

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

January 11, 2018

Present:

Directors: D. Doty, W. Benton, C. Marchaunt, P. Cohen

Absent director: M. Moroney

Staff: J. Robertson, J. Landers, J. Parminter, K. Klemcke, T. Griesbach

Guest: B. Arnold

The meeting was called to order at 12:35, followed by the flag salute.

Comments from the Public

None

President's comments:

Talked with representative of Mawbray tree service (Garcia), they are working on removing tree debris from Ponderosa road ways. The president also asked them not to bring their large crane down Aspen Drive. The board will discuss a possible Prop 218 hearing for water rate increase, and a snow removal rate increase.

Minutes from November 9, 2017 regular meeting.

It was moved by D. Doty to accept the December 7, 2017 regular meeting minutes as written. The motion was seconded and passed unanimously by those present.

Water Manager

Routine water sample, submitted by K. Klemcke, passed.

December usage total 490,415 gallons

Holby 1 122,055

Holby 2 0

Lake 66,060

Fawn 122,055

Transfer to Summit 135,600 gallons

Bleeder valves are on.

Over 12 day holiday period, average use was 10,837 gal/day, last week average use down to less than 6,000 gal/day.

In December, Lollis cabin had a broken ball valve due to improper winterization, they need to be billed for PCSD hours spent looking for leak and repairs.

Mr. Parminter reported he will have spinal surgery on Jan 22, 2017, he will be leaving next week and staying at his brother's following surgery. David Robertson will be on-call while Mr. Parminter is recovering.

T. Lane will be checking the Summit tank and well sites, W. Dolmovic, D. Stewart, R. Cope, T. Harness and W. Benton attended a water system training led by Mr. Parminter and will be offering volunteer assistance as requested by the board.

Communications

Rec. Letter (with photos) from High Sierra Snow Removal regarding tree removal debris on Ponderosa roadways, claiming it poses a hazard to his drivers and equipment. Requested the PCSD contact tree removal service and get roads cleaned up before snow.

Rec. Copy of letter sent to Lowry from our insurance company denying PCSD liability for snow damage to his personal property. He was referred to High Sierra Snow Removal's insurance company for settlement.

Staff Reports:**Secretary:**

Agenda and packet posted to the website on Sunday night approx 9:25 pm.

Secretary attempted contact with Mawbray's Tree Service, Visalia and San Bernardino offices by phone, left voice messages. Also sent email and hard copy, with photos and cc to Edison in Tulare.

Updated website – archive 2016 agenda

218 draft letter for board review

Spoke w/D. Townsend – unable to attend this month, will try to come next month

General Manager

Mr. Griesbach has signed up for Special District training sponsored by County.

He has prepared safety training information for employees related to icy conditions.

Financial Coordinator – absent**Treasurer's Report:**

Treasurer reported annual membership fees are due for

AWWA – American Water Works Association

CRWA – California Rural Water Association

CSDA – California Special District Association – paid

Ms. Landers is also planning to attend the Special District training sponsored by the county.

We have not received a snow removal invoice to date, otherwise just regular expenses.

It was moved, seconded and passed to accept the treasurer's report as presented.

Water Coordinator's Report

K. Klemcke – BSSP (Bacteria Site Sampling Plan), the Emergency disinfection plan, and the operations plan have been approved by the state.

Snow Coordinator/Monitor:

Monitor: 3 storms, for a total of 5 ¼ inches combined from all storms.

Coordinator: the roads are clear, ready for snow removal if we get enough snow.

PPOA Liaison – nothing to report

Forest Service - Forest Supervisor Elliot is moving to Los Padres National Forest, no word on replacement.

Director's Comments:

New fire captain in Camp Nelson, 4 days on-2days off, 2 year commitment

Unfinished Business

Ongoing items

- Well houses
 - Review of proposed policies/procedures/task lists
 - Finish interior of PCSD building
 - Possible meeting date change for June – related to annual budget approval
- Proposed 218 hearings – the board will continue discussion about holding Prop 218 hearings for water and snow removal rate increases. These increases would not go into effect until the fiscal year 2018-2019.

A draft letter to homeowners regarding a possible water rate increase was reviewed, some suggestions were made:

Correction of typographical errors

Deletion of some portions

Inclusion of contact information, other than in letterhead

No specific dollar amount will be included with this letter.

A snow removal increase requires a ballot vote. The board plans to address water rates first, with a possible snow removal increase to be placed on the general election ballot in November 2018.

New Business

The next regular meeting will be on February 8, 2018 at 12:30 pm in the district building.

Adjournment 2:15 pm

Minutes prepared by Jennifer Robertson/Board Secretary