

# *Ponderosa Community Services District*

*RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL*

Minutes of meeting

November 10, 2016

## Present:

Directors: D. Doty, C. Marchant, W. Benton

Absent director: M. Moroney, Sr.

Via telephone: P. Cohen (did not phone in until after meeting adjourned)

Staff: J. Robertson, J. Landers, J. Parminter

Absent staff: T. Griesbach

Contracted temporary staff: Kirk Klemcke

Guest: Terry Dollar Arborist and area manager with Phillips & Jordan

Anner – local supervisor with Phillips & Jordan

Mike Moroney, Jr.

After determining there was a quorum of directors, the meeting was called to order at 12:33 pm followed by the flag salute. Mr. Doty welcomed our guests.

## **Guest introduction:**

Mr. Dollar is with a company (Phillips & Jordan) based in Tennessee, and contracted with SCE for work on the 'bark beetle project'. Anner is a supervisor staying in Ponderosa while work is done.

## **Comments from the Public**

T. Dollar - SCE has contracted P&J, and other companies to fell dead trees that pose a hazard to Edison main service lines, service drop lines, or equipment. Mr. Dollar understands that the board has concern about damage to water lines caused by trees being dropped on the subdivision roads and heavy equipment being used within the subdivision. He told the board there are safety protocols in place. Trees are typically pieced out and not dropped on roads. There are currently 2 crews on the mountain. Work is also scheduled for Camp Nelson. They are hoping to get additional crews up here full time, but cannot give an exact start date for work in Ponderosa. There will be traffic control when any work is done along the highway or other road ways. Mr. Dollar also notified the board that some sites will require line drops and power shut off due to OSHA regs. Notice will be given as soon as possible. Furthermore, when trees are taken down on private property, the company will provide whatever the owner wants. They can leave the wood, chip the fallen tree or completely remove wood. If they receive no communication from the property owner, the wood will be removed.

Mr. Dollar assured the board that the crews are all certified, tested and verified that they know how to do the work properly. Phillips & Jordan has a 3-year contract with SCE.

Mr. Dollar's email address will be posted on the PCSD website with additional information for property owners. [tdollar@panj.com](mailto:tdollar@panj.com)

## **Acceptance of Minutes from Oct 13, 2016 regular meeting.**

Having been reviewed, it was moved, seconded and passed unanimously to accept the minutes of the October 13, 2016 meeting as written.

**Water Manager Report**

Our water test samples will continue be collected by licensed water operator Klemcke from Camp Nelson until Mr. Robertson can return work for PCSD, or until Mr. Parminter obtains a water operator's license.

The October samples returned absent.

J. Parminter – we have plenty of water. Lake well was off ½ the month, Fawn is on timer, Holby off most of the month. Transferred 27,700 gallons.

Eliminated 2 heaters, replaced with heat tape.

Block heater in generator at Holby

New battery for Fawn generator

Extension line for heat tape under the bridge

**Communications**

Received

FEMA – sent the final accounting of funds, we hold this information for 3 years.

Hylton – accounting bill...\$6400.00

**Staff Reports:**

Secretary will be attending annual CSDA board secretary training in Monterrey later this month.

**General Manager**

Mr. Doty reported that GM working on the next safety training for employees and still working on obtaining grant.

**Financial Coordinator**

Not present

**Treasurer's Report:**

The treasurer reported that even with the deposit of FEMA monies there will only be \$300 remaining for contract labor after paying current invoices. Since we will continue to retain Mr. Klemcke, the treasurer requested the board to consider a resolution to further increase the budget for 740/7043 Professional and Special Expense, and fund with a transfer from 740/7432 Contingencies.

It was moved by C. Marchaunt and seconded to accept resolution 2016-132-A, authorizing the treasurer to submit a request to the County of Tulare that the 2016-2017 fiscal year budget for line item 740/7043 Professional and Special Expense to be increased by \$3000.00. Furthermore this increase shall be funded by a transfer in the amount of \$3000.00 from object 740/7432 Contingencies. After a brief discussion, the motion carried by the following roll call vote.

D. Doty - aye

C. Marchaunt - aye

W. Benton - aye

Absent – M. Moroney, and P. Cohen

It was moved, seconded and passed by those present to accept the November treasurer's report as presented.

**Water Coordinator's Report**

J. Parminter is working through water manager task list

We are using less water with more people, leaks at Holby are repaired

**Snow Coordinator/Monitor:**

Monitor: No snow yet

60% chance of 1<sup>st</sup> snow on Nov 16

**PPOA Liaison**

Nov 26 will be PPOA potluck at Ponderosa Lodge

**Forest Service Liaison** - Nothing to report

**Director's Comments:**

none

**Unfinished Business**

Ongoing items

Holby Well remote controls – waiting on D. Elliot

Well houses

**New Business**

There will be no meeting in December. We can call a special meeting if something needs immediate attention.

The next regular meeting should be Thursday January 12, 2016 at 12:30 in the district building. *This has been changed to the first week of January.*

**The next meeting will be Thursday January 5, 2017.**

Adjournment at 2:20 pm

Minutes prepared by Jennifer Robertson/Board Secretary