

NOT YET APPROVED

# *Ponderosa Community Services District*

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

June 22, 2023

Present:

Directors: W. Dolmovic, C. Marchaunt, B. Benton (quorum in district)

Via Zoom: J. Gordon from Nichols Farms, 13762 1st Ave, Hanford, CA 93230

Absent: G. O'Neill

Staff: T. Griesbach, J. Robertson, K. Klemcke

Staff via zoom: J. Landers

Guests: D. Graham, T. Harness, T. Lane, K. Lane

The meeting was called to order at 12:34 by Mr. Dolmovic, followed by the flag salute.

Mr. Dolmovic welcomed the guests.

**Comments from the Public - none**

## **Minutes from May 11, 2023, regular meeting.**

Having reviewed the draft minutes, Benton moved to accept the April 13, 2023, regular meeting minutes as presented. Marchaunt seconded, and the motion carried by unanimously.

## **Communications:**

5/12 rec M Goldsmith – requesting answer about check to Dustin Goings instead of Del White  
5/15 rec State Water Board acknowledging submittal of EAR – no notice of acceptance to date  
5/16 rec M Goldsmith – requesting invoice from Del White  
5/21 rec request for will serve letter from Ken Rufert  
5/22 rec from LAFCO request for information about PCSD water system to update Municipal Service records  
5/25 rec M Goldsmith requesting information about owner of skid steer, protocol for renting equipment  
6/1 rec State Water Board reminder for drought reports submission – information needed  
6/2 rec CSDA central network newsletter: CSDA is partnering with the California Alliance for Jobs on a program to provide free grant research, writing, and submission assistance for qualified infrastructure projects. The program targets smaller California municipalities with a population between 10,000 to 49,999, special districts providing critical infrastructure such as water districts, irrigation districts, community services districts, reclamation/flood control districts, transit districts, and rural counties. Districts meeting the criteria outlined under the Resources section at BuildBetterGrants.com are encouraged to apply.

## **Staff Reports**

General Manager – Griesbach

- Status of possible increase to facility development fees.

Still collecting data. Now have a quote on digging a new well. \$50,000 to dig only, does not include the cost of land.

- Report on staffing needs for water and snow – (forward to closed session)
- FEMA update – have not heard anything

USDA (Erick Ortiz) did not make connection on original date for inspection. Will meet on 6/27 in Ducor.

Kelsey Lane requested to use PCSD building for Memorial service for Marv Shortz, Sat 7/22 at 1pm.

Employee reviews are due

Had communications with many people

Need direction from board on replacing fuel cans and diesel borrowed (by PCSD) from Bozanich. The board directed GM to purchase replacement (10) 5-gallon cans and fuel.

Secretary:

Update website  
 Respond to public record requests  
 Meeting documents  
 Contact attorney – received memo re prevailing wage  
 Completed EAR  
 Working on CCR  
 Prepared meter reading sheets  
 Working on policy for remote meetings during disaster

Contracted Water Operator – K. Klemcke

Nitrate samples will be taken on Monday 6/26, all 4 wells  
 Lead and copper samples also collected that day, 10 locations  
 Past due on Ph test due to issue with state water board requirements for collection and testing period.

Water System Operations Report

Mr. Dolmovic is directing routine operations until further notice.  
 There is a request to purchase new equipment – a soil compactor for use during water line repairs. The district currently has a demolition hammer and foot attachment. Some individuals feel this is not sufficient. Dolmovic will research the cost of a soil compactor and present it at the next regular meeting.

Snow Removal Report

Update status of plow truck.  
 It is currently at 5 Star Motors. It is running again, but the motor is rough. The mechanic thinks it can be saved. Still no estimate on final cost. No decision can be made about an insurance claim until the estimate is received.

**Financial Report** – due to illness there is no treasurer's report

**Additional Reports**

- PPOA/PCSD Liaison  
 Rich Thomas has arranged for specific days for flood debris collection  
 PPOA will pay fuel and dump fees – just construction materials, not yard waste, one load per family  
   1<sup>st</sup> Sunday of each month – Toro will collect and dump  
   2<sup>nd</sup> Sunday of each month – Goldsmith will collect and dump
- US Forest Service Liaison  
 USFS loggers working on North road, burn permits suspended

**Status Update** on Holby tank replacement project

- Status on reimbursement of expenses to date.  
 Reimbursement check received and deposited with county.
- Any other updates  
 Waiting for Bates to tear down the second tank. Next tank is ordered.  
 Will try to contact Doug Elliot to see if he can do the electrical work.

**Director Comments**

None

**Unfinished Business**

Ongoing items: *These will be completed as weather allows.*

Gates or access barriers on Holby foot bridge, and access road to Holby well site – no action to report

**New Business**

- Request from O’Neill to consider switching internet providers: leave Viasat for Starlink
- Proposal from Toro’s Tree service to fill water system and snow removal vacancies
- Proposal from William Dolmovic regarding water system and snow removal vacancies

*All new business is carried forward to the next regular meeting due to time constraints.*

Adjourn to closed session: Personnel (Government Code 54957)

Potential Appointment/Employment: Water System personnel, Snow Removal personnel, positions to be determined

Return to regular meeting

Report: no actions to report

**Adjourn** – Hearing no opposition, Dolmovic adjourned the meeting at 2:10 pm.

The next regular meeting will be held July 13, 2023, at 12:30 pm in the district building, with zoom link available.

Minutes prepared by Jennifer Robertson/Board Secretary