaunt – aye

W. Benton –aye

M. Moroney – absent

*M. Moroney returned to the meeting*

Finally the treasurer reported the need to move monies, within 740/water, in order to pay invoices and properly account them within the current budget. Following a brief discussion and explanation by the treasurer, it was moved by D. Doty to accept Resolution 2015-117-A authorizing the transfer of funds within 740. The motion was seconded and passed, by the following roll call vote, that the PCSD treasurer shall submit a request to the County of Tulare that the 2014-2015 fiscal year budget for line item 740/7043 Professional and Special Expense to be increased by \$4000.00. Furthermore this increase shall be funded by a transfers in the amount of \$2000.00 from object 740/7432 Contingency, and \$1000.00 from 740/7006 Cost of supplies reissued, and \$1000.00 from 740/7073 Training.

- D. Doty – aye
- C. Marchant – aye
- W. Benton –aye
- M. Moroney – aye

It was moved, seconded and passed unanimously to accept the treasure’s report as presented.

**PROPOSED 2015-2016 fiscal year budget – these numbers are NOT final**

740/2020 (water) Estimated cash balance		\$40,320.00
Future Syst Cap Improv	\$10,000	
USDA sort term	\$8033	
USDA Cap Improve	\$12,000	
USDA dept repay	\$1868.50	
Plus estimated revenue		\$129,986

Appropriations

Total salaries	\$41,175	
Total serv&supplies	\$47,150	
Contingencies	\$22,542	
Total Appropriations		\$138,404

740/2010 (snow) Estimated cash balance		\$199,680
Future System Cap Improve	\$110,000	
Reserves	\$89,680	
Plus estimated revenue	\$92,828	

Appropriations

Total salaries	\$25,305	
Total serv&supplies	\$113,800	
Contingencies	\$33,803	
Total Appropriations		\$182,508

735 (Cap Improve) Estimated cash balance	\$47,000
Estimated revenue	\$510

Reserves

Future capital improve	\$15,000
USDA short term	\$8033
USDA cap improve	\$12,000
USDA debt reduce	\$1868.50

Appropriations

Contingencies	\$10,569	
Total Appropriations		\$10,609

**Water Coordinator's Report**

June 1, 2015, Monday morning, 9:00 am, meters will be read. Eddie and Tony will go with reading groups in order to do any digging or other labor that may be needed.

Secretary directed to make sure all new meters are accounted for on the worksheets.

**Snow Coordinator:**

**Snow Monitor's Report** – nothing to report at this time

**PPOA Liaison** - none

**Forest Service Liaison**

Mr. Moroney reported on the possibility of spraying trees for beetle infestation.

**Director's Comments:**

none

**Unfinished Business:**

Ongoing items

- PCSD building maintenance
  1. Replace portions of fascia boards
  2. Paint building
  3. New roof—with additional roof over fire truck door
- Update water ordinance 99W
 

The Directors will review and discuss suggestions for amendments/revisions/deletions of items on select number of pages.

**Carry forward**

**New Business**

- General elections procedures – Discussion and vote on Resolution ordering odd year Board of Directors election and specification of the election order.

A resolution is required ordering election procedures for the upcoming 2015 November election. There are 2 director seats available. Mr. Doty's term expires in December 2015 and there is currently a vacant seat on the board. It was determined candidates will pay for their own candidate statements if they wish to have one published in the elections booklet and the Registrar of Voters will publish notice of election in the Porterville Recorder. It was moved by D. Doty, seconded by C, Marchaunt and passed by unanimous vote to accept Resolution 2015-118-A ordering odd-year board of directors election.

- Negotiation of snow removal contract for 2015-2016 snow season.
 

There will be discussion and negotiations of contract terms. There will be no vote on a contract at this meeting. Final acceptance of any negotiated contract will be at the regular June business meeting.

Mr. Doty is hoping to have most of the negotiations discussed at this meeting today, however, a final vote will be at the regular June meeting. This will allow directors time to research any questions or issues they have.

The board proposes that the new contract will not include a \$50,000 guaranteed minimum for annual snow removal. They would like to discontinue the \$25,000 draw against the annual contract and instead propose a \$25,000 non-interest bearing loan. Snow removal would be billed as completed and if the contractor does not reach the original \$25,000, the balance would be due back to the PCSD. Additionally, since this has been a poor economic year, the

board demands the same hourly rate for equipment in the recently expired contract – no increase in rates in the new contract.

Mr. Dolmovic had prepared a proposal with similar terms to the recently expired contract that was negotiated 3 years ago. He reminded the board of the circumstances that led High Sierra to become the snow removal contractor, and the typical snow conditions Ponderosa has historically experienced. He is not willing to accept the terms just outlined and will prefer to bow out. Mr. Dolmovic said he would be providing a guaranteed minimum annual salary to his regular snow removal employees in order to keep them available next snow season. He does not feel he can accept the terms proposed today and keep that commitment for 5 employees.

The County has already contracted with Mr. Dolmovic for the next snow season...pending acceptance by the Board of Supervisors.

Discussion – what is the district willing to pay? How much risk is each party willing to take? Mr. Dolmovic feels the current PCSD proposal puts all financial risk on him. The board feels that the District has no protection in the event of a big snow year from excessive charges. Mr. Dolmovic stated he must have a minimum guaranteed, he is not trying to put the district over a barrel – he knows it is important to have roads open, he feels he has been offering fantastic snow removal.

The board stated the obligation to find the best cost for service for the community.

It was determined that no sort of agreement would be reached today. The board directed the secretary to place a call for bids on snow removal contract in the Porterville Recorder. The snow removal contract issue will be placed on the June agenda.

The meeting was adjourned at 2:50 pm

The date for the next regular Board meeting will be held **Thursday June 11, 2015** at 12:30 p.m. in the District Building.

Minutes prepared by Jennifer Robertson/Board Secretary