

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

October 13, 2016

Present:

Directors: D. Doty, C. Marchant, W. Benton, M. Moroney

Via telephone: P. Cohen (not listed on the agenda)

Staff: J. Robertson, J. Landers, J. Parminter

Absent staff: T. Griesbach

Guest: Kirk Klemcke, D. Robertson

The meeting was called to order at 12:33 pm followed by the flag salute. Mr. Doty welcomed our guests.

President comments

The board extended condolences to our General Manager, Tom Griesbach for the recent, unexpected passing of his wife. Mr. Griesbach is in the process of researching a grant application to replace the Holby tanks.

Comments from the Public

No comment

Acceptance of Minutes from Sept 8, 2016 regular meeting.

Having been reviewed, it was moved, seconded and passed unanimously to accept the minutes of the September 8, 2016 meeting as written.

Water Manager Report

Our water test samples will continue be collected by licensed water operator Klemcke from Camp Nelson until Mr. Robertson can return work for PCSD, or until Mr. Parminter obtains a water operator's license.

The Sept samples returned absent.

10 total lead/copper samples were collected. 2 sites tested over detection threshold, but not over action levels.

K. Klemcke completed the lead/cooper report and submitted to state water board; he also tested for Water Quality Parameters as requested by state. Annual nitrate testing was done on all wells, Fawn well returned positive, but below action level.

Holby generator heat taped, primed and ready.

Karen bleeder valve repaired.

Elliot is due up next week to complete Holby remote.

PCSD hot water is done.

Street valves covers, meters insulated and covers – done.

Hydrants flushed and marker poles checked, repaired, replaced as necessary.

Still need block warmer and heat blanket for Holby.

Maintenance at well sites is completed.

P. Cohen mentioned he thinks there are 2 street valves that have been covered with asphalt in the new subdivision. J. Parminter will investigate.

Communications

Received

Corrpro – they have sent an offer for tank inspection – after a brief consideration, the board determined to decline.

Staff Reports:

Secretary – no report

General Manager

Mr. Doty reported that GM attended a funding meeting in Merced. Spoke with water office in Fresno and will start an application for grant.

Our Hazardous Material plan has been input to the county site.

GM will be attending an OSHA meeting. He will also update training with J. Parminter for propane tanks.

Financial Coordinator

Nothing to add to treasurer report.

Treasurer's Report:

Treasurer met with auditor, D. Hylton, he wants to remind the board that all transfers of funds should be specifically designated and memorialized in the minutes.

No action in 735

Snow – annual draw to High Sierra snow removal, per contract terms, has been sent.

In 740 – just regular basic expenses for this month

Electric use down

The treasurer did point out that 68% of the budget for 740 line 7043 (Professional and special expense) has already been used for the 2016-2017 fiscal year, due to unforeseen circumstances.

The \$2717 received from FEMA was deposited into 740 income line 5000 – aid from other government agencies. The treasurer requests a resolution to increase the budget for 740 expense line 7043 – professional and special expense and fund that increase by transfer of the FEMA monies.

It was moved by D. Doty and seconded to accept resolution 2016-131-A, authorizing the treasurer to submit a request to the County of Tulare that the 2016-2017 fiscal year budget for line item 740/7043 Professional and Special Expense to be increased by \$2717.00.

Furthermore this increase shall be funded by a transfer in the amount of \$2717.00 from income object 740/5000 Aid from other Government Agencies. After a brief discussion, the motion carried by the following roll call vote.

D. Doty - aye

C. Marchaunt - aye

W. Benton - aye

M. Moroney – aye

Mr. Cohen voiced approval, however since his participation via telephone was not listed on the agenda, his vote cannot be counted.

It was moved, seconded and passed by those present to accept the October treasurer's report as presented.

Water Coordinator's Report

Mr. Griesbach will move forward with pursuing a grant with Holby well site as the priority. We may possibly include the Sequoia well in the grant.

Mr. Cohen disconnected at 2:00 pm

Snow Coordinator/Monitor:

No snow yet

We have received 2 bids for hydrant snow removal; Tony Nasca and Jerry Webb.

Both bids list

- removal at 6 inches or as determined by the snow monitor
- cost of \$12/hydrant
- additional removal at mail room, PCSD building, Summit tank

After a discussion, the president called for a motion. It was moved, seconded and passed unanimously to accept the fire hydrant snow removal bid from Jerry Webb.

PPOA Liaison – nothing to report

Forest Service Liaison - Nothing to report

Director's Comments:

Small fire on Slate

Unfinished Business

Ongoing items

Holby Well remote controls – waiting on D. Elliot

Well houses – done for the year, paint next year

PCSD building – still need roof diverter.

Lights and signs have been installed.

New Business

Treasurer will be out of town a lot this month, but available by cell phone or email.

The next regular meeting will be Thursday November 10, 2016 at 12:30 in the district building.

Adjournment at 2:20 pm

Minutes prepared by Jennifer Robertson/Board Secretary