

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

May 11, 2017

Present:

Directors: D. Doty, C. Marchaunt, W. Benton, M. Moroney

Via telephone: P. Cohen

Staff: T. Griesbach, J. Robertson, J. Landers, J. Parminter

Contracted temporary staff: Kirk Klemcke

Guest: B. Arnold, R. Cope

The meeting was called to order at 12:30, followed by the flag salute. Mr. Doty welcomed our guest.

Comments from the Public

President's comments:

There was a leak caused by Edison when they were digging to replace a power pole. PCSD will bill Edison for the repair. The Lodge was without water for 3 hours, the break occurred during a scheduled power outage. It is unclear whether the generator at Summit will allow the flapper valve to operate during a power outage. Another water loss occurrence was found to be at Rollie Moore's cabin, a drain valve was left open.

Acceptance of Minutes from April 13, 2017 regular meeting.

Having been reviewed, it was moved, seconded and passed unanimously to accept the minutes of the April 13, 2017 meeting as written.

Water Manager Report – see president's comments

April routine sample returned absent for total coliform.

April water usage – statistics not available at this time

D. Elliot has repaired Fawn well motor/pump

K. Klemcke needs sample site addresses in order to finish the copper/lead test report and update the site sampling plan.

Communications

Received

- Reminder for government census
- Notice from the State Water Board declaring we are still delinquent in required items from last year – this is incorrect. All items, but one, were sent last year, via email, as instructed by State. The problem is on their end.
- Written confirmation of phone conversation with Jason from State Water Board that PCSD is required to complete copper/lead tests in March and again at the end of this year between July-Oct. If both these tests return under the action level, PCSD should be able to go back to a triennial testing schedule.

Staff Reports:**Secretary:**

Agenda and packet posted to website on Monday May 8 at 5:12 am.

- Thank you letter to Cope – break on Aspen
- New water connection application received from David Sin/ Will serve letter sent
- Forwarded information on new funding clearing house to General Manager
- Sent J. Parminter information on creating an operations plan
- Replied to Jason at State Water, sent him another copy of site sample plan, we need a new one/sent Klemcke request for a new one

Began annual CCR

Resolutions for water/snow rates

General Manager

Mr. Griesbach was appointed to the “Tulare City Board of Public Utilities”

He has met with the Tulare Irrigation District.

It is time for annual employee reviews/the treasurer is probably due a raise based on the current step salary plan

Mr. Griesbach will try to find and meet with the Tulare City representative for LAFCO

A new list of available grants is due from the State in July. PCSD did not qualify for the last grant we applied for because we do not have enough full-time residents in relation to the number of water connections.

Financial Coordinator

Nothing to add

Treasurer’s Report:

- Preliminary budget review
See attached preliminary budgets
- Resolutions to set snow removal and water service rates for the 2017-2018 fiscal year and to authorize the annual transfer of funds from water to 735/USDA reserves.

As there have been no 218 hearings requesting an increase in either snow removal or water service rates, the current rate schedules will remain in effect for the next fiscal year.

It was moved by C. Marchaunt to accept Resolution 2017-137-S establishing snow removal rates for the 2017-2018 fiscal year. The motion was seconded and passed unanimously by the following roll call vote:

CM – aye, DD – aye, WB – aye, PC – aye, MM – aye.

It was moved by M. Moroney to accept Resolution 2017-138-W establishing water service flat and tiered meter rates for the 2017-2018 fiscal year. The motion was seconded and passed by the following roll call vote:

CM – aye, DD – aye, WB – aye, PC – aye, MM – aye.

It was moved by D. Doty to accept Resolution 2017-139-A authorizing the annual transfer of funds from 740/2020 water to the 735/USDA reserves. The motion was seconded and passed unanimously by the following roll call vote:

CM – aye, DD – aye, WB – aye, PC – aye, MM – aye.

It was moved, seconded and passed by those present to accept the April treasurer's report as presented.

Water Coordinator's Report

Leaks addressed in president comments

June meter reading will not be done by directors this year; the work will be hired out. Ian Robertson and Aiden Willet will read meters with supervision probably by David Robertson.

Snow Coordinator/Monitor:

Season total was 18-19 feet of snow and significant amounts of rain.

PPOA Liaison – nothing to report

Forest Service Liaison - Nothing to report

Director's Comments: Ponderosa roads update – county no longer plans to repair Ponderosa subdivision roads. Mr. Doty intends to speak with county/Supervisor Ennis; add to ongoing items.

Unfinished Business

Ongoing items

- Well houses - will be completed in the Spring/Summer as weather and budget permit
- Policies/procedures/task lists as proposed to be reviewed, discussed and accepted by the board.
- Ponderosa subdivision road repairs

New Business

The next regular meeting will be Thursday June 8, 2017 at 12:30 pm in the district building.

Adjournment at 2:45 pm

Minutes prepared by Jennifer Robertson/Board Secretary