

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of *SPECIAL* meeting

Sunday October 8, 2023

Zoom link was available to the public on the Ponderosa CSD website.

Present:

Directors: B. Benton, C. Marchaunt, F. Ohnesorgen (quorum at district building)

G. O'Neill (via zoom) from 1967 N. Edgemont St, Los Angeles, 90027

Absent: J. Gordon

Staff: J. Robertson, J. Landers, T. Griesbach (all staff via zoom)

Guest: none

Welcome ---- Guest Introductions ----- Flag Salute

Ohnesorgen called the meeting to order at 3:06 pm, followed by the flag salute

Public Comments: None

Business

Due to the urgent need to purchase a replacement snowplow truck, the PCSD treasurer signed a few documents before this special meeting. In order for those documents to remain valid in the financing process, the board decided to ratify the aforementioned action.

Benton moved, Marchaunt seconded, and the motion carried unanimously with Gordon absent that the treasurer is an authorized signatory on all financial documents pertaining to the financing for purchase of a snowplow truck.

- Discussion and determination to purchase a pick-up/plow truck and accept a resolution along with any other necessary documents related to a loan for said purchase.

A truck has been located and inspected (2013 Ford F350 Super Duty at Olympic Motors). Staff recommends purchase. Financing has been obtained from Municipal Finance Corporation. The board will review the details of the truck, financing, and transportation of the truck, then determine whether or not to proceed.

Documents to review and accept related to the financing for purchase:

- Resolution 2023-233-S authorizing financing and purchase documents
 - Installment Sales Agreement
 - Assignment of Installment Agreement
 - Authorization to Disperse and Certification of Value Received
 - Certificate of the District
 - Certificate of Acceptance
 - Incumbency and Signature Certificate

O'Neill moved, Benton seconded to accept resolution 2023-233-S authorizing financing and purchase of the snowplow truck mentioned above.

During the following discussion it was noted that the first three listed items: Installment Agreement, the Assignment of Installment Agreement, and the Authorization to Disburse have been signed by the district treasurer along with the Truck Invoice.

The Certificate of the District was signed by Ms. Benton.

The Certificate of Acceptance will be signed once the truck is actually delivered.

The authorized signatories designated on the Signature Certificate are Marian (Beth) Benton – director, Frank Ohnesorgen – vice president, and Julie Landers – treasurer. The secretary signed the document certifying the signatories. Upon the call for a vote, the motion carried unanimously with Gordon absent.

The secretary will send all signed documents to Stefan Morton of the financing corporation.

No other business was discussed or acted upon.

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Director Comments - none

Adjourn

Hearing no objections, the meeting adjourned at 1:05 pm

The next regular meeting is scheduled for October 12, 2023, at 12:30 pm in the district building.

Additionally, the zoom link is available on PCSD website home page, www.ponderosacsd.com

Minutes prepared by Jennifer Robertson/board secretary