

NOT YET APPROVED

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

January 13, 2022

Present:

Directors: B. Benton, (via zoom) J. Cavagnaro, S. Alexander

Staff: T. Griesbach, R. Cope, J. Robertson, T. Harness, K. Klemcke
(via zoom) J. Landers

Guest: B. Arnold

The meeting was called to order at 12:34 by Ms. Benton, followed by the flag salute.

President comments

Ms. Benton welcomed the guest and thanked everyone for coming.
She had no other opening comments.

Comments from the Public

None

Minutes from December 9, 2021, regular meeting.

Having been reviewed, it was moved by B. Benton and seconded by J. Cavagnaro to accept the minutes of the December 9, 2022, regular meeting as presented. Hearing none opposed the motion carried.

Communications

December 2021

- ✓ 12/16/21 email from Streamline asking about our website synching to the new server – the treasurer and secretary recommend not following through with moving to Streamlineas webhost for PCSD website.
- ✓ 12/17/21 email from State Water Resource reminder of deadlines. Email forwarded to K. Klemcke

January 2022

- ✓ 1/5 email from CSDA local chapter presenting January program on cybersecurity on WedJan 19, in Visalia
- ✓ 1/6 email from CSDA local chapter inviting all districts to a roundtable meeting with state senator Shannon Grove, on Fri Jan 21 in Visalia.
- ✓ 1/6 email from Fruit Growers Lab for water test results available through their website
- ✓ 1/7 email from SWRCB informing of a webinar series from Assoc of State Drinking Water Admins addressing new federal regulations for Lead and Copper Rule (LCRR). Email forwarded to Cope and Klemcke.

Staff Reports

General Manager

Mr. Griesbach was in contact with R. Cope to see how snow removal was going.

Obtained workman's comp insurance verification.

Received call from Federal government need to complete a survey for diversity in staff and board members

Spoke with board member JC. Mr. Cavagnaro had received a complaint about the width of plowed roads. The county requires 16 foot minimum; Mr. Griesbach measured and found an average of 17 to

19 feet. Mr. Cope had T. Harness widen the roads anyway.

Plan to post the required OSDA injury report – no injuries, still required to post.

Provided information to Ms. Benton needed for funding application.

Plan to post updated employee posters as required.

Mr. Griesbach has no new information or updates on the status of receiving any funding. Mr.

Alexander mentioned he works with a manager of an irrigation district. They contract with Provost &

Pritchard and received a 2M grant. Kings River also has a 2M grant for a construction project. Mr.

Alexander will talk with his contacts and see if he can get any information from them about possible grant funding.

Secretary Report

12/30/21 phone call with clerk for county board of supervisors regarding notification of desire for appointment, no application received

1/7/2022 phone call with same board clerk regarding appointment to the PCSD board – cannot be done at this time. Wait for a resignation or next general election. Spoke with treasurer – while she was in hospital. Prepared resolution needed to pay CJ Logan invoice.

Spoke with R. Cope – he had questions about the parking restrictions during snow season. We discussed appropriate way to notify individuals. Additional questions about building permits/new water connections.

Answered questions from Benton and Griesbach.

////////////////////////////////////
To clarify for the board and the community – the PCSD does NOT have the jurisdiction to enforce the building codes or CCnRs. Building permits, inspections, and violation enforcement are the jurisdiction of Tulare County RMA. I do not know what the CCnRs might be, nor what enforcement authority any other agency might have.

In order to obtain a building permit from Tulare County, applicants must have a will-serve letter from the PCSD stating that they do have or will have water service. Anyone with an unimproved lot may apply for a water connection at any time. They will not receive a water connection until the PCSD received payment of required fees, in full. Once PCSD receives payment, a water connection and meter are installed. The PCSD has no further jurisdiction over what is built of when it is built.

Aper Ordinance 99-W, only one water connection per lot, and only one structure per connection, for lots zones MR (mountain residential). This does not pertain to CO zoning.

Regarding water connections: As previously discussed, all new construction now requires a one-inch line and meter to accommodate the updated building code.

////////////////////////////////////
Gillis-Smith lot is zoned CO – Commercial Recreation

According to code – that is easily found online through RMA website if anyone wants to investigate and verify

Purpose A

5. To permit multiple-family dwelling units on selected properties where such developments will be harmonious with surround natural features and compatible with adjacent land uses.

USES REQUIRING SITE PLAN REVIEW: C

- Lodging facilities, including guest house and bed and breakfast inn, where four (4) or less guest quarters are proposed.

Water System Report

Water Manager

Mr. Cope reported: From 12/8/21 to 1/13/22

Lake pumped	153,210 gallons	
Fawn pumped	243,600 gallons	
Holby 2 pumped	266,184 gallons	
Holby 1	22,390 gallons	
Transferred to Summit	279,100 gallon	
Total usage for system		560,384 gallons ~ 16,011 gal/day

T. Harness reported there were no system leaks, service line break on Fox. Lost 5,000 gallons. TH repaired at owner's expense.

Street valves were uncovered/de-iced.

A power surge tripped the Summit tank shut-off valve.

T. Harness also reported a complaint of green water at the Mountain Top and 2 additional water customers. After consulting K. Klemcke, Holby was treated with chlorine.

Contracted Water Operator

Monthly Bacterial came back fine.

Mr. Klemcke reported that he contacted Jason at State Water to discuss supposed outstanding deadlines. He will prepare letters to explain that corrosion control and treatment are not needed for PCSD water system.

Lead and Copper tests will no longer be taken to Porterville City Lab. They had an issue that invalidated samples. When samples are taken to Fruit Growers Lab, tests results are in line with previous year's results – before current issues with Porterville Lab.

Fruit Grower's also took 20% off lab tests required after the wildfires.

Klemcke depart @ 1:35 pm

Snow Removal Report

Snow removal Manager

Mr. Cope reported that Ponderosa received 8 feet for the season to date.

The snow removal equipment is all serviced and ready to go.

The few complaints about the width of streets was addressed.

Ordered and received tools needed for repairing tire chains.

Chains on the plow truck broke – Cope donated a set of chains for the rear tires.

Fuel cost is going to be the largest expense so far.

Discussion and action on recommendation to purchase dash cameras for snowremoval equipment

Mr. Cope and Mr. Griesbach discussed getting dash cameras for the snow equipment. Dash cameras will protect the district in the event of an accident or property damage. Regardless of who is assigned liability, there will be a video record of any type of incident.

It was moved by B. Benton to authorize the purchase of 3 dash-cameras and memory cards (up to \$1000.00). The motion was seconded by S. Alexander. There was discussion on the type of camera and type of SD card. The motion carried with 3 ayes, and none opposed.

Discussion of snow conditions, parking issues and recourse.

Per Ordinance 2005-1-S, it is a violation of to park on Ponderosa community roads during snow season.

Parking prohibited--Violation.

During the existence of snow conditions, vehicles shall not be left stopped, parked, abandoned or otherwise unattended on any county streets in the area of Ponderosa. This section shall permit the stopping of passenger or commercial vehicles for periods of time sufficient to load or discharge passengers from such vehicles.

Removal of vehicles.

Any vehicle which is **in violation** of this Ordinance **may be moved or caused to be moved by those contractors designated by the PCSD or the California Highway Patrol.**

Charges for vehicle removal, tow away and storage, shall be assessed against the vehicle in accordance with the California Highway Patrol Tow Service Agreement for Tulare County.

Financial Report

The Treasurer reported:

Core & Main invoice has been paid.

Toro paid for hydrant snow removal.

First installment paid to Dolmovic for snow removal equipment.

Expense for snow to date \$118,000.00 with \$106,000 remaining in the current fiscal year budget.

- Resolution(s) as needed to move money within current budget or pay invoices
No resolution needed at this time.

Acting Financial Coordinator – Nothing to add

It was moved by B. Benton to accept the treasurer's report as presented. It was seconded by J. Cavagnaro and passed unanimously.

Additional Reports

- PPOA/PCSD Liaison – Ms. Benton reported that she will be providing a paragraph about PCSD for the PPOA newsletter.
- US Forest Service Liaison – nothing to report

Director Comments - none

Unfinished Business

Ongoing items: these items are carried forward until completed as weather allows.

- Gates or access barriers on Holby foot bridge, and access road to Holby well site
- Doors on PCSD building 'carport'

Status Update

- Grant application to CA Department of Water Resources for Holby Tank Replacement Project
Ms. Benton stated there is no update.

New Business – all carried forward to February agenda

- Discussion and possible action to purchase equipment (mini backhoe) proposed cost \$1000.00.
- Discussion and possible action on invoices received from Del White.
Rental of Skid Steer for back fill during water line replacement – 6 dates \$65/hour no minimum charge and no mobilization fees

The next regular meeting will be held Thursday February 10, 2022, at 12:30 pm in the district building.

Minutes prepared by Jennifer Robertson/Board Secretary