

Not yet approved

Ponderosa Community Services District

Minutes of meeting
October 8, 2015

Present:

Directors: D. Doty, C. Marchant, W. Benton, M. Moroney
Staff: D. Robertson, J. Robertson, J. Landers
Absent staff: T. Greisbach
Guest: P. Cohen

The meeting was called to order at 12:45 pm followed by the flag salute. Mr. Doty welcomed the guests.

President comments

The work on the building is progressing. The interior is pretty much completed, the roof is underway.

Acceptance of Minutes from previous meeting(s)

Having been reviewed; it was then moved, seconded, and passed unanimously to accept the minutes of the September 10, 2015 as written.

Communications

Received

From D. Hylton – supplement to completed annual financial report

From Fruit Growers Lab (FGL) – invoice for recent water tests: Gross Alpha, Radium 228, and Thallium

From insurance co. – suggested employee safety topic on driving

From High Sierra Lumber – invoice for construction materials for PCSD - \$6,182.25

From High Sierra Snow Removal – invoice for annual draw on snow removal contract...this item needs board approval to pay. It was moved, seconded and passed unanimously to authorize the annual draw (\$20,000) against the 2015-2016 snow removal contract.

Water Manager Report

September regular monthly bacteria test returned absent.

Water usage for September

	Current year	Last year
	266,190 gallons/month	269,820 gallons/month
	8,873 gallons/day average	8,994 gallons/day average
Transferred from Holby	29,200 gallons	
Fawn	126,200 gallons	
Lake	110,790 gallons	

Tested well depths – depth to water

	May 18	June 11	July 26	Aug	Sept	Oct
Holby 1	3 ft	7 ft	6 ft	10 ft	---	---
Holby 2	1.5 ft	4 ft	7 ft	8 ft	---	---
Fawn	12 ft	15 ft	15 ft	23 ft	23 ft	80 ft
Lake	18ft	20 ft	25 ft	17 ft	25 ft	25 ft

Well average recovery rates

June 2015	7/28/15	August 2015	Sept 2015	Oct
Lake – 25 ft/hour	17.7 ft/hour	30ft/hour	80ft/hour	---
Fawn – 10 ft/hour	17.5 ft/hour	50 ft/hour	85ft/hour	10 ft/hour

Additional tests were taken to FGL. WM training planned for later in the month was canceled, registration fees were returned. WM plans on attending the Cal Tap Fair and water quality monitoring classes offered by RCAC in Visalia on Oct 21 and Oct 22. This will complete the requisite continuing education hours for his water distribution certification.

Staff Reports:

Secretary

Both the Agenda and packet posted to website on Monday, Oct 5, 2015, 7:11 am PST.

Received safety training from GM, read, signed and returned.

Worked on Ordinance update, sent email to attorney to confer on Ordinance Spoke with Matt Pierce, regarding the tiered rate structure, as long as we have the documentation for the 218 hearing and supporting resolution – there should not be an issue with having implemented the tiered rate even though the ordinance only contains the flat rate. That does not mean that we should forego updating the ordinance to more accurately reflect the actual conditions and processes that the PCSD has already.

Treasurer submitted registration for CSDA conference, received confirmation

Registered WM for RCAC workshops on Oct 21(Cal TAP fair) and Oct 22 (water samples) in Visalia – FREE

0 water waste reports filed

General Manager

Unable to attend today’s meeting.

Financial Coordinator

Nothing to add to treasurer report.

Noted that we received a supplement to the annual audit report.

Treasurer’s Report:

Mostly routine expenses, other than the building improvements (expenditure to date \$3200), which is within allotted budget.

Current balances in specific line items

Building improvement [for interior] (water) now down to \$412. (snow) down to \$11.92

Small tools down to \$559

735 – water meters down to \$293.49

It was moved, seconded and passed unanimously to accept the treasurer’s report as presented.

Water Coordinator’s Report

WC feels we need to spray for carpenter ants

Directed WM to have the building grounds cleaned up

Snow Coordinator:

Treasurer will discuss with contractor a numbering system for snow storms this year.

Snow Monitor's Report – nothing to report at this time

PPOA Liaison - none

Nothing to report

Secretary directed to send thank you letters to Mr. Cohen, Mr. Oderman and PPOA for assistance in work on the PCSD building.

Forest Service Liaison

Nothing to report

Director's Comments:

None

Ongoing items

- PCSD building maintenance
 1. Replace portions of fascia boards
 2. Paint exterior of building – set to begin after roofing completed
 3. New roof – crew has begun preparing the roof for new shingles
- Update water ordinance 99W - the secretary will work with the attorney on recommendations for updating the current water ordinance. Once these recommendations are prepared, they will be presented to the board for review and discussion, and determination. After the board has reviewed and discussed and determined what changes to accept, those changes will be published, as required, before final adoption by the board.

New Business

- Ponderosa CSD Mission Statement

The board will review suggestions made at the September meeting and possibly finalize a mission statement. Following revision and discussion, the board may vote to adopt a mission statement at this meeting.

The statement developed at the September meeting was:

Caring custodians who responsibly provide pure mountain water and effective snow removal.

Mr. Doty suggested it was still too long, after a brief discussion the statement was revised to:

Responsibly providing pure mountain water and effective snow removal.

It was moved by D. Doty, seconded and passed to accept the above mission statement. The secretary will update the letterhead template and website to include the statement, possible in all caps, or italics.

Hearing no objections the meeting was adjourned at 2:15 pm.

The date for the next regular Board meeting will be held **Thursday November 12, 2015** at 12:30 p.m. in the District Building.