

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

January 9, 2020

Present:

Directors: D. Doty, R. Cope, L. Gray, T. Stewart, B. Benton

Staff: T. Griesbach, J. Landers, J. Robertson

Contractor: K. Klemcke

Guest: B. Arnold

The meeting was called to order at 12:30, followed by the flag salute.

President Comments

Mr. Doty welcomed the guests. There was no regular meeting in December. Director elect Benton will be sworn into office today.

Comments from the Public

None

Oath of Office

Ms. Benton was given the oath of office, and assumed the 5th seat on the board. This term will expire in December 2022.

Minutes from November 14, 2019 regular meeting.

It was moved by D. Doty to accept the minutes from the November 14, 2019 regular meeting as written. The motion was seconded, there was no discussion, hearing no objections, the motion carried.

Water Service Report

Mr. Harness was unavailable for the meeting today.

Communications

Received email from realtor regarding status of water fee payment on Renfrow cabin. The secretary researched and found that the property had been several years delinquent and the property had gone to a tax lien auction a couple years ago. The back fees were included in that tax liability – but the treasurer needs to follow up with the county to see if PCSD ever received the delinquent fees.

Staff Reports:

Secretary:

The secretary composed job title and description for Tim Harness in water service. This will be placed on next month's agenda for directors to review, discuss, revise if necessary and accept. Other job descriptions may also be reviewed at that time.

A letter was composed to send to water customers with back flow prevention devices on their water service. Mr. Klemcke reviewed the letter and made some changes. The letter will be corrected and sent to the appropriate consumers.

Email accounts have been created for all directors with internet connections.

The secretary was directed to conduct a survey of snow removal prices from other entities

that provide snow removal services to report to the board at the February meeting.

General Manager

Mr. Griesbach received call back from the county about funding for water systems. The available funds are for disadvantaged communities – PCSD does not qualify.

There is state funding available if PCSD can qualify on median household income. Mr. Griesbach will contact the state water rep, Brain Potter.

Waiting for a free EPA program to track water system assets.

Water Coordinator's Report

K. Klemcke reported the required lead retest was completed and submitted to state.

If retest comes back too high, PCSD will be required to do lead notification and education.

Water quality parameter testing was completed.

Mr. Cope reported there were no major leaks.

The system is in good shape.

Snow Coordinator

There has been snow. As of 12/15/19 there had been 69 inches.

Storm due today.

High Sierra has been doing a good job keeping roads clear.

Financial Coordinator

Invoices paid in November totaled \$10,168.31

Invoices paid in December totaled \$6,112.64

Treasurer's Report:

The phone bill has increased to \$165.00 for the month. Ms. Landers spent time on the phone with the phone company and got the bill down to \$120.00 for the office line.

It was discussed how to reduce the phone costs. It was determined to drop the office telephone landline, and use an internet phone connection. Ms. Landers will research getting that set up.

Main expenses – parts \$4200.00 to rebuild Holby transfer pump and repair valves

- Paid CPA auditor, Dennis Hylton

It was moved by D. Doty to accept the treasurer's report as presented. The motion was seconded and passed by a unanimous vote.

PPOA Liaison – Christmas light contest went well. There were a many people and it was great fun.

Forest Service – There were questions about whether the FS was monitoring the cutting of Christmas trees. Permits were required, but many people did not follow the restrictions listed on the permit.

Director's Comments:

None

Unfinished Business

Ongoing items

- Finish interior of PCSD building
 - Roof at Holby – postpone until spring
- Status on installation of security doors
- Continued discussion of possible increase for snow removal rates and Prop 2018 procedures. Because of county deadlines for property related fee submittal to be placed on the property tax roll, the revenue increases would not be collected until 2020-2021 fiscal year.

New Business

The next regular meeting will be on Thursday February 13, 2020 at 12:30 pm in the district building.

The treasurer will be unavailable to attend the meeting. She plans to phone into the meeting and will provide an electronic copy of the financial report to the secretary for printing.

Adjournment 1:50 pm

Minutes prepared by Jennifer Robertson/Board Secretary