

# *Ponderosa Community Services District*

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of *SPECIAL* meeting

August 19, 2021

Present: All directors and staff present at this meeting participated via zoom.

Directors: B. Benton, J. Cavagnaro, S. Alexander

Staff: J. Robertson, J. Landers (via zoom)

Guest: None - The Zoom link was made available to the public via [www.ponderosacsd.com](http://www.ponderosacsd.com)

The meeting was called to order at 8:04 pm by Ms. Benton, followed by the flag salute.

## **President comments**

Mr. Cope did not attend this meeting due to ongoing conflict of interest in matters related to his prior employment by High Sierra Snow Removal/William Dolmovic.

## **Comments from the Public**

None

## **Communications**

Regular communications will be reported at the next regular meeting

Acceptance of minutes from the August 5, 2021 special meeting will be carried forward to the next regular meeting on September 9, 2021.

## **Water System Report – no water system report will be made at this meeting**

## **Reports – regular staff reports will be carried forward to the next regular meeting**

### **Staff will only present reports on items that need immediate attention**

- Secretary
- General Manager
- Snow Coordinator
- Financial Coordinator – acting coordinator Beth Benton

Important update: Status of RCAC loan application for Holby water tank project.

Ms. Benton reported that the application is in process. She is collecting quotes. The tank cost has increased to \$40,000 per tank; still waiting for a written quote from Bates for demolition.

- Treasurer

Imperative financial resolutions as needed to pay invoices or transfer monies.

## **Director Comments**

**Unfinished Business** – carried forward to next regular meeting

## **Imperative Business carried forward from August 5, 2021, Special meeting:**

- Discussion and possible action on the purchase of an additional snow blower from High Sierra Snow Removal/William Dolmovic. The General Manager and Board President will present information on the type of equipment, proposed cost, and terms of purchase. Mr. Griesbach not available to attend, Ms. Benton presented proposed terms. Mr. Dolmovic proposes selling his newest MT5 trackless snow blower to PCSD for \$40,000 total. He is willing to accept 2 payments of \$20,000, with no interest. He understands that the district

does not receive all revenue in one lump sum from the county tax roll. Therefore he proposes that the district pay \$20,000 between the end of Dec and mid Jan, and the second payment be made in the beginning of July in the new fiscal year.

It was moved by B. Benton to accept a resolution to purchase a used snow blower from High Sierra Snow Removal. The motion was seconded by J. Cavagnaro. There was a brief discussion of actual dates. The motion carried with 3 aye votes. Mr. Cope was not present.

*Resolution 2021-200-S authorizes the PCSD treasurer to submit a payment request to the County of Tulare for \$20,000.00 payable to High Sierra Snow Removal/William Dolmovic, on or before January 15, 2022; and a second payment of \$20,000.00 on or before July 15, 2022. This purchase shall be paid through 740/2010 Snow line item 8300 New Equipment. The first payment will be made through 2021-2022 fiscal year budget. The second payment will be made through 2022-2023 fiscal year budget.*

- Discussion and possible action on the purchase of a pickup truck with snowplow blade and additional installed fuel tanks from High Sierra Snow Removal/William Dolmovic. The General Manager and Board President will present information to the board on the type of truck.

Mr. Griesbach was not available to attend. Ms. Benton presented proposed terms.

Mr. Dolmovic proposed selling the truck with all listed equipment to the district for \$21,500.00.

2004 Ford F-350 4WD, 8ft super cab pick-up truck

Equipped with 8.5 ft V-blade with carbide cutting edges

One 100 gal aluminum fuel tank with 12 volt pump & particulate/water filters

One 100 gal steel diesel tank w/12 volt pump & particulate/water filters

Rooftop mounted LED driving light for night operation

One complete set of heavy-duty tire chains

It was moved by B. Benton to accept a resolution to purchase the plow truck from High Sierra Snow Removal for the proposed price. The motion was seconded by J. Cavagnaro. There was a discussion about whether to split the cost of the truck between water and snow removal funds. Ms. Benton made the argument that the truck can be used for water in the non snow season. It could be used to haul water line repair equipment, and asphalt repair materials so that workers do not have to use their own vehicles. There was a counter suggestion that the entire purchase cost be made from the snow removal fund now, and document actual use of the truck for 12 months. Then a reasonable percentage of use could be calculated supported by documentation. At that time, a percentage of the purchase cost could be reimbursed from the water fund to the snow removal fund. There was a consensus agreement to this proposal. The motion carried by 3 aye votes. Mr. Cope was not present.

*Resolution 20212-201-S authorizes the PCSD treasurer to submit a payment request to the County of Tulare for \$21,500.00 payable to High Sierra Snow Removal/William Dolmovic. This purchase shall be paid through 740/2010 Snow line item 8300 New Equipment.*

The next regular meeting will be on Thursday September 9, 2021 at 12:30 pm, in the district building.

The meeting was adjourned at 8:47 pm

Minutes prepared by Jennifer Robertson/Board Secretary