

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

July 9, 2020

Present:

Directors: D. Doty, T. Stewart, R. Cope, B. Benton

Staff: J. Landers, T. Griesbach, J. Robertson, T. Harness

Contracted: K. Klemcke

Guest: B. Arnold, B. Dolmovic

The meeting was called to order at 12:36, followed by the flag salute.

President comments

There is a vacancy on the board due to the resignation of Mr. Larry Gray. The board will use the appointment process to seat a new director. That director will serve the remainder of Mr. Gray's term due to expire in Dec 2022, and will not need to seek election this coming November. We do need a board member to serve as financial coordinator. By consensus, Ms. Benton will be the new financial coordinator.

Comments from the Public

None

Minutes from June 11, 2020 regular meeting.

It was moved by D. Doty to accept the June 11, 2020 regular meeting minutes as written. The motion was seconded, and passed unanimously.

Communications

Received:

Water System Report

Water Technician – T. Harness

Water use in June (24 days) – 13,763gallons/day

Holby 1 might be dry

Contracted Water Manager – K. Klemcke

Water testing is up to date.

Water Coordinator – R. Cope

Cleaning on the well sites is underway

Bill Bates came up to give an estimate on repairing asphalt on recent leaks

Staff Reports:

Secretary

Contacted Julia Lew Re: director resignation and upcoming election

Should we appoint a new director or add the short term seat to the current election, but there was a time issue with being able to do that.

Per attorney interpretation of government code related to this issue – because Mr. Gray's

resignation falls within a specific time frame – the board may appoint someone to fill the remainder

of the term (2 years, until Dec 2022). Once the term expires, it becomes a 4 year term for the election in 2022.

Notification was sent to the Board of Supervisors, and the Registrar of Voters of intention to appoint. The board has 60 days (until Aug 29) from the date of resignation (June 30) to appoint a new director.

A notice of vacancy has been posted, applications are available, and item is on the agenda.

Annual CSDA training for board secretary – at this time CSDA plans to have the training in person (end of October in Anaheim). Because of Covid, the secretary is requesting to not attend this year. Even with the plans for social distancing and wearing masks, she does not feel comfortable traveling out of county to spend 2 days with people from other areas. The board agreed the secretary did not need to attend this year's training conference. If there are any online training sessions available that seem beneficial, the secretary is encouraged to take those. The treasurer is also encouraged to take any online training sessions she feels will be beneficial to her.

Directors MUST complete their ethics training!

The direct charge tax assessment file for county has been started – as much as possible without meter readings. If meter readings do not become available – all properties will be charged base rate regardless of usage.

It is imperative the board understands that the direct charges are the only source of income for the district. Failure to file by the county deadline means there will be no revenues for the district operations. Water meter readings are the best way to insure that correct charges are assessed and the most revenue is collected.

General Manager

Mr. Griesbach brought up copies of the permit to operate. These need to be posted at each well site, Summit tank, and inside the district building.

He checked with Mr. Harness on the status of water meter readings.

And, he continues attempts to follow up with Wichita State regarding promised assistance.

Financial Coordinator – no report

Treasurer's Report:

There was a brief review of the budget presented last month. The available balances have been updated to reflect the most current financial information from the county.

It was moved by Mr. Doty to accept Resolution 2020-183-A approving the budget as proposed by the treasurer. The motion was seconded and passed unanimously.

The treasurer reviewed the regular monthly report. There were no large expenditures.

It was moved, seconded and passed unanimously to accept the treasurer's report.

Snow Coordinator/Monitor:

No snow.

As reported by Mr. Doty at the June meeting, the current 3 year snow removal contract with High Sierra Snow Removal/Mr. Dolmovic has a stipulation about a possible, annual 3% increase. The board must determine if they agree to implement that increase in the snow removal contract with the understanding the cost will not be passed onto the property owner's snow removal fees. This means increased cost to the district, but not increased revenue.

Mr. Dolmovic stated his desire for the 3% increase. He stated the Construction Cost index – put out by the Engineering News Record (ENR) shows the annual cost increase to be 3.6%. He requests the board agree to the 3% increase of contracted costs.

It was moved by T. Stewart to accept a 3% increase to the costs associated with the current snow removal contract. The motion was seconded, after further discussion, the motion carried unanimously.

Mr. Dolmovic departed @ 1:20 pm

PPOA Liaison – Mrs. Stewart reported that a honey bee colony will be removed from the community mail room by a local bee keeper.

The 4th of July parade was a success.

Forest Service – no report

Director's Comments: none

Unfinished Business

Ongoing items

- Well houses – Mr. Harness has begun work on well houses
- Finish interior of PCSD building

New Business

None

Depending on social distancing mandates from the Federal and/or State, future meetings will be held outdoors, as weather permits.

The next regular meeting will be on August 13, 2020 at 12:30 pm outside the district building.

Adjournment 1:46 pm

Minutes prepared by Jennifer Robertson/Board Secretary